



EXECUTIVE EDUCATION PROGRAMS

2022 - 2023

RADIATING KNOWLEDGE



OUR CORPORATE VALUES



Schedule with us your Next Training

- FACE -TO-FACE** classroom training
- LIVE** virtual training
- IN-HOUSE** training
- SCHEDULED**

Services

- HR DEVELOPMENT & CONSULTING** Solutions
- LEARNING & DEVELOPMENT** Solutions
- EXECUTIVE AND LEADERSHIP** Coaching
- PSYCHOMETRIC** Assessment



20.000+ LEARNERS PER YEAR

PUBLIC SESSIONS A YEAR	CERTIFIED PROGRAMS	INT. ASSOCIATIONS & INSTITUTES	GLOBAL CITIES	SUBJECT MATTER EXPERTS	EMPLOYEES
500+	200+	40+	60+	120+	200+

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Aug 1-12	Mombasa
	Customer Service Excellence	Aug 8-19	Kisumu
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Aug 15-26	Nakuru
	Professional Switchboard, Receptionists and Telephone Skills	Aug 22-31	Mombasa
Office Administration	The Senior Secretary Development Program	Aug 1-12	Istanbul
	Administrative Excellence for Secretaries and Administrators	Aug 8-19	Kisumu
	Advanced Office Management and Effective Administration Skills	Aug 15-26	Nakuru
	Essential Management Skills for Administrators	Aug 22-31	Mombasa
	Information and Documentation Compliance	Aug 1-12	Mombasa
	Finance and Accounting for Office Administrators	Aug 8-19	Kisumu
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Aug 15-26	Nakuru
	The EA/PA & Office Manager Masterclass	Aug 22-31	Mombasa
	MS Office Advanced Efficiency Training for Administration Officers	Aug 1-12	Mombasa
	Effective Report Writing and Minute Taking	Aug 8-19	Kisumu
	Protocol and Event Management	Aug 15-26	Nakuru
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Aug 22-31	Mombasa
	Governance and Board Management Skills for EAs & PAs	Aug 1-12	Mombasa
	Office Management and Effective Administration Skills	Aug 8-19	Kisumu
	Executive Administration Skills for PAs and Secretaries	Aug 15-26	Nakuru
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Aug 22-31	Mombasa
Office Support Assistants	Office Operations for Support Staff	Aug 1-12	Mombasa
	Office Management Skills for Support Staff	Aug 8-19	Kisumu
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Aug 15-26	Nakuru
	Executive Driver Training Program	Aug 22-31	Mombasa
	Road Safety and Traffic Management	Aug 1-12	Mombasa
	Fleet Safety Management	Aug 8-19	Kisumu
	Managing Corporate Transport Function	Aug 15-26	Nakuru
	Workplace Etiquette for Drivers & Messenger	Aug 22-31	Mombasa
	Corporate Messengers and Drivers	Aug 1-12	Mombasa
	Defensive and Professional Driving Skills	Aug 8-19	Kisumu
Corporate Governance	Future Ready Boards; ESG	Aug 8-19	Dubai
	Future Readiness Strategy	Aug 15-26	Dubai
	Corporate Governance and Board Leadership	Aug 22-31	Istanbul
	Corporate Governance and Board Competence Program	Aug 1-12	Singapore
	Public Policy, Governance, and Administration	Aug 8-19	Singapore
	Corporate Governance in The Public Service	Aug 8-19	Kampala
Management and Leadership	Executive Development Programme for County Government	Aug 15-26	Dar es salaam
	Executive Management and Leadership Development Program	Aug 8-19	Dar es salaam
	Leadership and Management Development	Aug 15-26	Mombasa
	Advanced Management Program	Aug 22-31	Nakuru
	Strategic Management Executive Program	Aug 1-12	Dubai
	Political/Administrative Alignment in the Public Sector	Aug 8-19	Istanbul
	Future Readiness Strategy	Aug 8-19	Dubai
	Advanced Public Speaking & Presentation skills	Aug 15-26	Mombasa
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	Aug 8-19	Mombasa
	Budgeting, Planning & Management Reporting	Aug 8-19	Dubai
	Public Financial Management for Public Sector Managers	Aug 15-26	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Aug 22-31	Dubai
	Accounts Payable: Accounting and Management Best Practices	Aug 1-12	Mombasa
	Pension Management and Administration	Aug 8-19	Mombasa
	Finance for Senior Executives	Aug 8-19	Istanbul
Project Management	Payroll; Preparation, Analysis and Management	Aug 15-26	Mombasa
	Leading International Projects	Aug 8-19	Dubai
	International Project Management	Aug 15-26	Dubai
	Effective Project Management and Coordination	Aug 22-31	Mombasa
	Protocol, Public Relations, and Events Management	Aug 8-19	Mombasa
PPP and Project Finance	Negotiating and Managing PPP's	Aug 15-26	Dubai
	Project Finance	Aug 22-31	Singapore
	International PPP Infrastructure Projects Management	Aug 8-19	Singapore
	Project Performance Measurement and Management	Aug 15-26	Dubai
Strategic Project Management in "Disruption" Age	Aug 22-31	Dubai	

Category	Subject	Dates	Venue
Strategic Communications	Reinventing Strategic Communications	Aug 15-26	Istanbul
	Government Communications and Public Relations	Aug 8-19	Dubai
	Reinventing Presidential Strategic Communications	Aug 15-26	Dubai
Retirement	Retirement Planning Workshop	Aug 15-26	Mombasa
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Aug 8-19	Mombasa
	Advanced Logistics and Quality Control	Aug 15-26	Arusha
	Procurement and Supply Chain Management Best Practices {New}	Aug 15-26	Mombasa
	Sustainable Supply Chain Management	Aug 8-19	Dubai
	Contracts Negotiations and Management	Aug 15-26	Dubai
	Warehouse Operations and Inventory Management	Aug 22-31	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Aug 8-19	Mombasa
	Purchasing, Procurement & Inventory Management	Aug 15-26	Mombasa
Environment and Sustainability	Climate Change Adaptation for Business; Net Zero Emissions	Aug 8-19	Singapore
	Green Finance	Aug 15-26	London
	Sustainable Business Management	Aug 22-31	Paris
Human Resource	International Human Resource Management	Aug 8-19	Dubai
	Executive SOP Induction Training	Aug 15-26	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Aug 22-31	Mombasa
	People Management for Public Sector Managers	Aug 8-19	Dar es salaam
	HR Processes, Culture & Change Management Program	Aug 15-26	Arusha
	Workplace Counseling, Coaching and Mentorship	Aug 22-31	Mombasa
	Corporate Performance Management	Aug 8-19	Mombasa
	Strategy and Strategic Planning	Aug 15-26	Mombasa
IT and Cyber Security	Data and Information Management	Aug 22-31	Mombasa
	Records Management and Archiving	Aug 8-19	Dubai
	Electronic Records Management	Aug 15-26	Dubai
	Information Security Management	Aug 22-31	Mombasa
	Cybersecurity for Business and Risk Management	Aug 8-19	Mombasa
	Data Security and Information Controls	Aug 15-26	Mombasa
	Data Security and Information Assurance	Aug 22-31	Singapore
	Computer Security and Systems Management	Aug 8-19	London
Sales & Marketing	Cybersecurity Investigations and Electronic Evidence Management	Aug 15-26	Paris
	Brand Development and Management	Aug 22-31	Dubai
	Market Leadership & Marketing Strategies	Aug 8-19	Mombasa
	Creative Marketing and CRM Innovation	Aug 15-26	Mombasa
Data Management and Analytics	Customer Focused Marketing	Aug 22-31	Dar es salaam
	Data Analytics for Managerial Decision Making	Aug 8-19	Mombasa
	Data Visualization	Aug 15-26	Dubai
	Data Management, Manipulation & Analysis using Excel	Aug 22-31	Dubai
	Microsoft Office Excel 2019 Advanced Skills	Aug 8-19	Mombasa
Safety and Security Management	Microsoft Excel Advanced Skills	Aug 15-26	Mombasa
	Security Leadership Essentials for Managers	Aug 22-31	Mombasa
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Aug 8-19	Singapore
	Effective Modern Security Management and Operations	Aug 15-26	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Aug 22-31	Mombasa
	Access Control and Physical Security Management	Aug 8-19	Mombasa
	Security Incident Management and Investigations	Aug 15-26	Mombasa
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Aug 22-31	Mombasa
	Transported Assets Security Management	Aug 8-19	Dar es salaam
	Multidimensional Security Management Training	Aug 15-26	Mombasa
	Supply Chain Security and Risk Management	Aug 22-31	Dubai
Asset and Facility Management	Transported Assets Protections Standardization	Aug 8-19	Dubai
	Crisis Management and Emergency Response Measures	Aug 15-26	Mombasa
	Crisis Management and Contingency Plan	Aug 22-31	Mombasa
	Asset and Facility Management Strategy	Aug 8-19	Mombasa
	Strategic Facility Management Analytics	Aug 15-26	Istanbul
Road Assets Management	Aug 22-31	Singapore	
Advanced Facilities Management	Aug 8-19	Singapore	

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Customer Service	Customer Experience Excellence	Sep 5-16	Mombasa
	Customer Service Excellence	Sep 12-23	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Sep 19-30	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Sep 19-30	Naivasha
Office Administration	The Senior Secretary Development Program	Sep 5-16	Istanbul
	Administrative Excellence for Secretaries and Administrators	Sep 12-23	Kampala
	Advanced Office Management and Effective Administration Skills	Sep 19-30	Mombasa
	Essential Management Skills for Administrators	Sep 19-30	Istanbul
	Information and Documentation Compliance	Sep 5-16	Arusha
	Finance and Accounting for Office Administrators	Sep 12-23	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Sep 19-30	Mombasa
	The EA/PA & Office Manager Masterclass	Sep 19-30	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Sep 5-16	Mombasa
	Effective Report Writing and Minute Taking	Sep 12-23	Dubai
	Protocol and Event Management	Sep 19-30	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Sep 19-30	Dubai
	Governance and Board Management Skills for EAs & PAs	Sep 5-16	Mombasa
	Office Management and Effective Administration Skills	Sep 12-23	Nakuru
	Executive Secretary Skills	Sep 19-30	Mombasa
	Executive Administration Skills for PAs and Secretaries	Sep 19-30	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Sep 5-16	Dubai	
Office Support Assistants	Office Operations for Support Staff	Sep 12-23	Mombasa
	Office Management Skills for Support Staff	Sep 19-30	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Sep 19-30	Mombasa
	Executive Driver Training Program	Sep 5-16	Mombasa
	Road Safety and Traffic Management	Sep 12-23	Mombasa
	Fleet Safety Management	Sep 19-30	Nakuru
	Managing Corporate Transport Function	Sep 19-30	Mombasa
	Workplace Etiquette for Drivers & Messenger	Sep 5-16	Mombasa
	Corporate Messengers and Drivers	Sep 12-23	Mombasa
Defensive and Professional Driving Skills	Sep 19-30	Nakuru	
Corporate Governance	Future Ready Boards; ESG	Sep 19-30	Dubai
	Future Readiness Strategy	Sep 5-16	Mombasa
	Corporate Governance and Board Leadership	Sep 12-23	Dubai
	Corporate Governance and Board Competence Program	Sep 19-30	Dubai
	Public Policy, Governance, and Administration	Sep 19-30	Mombasa
	Corporate Governance in The Public Service	Sep 5-16	Dubai
Management and Leadership	Executive Development Programme for County Government	Sep 12-23	Dubai
	Executive Management and Leadership Development Program	Sep 5-16	Mombasa
	Leadership and Management Development	Sep 19-30	Arusha
	Advanced Management	Sep 19-30	Dar es salaam
	Strategic Management Executive Program	Sep 12-23	Mombasa
	Political/Administrative Alignment in the Public Sector	Sep 5-16	Dubai
	Future Readiness Strategy	Sep 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Sep 19-30	Arusha
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	Sep 19-30	Dar es salaam
	Budgeting, Planning & Management Reporting	Sep 5-16	Mombasa
	Public Financial Management for Public Sector Managers	Sep 12-23	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Sep 5-16	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Sep 19-30	Arusha
	Pension Management and Administration	Sep 19-30	Dar es salaam
	Finance for Senior Executives	Sep 12-23	Dubai
Project Management	Payroll; Preparation, Analysis and Management	Sep 5-16	Mombasa
	Leading International Projects	Sep 5-16	Dubai
	International Project Management	Sep 12-23	Mombasa
	Effective Project Management and Coordination	Sep 19-30	Arusha
	Protocol, Public Relations, and Events Management	Sep 19-30	Dar es salaam
PPP and Project Finance	Negotiating and Managing PPP's	Sep 5-16	Mombasa
	Project Finance	Sep 12-23	Dubai
	International PPP Infrastructure Projects Management	Sep 5-16	Mombasa
	Project Performance Measurement and Management	Sep 19-30	Arusha

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in “Disruption” Age	Sep 5-16	Dubai
	Reinventing Strategic Communications	Sep 12-23	Mombasa
	Government Communications and Public Relations	Sep 19-30	Arusha
	Reinventing Presidential Strategic Communications	Sep 19-30	Dar es salaam
Retirement	Retirement Planning Workshop	Sep 5-16	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Sep 12-23	Dubai
	Advanced Logistics and Quality Control	Sep 5-16	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Sep 19-30	Arusha
	Sustainable Supply Chain Management	Sep 19-30	Dar es salaam
	Contracts Negotiations and Management	Sep 12-23	Dubai
	Warehouse Operations and Inventory Management	Sep 5-16	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Sep 12-23	Dubai
	Purchasing, Procurement & Inventory Management	Sep 19-30	Mombasa
Environment and Sustainability	Climate Change Adaptation for Business; Net Zero Emissions	Sep 19-30	Arusha
	Green Finance	Sep 5-16	Dar es salaam
	Sustainable Business Management	Sep 12-23	Mombasa
Human Resource	International Human Resource Management	Sep 5-16	Dubai
	Executive SOP Induction Training	Sep 19-30	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Sep 19-30	Arusha
	People Management for Public Sector Managers	Sep 12-23	Dar es salaam
	HR Processes, Culture & Change Management Program	Sep 5-16	Dubai
	Workplace Counseling, Coaching and Mentorship	Sep 12-23	Mombasa
	Corporate Performance Management	Sep 19-30	Dubai
	Strategy and Strategic Planning	Sep 19-30	Mombasa
IT and Cyber Security	Data and Information Management	Sep 5-16	Arusha
	Records Management and Archiving	Sep 12-23	Dar es salaam
	Electronic Records Management	Sep 5-16	Mombasa
	Information Security Management	Sep 19-30	Dubai
	Cybersecurity for Business and Risk Management	Sep 19-30	Mombasa
	Data Security and Information Controls	Sep 12-23	Arusha
	Data Security and Information Assurance	Sep 5-16	Dar es salaam
	Computer Security and Systems Management	Sep 12-23	Dubai
Cybersecurity Investigations and Electronic Evidence Management	Sep 19-30	Mombasa	
Sales & Marketing	Brand Development and Management	Sep 19-30	Dubai
	Market Leadership & Marketing Strategies	Sep 5-16	Mombasa
	Creative Marketing and CRM Innovation	Sep 12-23	Arusha
	Customer Focused Marketing	Sep 5-16	Dar es salaam
Data Management and Analytics	Data Analytics for Managerial Decision Making	Sep 19-30	Mombasa
	Data Visualization	Sep 19-30	Dubai
	Data Management, Manipulation & Analysis using Excel	Sep 12-23	Mombasa
	Microsoft Office Excel 2019 Advanced Skills	Sep 5-16	Arusha
	Microsoft Excel Advanced Skills	Sep 12-23	Dar es salaam
Safety and Security Management	Security Leadership Essentials for Managers	Sep 19-30	Dubai
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Sep 19-30	Mombasa
	Effective Modern Security Management and Operations	Sep 5-16	Dubai
	Emergency Response and Incident Investigation for Supervisors and Managers	Sep 12-23	Mombasa
	Access Control and Physical Security Management	Sep 5-16	Arusha
	Security Incident Management and Investigations	Sep 19-30	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Sep 19-30	Mombasa
	Transported Assets Security Management	Sep 12-23	Dubai
	Multidimensional Security Management Training	Sep 5-16	Mombasa
	Supply Chain Security and Risk Management	Sep 12-23	Arusha
	Transported Assets Protections Standardization	Sep 19-30	Dar es salaam
	Crisis Management and Emergency Response Measures	Sep 19-30	Dubai
Crisis Management and Contingency Plan	Sep 5-16	Mombasa	
Asset and Facility Management	Asset and Facility Management Strategy	Sep 12-23	Dubai
	Strategic Facility Management Analytics	Sep 5-16	Mombasa
	Road Assets Management	Sep 19-30	Arusha
	Advanced Facilities Management	Sep 19-30	Dar es salaam

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Oct 3-14	Mombasa
	Customer Service Excellence	Oct 10-21	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Cot 17-28	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Oct 3-14	Naivasha
Office Administration	The Senior Secretary Development Program	Oct 10-21	Istanbul
	Administrative Excellence for Secretaries and Administrators	Cot 17-28	Kampala
	Advanced Office Management and Effective Administration Skills	Oct 3-14	Mombasa
	Essential Management Skills for Administrators	Oct 10-21	Istanbul
	Information and Documentation Compliance	Cot 17-28	Arusha
	Finance and Accounting for Office Administrators	Oct 3-14	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Oct 10-21	Mombasa
	The EA/PA & Office Manager Masterclass	Cot 17-28	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Oct 3-14	Mombasa
	Effective Report Writing and Minute Taking	Oct 10-21	Dubai
	Protocol and Event Management	Cot 17-28	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Oct 3-14	Dubai
	Governance and Board Management Skills for EAs & PAs	Oct 10-21	Mombasa
	Office Management and Effective Administration Skills	Cot 17-28	Nakuru
	Executive Secretary Skills	Oct 3-14	Mombasa
	Executive Administration Skills for PAs and Secretaries	Oct 10-21	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Cot 17-28	Dubai	
Office Support Assistants	Office Operations for Support Staff	Oct 3-14	Mombasa
	Office Management Skills for Support Staff	Oct 10-21	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Cot 17-28	Mombasa
	Executive Driver Training Program	Oct 3-14	Mombasa
	Road Safety and Traffic Management	Oct 10-21	Mombasa
	Fleet Safety Management	Cot 17-28	Nakuru
	Managing Corporate Transport Function	Oct 3-14	Mombasa
	Workplace Etiquette for Drivers & Messenger	Oct 10-21	Mombasa
	Corporate Messengers and Drivers	Cot 17-28	Mombasa
	Defensive and Professional Driving Skills	Oct 3-14	Nakuru
Corporate Governance	Future Ready Boards; ESG	Oct 10-21	Dubai
	Future Readiness Strategy	Cot 17-28	Mombasa
	Corporate Governance and Board Leadership	Oct 3-14	Dubai
	Corporate Governance and Board Competence Program	Oct 10-21	Dubai
	Public Policy, Governance, and Administration	Cot 17-28	Mombasa
	Corporate Governance in The Public Service	Oct 3-14	Dubai
Management and Leadership	Executive Development Programme for County Government	Oct 10-21	Dubai
	Executive Management and Leadership Development Program	Cot 17-28	Mombasa
	Leadership and Management Development	Oct 3-14	Arusha
	Advanced Management	Oct 10-21	Dar es salaam
	Strategic Management Executive Program	Cot 17-28	Mombasa
	Political/Administrative Alignment in the Public Sector	Oct 3-14	Dubai
	Future Readiness Strategy	Oct 10-21	Mombasa
	Advanced Public Speaking & Presentation skills	Cot 17-28	Arusha
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	Oct 3-14	Dar es salaam
	Budgeting, Planning & Management Reporting	Oct 10-21	Mombasa
	Public Financial Management for Public Sector Managers	Cot 17-28	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Oct 3-14	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Oct 10-21	Arusha
	Pension Management and Administration	Cot 17-28	Dar es salaam
	Finance for Senior Executives	Oct 3-14	Dubai
Payroll; Preparation, Analysis and Management	Oct 10-21	Mombasa	
Project Management	Leading International Projects	Oct 3-14	Mombasa
	International Project Management	Oct 10-21	Mombasa
	Effective Project Management and Coordination	Cot 17-28	Mombasa
	Protocol, Public Relations, and Events Management	Oct 3-14	Nakuru
PPP and Project Finance	Negotiating and Managing PPP's	Oct 10-21	Dubai
	Project Finance	Cot 17-28	Mombasa
	International PPP Infrastructure Projects Management	Oct 3-14	Dubai
	Project Performance Measurement and Management	Oct 10-21	Dubai

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Strategic Communications	Strategic Project Management in “Disruption” Age	Oct 3-14	Mombasa
	Reinventing Strategic Communications	Oct 10-21	Mombasa
	Government Communications and Public Relations	Cot 17-28	Mombasa
	Reinventing Presidential Strategic Communications	Oct 3-14	Nakuru
Retirement	Retirement Planning Workshop	Oct 10-21	Dubai
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Cot 17-28	Mombasa
	Advanced Logistics and Quality Control	Oct 3-14	Dubai
	Procurement and Supply Chain Management Best Practices {New}	Oct 10-21	Dubai
	Sustainable Supply Chain Management	Cot 17-28	Mombasa
	Contracts Negotiations and Management	Oct 3-14	Dubai
	Warehouse Operations and Inventory Management	Oct 10-21	Dubai
	Effective Purchasing and Contract Negotiation Strategies	Cot 17-28	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Oct 3-14	Arusha
	Climate Change Adaptation for Business; Net Zero Emissions	Oct 10-21	Dar es salaam
	Green Finance	Cot 17-28	Mombasa
Human Resource	Sustainable Business Management	Oct 3-14	Dubai
	International Human Resource Management	Oct 10-21	Mombasa
	Executive SOP Induction Training	Cot 17-28	Arusha
	Business Presentation and Public Speaking in the Public Sector	Oct 3-14	Dar es salaam
	People Management for Public Sector Managers	Oct 10-21	Mombasa
	HR Processes, Culture & Change Management Program	Cot 17-28	Dubai
	Workplace Counseling, Coaching and Mentorship	Oct 3-14	Mombasa
	Corporate Performance Management	Oct 10-21	Arusha
IT and Cyber Security	Strategy and Strategic Planning	Cot 17-28	Dar es salaam
	Data and Information Management	Oct 3-14	Dubai
	Records Management and Archiving	Oct 10-21	Mombasa
	Electronic Records Management	Cot 17-28	Mombasa
	Information Security Management	Oct 3-14	Mombasa
	Cybersecurity for Business and Risk Management	Oct 10-21	Mombasa
	Data Security and Information Controls	Cot 17-28	Nakuru
	Data Security and Information Assurance	Oct 3-14	Dubai
Sales & Marketing	Computer Security and Systems Management	Oct 10-21	Mombasa
	Cybersecurity Investigations and Electronic Evidence Management	Cot 17-28	Dubai
	Brand Development and Management	Oct 3-14	Dubai
	Market Leadership & Marketing Strategies	Oct 10-21	Mombasa
Data Management and Analytics	Creative Marketing and CRM Innovation	Cot 17-28	Dubai
	Customer Focused Marketing	Oct 3-14	Dubai
	Data Analytics for Managerial Decision Making	Oct 10-21	Mombasa
	Data Visualization	Cot 17-28	Arusha
	Data Management, Manipulation & Analysis using Excel	Oct 3-14	Dar es salaam
Safety and Security Management	Microsoft Office Excel 2019 Advanced Skills	Oct 10-21	Mombasa
	Microsoft Excel Advanced Skills	Cot 17-28	Dubai
	Security Leadership Essentials for Managers	Oct 3-14	Mombasa
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Oct 10-21	Arusha
	Effective Modern Security Management and Operations	Cot 17-28	Dar es salaam
	Emergency Response and Incident Investigation for Supervisors and Managers	Oct 3-14	Mombasa
	Access Control and Physical Security Management	Oct 10-21	Dubai
	Security Incident Management and Investigations	Cot 17-28	Mombasa
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Oct 3-14	Arusha
	Transported Assets Security Management	Oct 10-21	Dar es salaam
	Multidimensional Security Management Training	Cot 17-28	Dubai
	Supply Chain Security and Risk Management	Oct 3-14	Mombasa
Asset and Facility Management	Transported Assets Protections Standardization	Oct 10-21	Mombasa
	Crisis Management and Emergency Response Measures	Cot 17-28	Mombasa
	Crisis Management and Contingency Plan	Oct 3-14	Mombasa
	Asset and Facility Management Strategy	Oct 10-21	Nakuru
	Strategic Facility Management Analytics	Cot 17-28	Istanbul
Road Assets Management	Oct 3-14	Mombasa	
Advanced Facilities Management	Oct 10-21	Dubai	

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Customer Service	Customer Experience Excellence	Nov 1-11	Mombasa
	Customer Service Excellence	Nov 7-18	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Nov 14-25	Kisumu
Office Administration	Professional Switchboard, Receptionists and Telephone Skills	Nov 1-11	Naivasha
	The Senior Secretary Development Program	Nov 7-18	Istanbul
	Administrative Excellence for Secretaries and Administrators	Nov 14-25	Kampala
	Advanced Office Management and Effective Administration Skills	Nov 1-11	Mombasa
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	Office Management and Effective Administration Skills	Nov 14-25	Nakuru
	Executive Secretary Skills	Nov 1-11	Mombasa
	Executive Administration Skills for PAs and Secretaries	Nov 7-18	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Nov 14-25	Dubai	
Office Support Assistants	Office Operations for Support Staff	Nov 1-11	Mombasa
	Office Management Skills for Support Staff	Nov 7-18	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Nov 14-25	Mombasa
	Executive Driver Training Program	Nov 1-11	Mombasa
	Road Safety and Traffic Management	Nov 7-18	Mombasa
	Fleet Safety Management	Nov 14-25	Nakuru
	Managing Corporate Transport Function	Nov 1-11	Mombasa
	Workplace Etiquette for Drivers & Messenger	Nov 7-18	Mombasa
Corporate Governance	Corporate Messengers and Drivers	Nov 14-25	Mombasa
	Defensive and Professional Driving Skills	Nov 1-11	Nakuru
	Future Ready Boards; ESG	Nov 7-18	Dubai
	Future Readiness Strategy	Nov 14-25	Mombasa
	Corporate Governance and Board Leadership	Nov 1-11	Dubai
	Corporate Governance and Board Competence Program	Nov 7-18	Dubai
Management and Leadership	Public Policy, Governance, and Administration	Nov 14-25	Mombasa
	Corporate Governance in The Public Service	Nov 1-11	Dubai
	Executive Development Programme for County Government	Nov 7-18	Dubai
	Executive Management and Leadership Development Program	Nov 14-25	Mombasa
	Leadership and Management Development	Nov 1-11	Arusha
	Advanced Management	Nov 7-18	Dar es salaam
	Strategic Management Executive Program	Nov 14-25	Mombasa
Finance and Budgeting	Political/Administrative Alignment in the Public Sector	Nov 1-11	Dubai
	Future Readiness Strategy	Nov 7-18	Mombasa
	Advanced Public Speaking & Presentation skills	Nov 14-25	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Nov 1-11	Dar es salaam
	Budgeting, Planning & Management Reporting	Nov 7-18	Mombasa
	Public Financial Management for Public Sector Managers	Nov 14-25	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Nov 1-11	Mombasa
Project Management	Accounts Payable: Accounting and Management Best Practices	Nov 7-18	Arusha
	Pension Management and Administration	Nov 14-25	Dar es salaam
	Finance for Senior Executives	Nov 1-11	Dubai
	Payroll; Preparation, Analysis and Management	Nov 7-18	Mombasa
	Leading International Projects	Nov 1-11	Mombasa
	International Project Management	Nov 7-18	Nakuru
PPP and Project Finance	Effective Project Management and Coordination	Nov 14-25	Kisumu
	Protocol, Public Relations, and Events Management	Nov 1-11	Naivasha
	Negotiating and Managing PPP's	Nov 7-18	Istanbul
	Project Finance	Nov 14-25	Kampala
	International PPP Infrastructure Projects Management	Nov 1-11	Mombasa
	Project Performance Measurement and Management	Nov 7-18	Istanbul

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in “Disruption” Age	Nov 14-25	Arusha
	Reinventing Strategic Communications	Nov 1-11	Dar es Salaam
	Government Communications and Public Relations	Nov 7-18	Mombasa
	Reinventing Presidential Strategic Communications	Nov 14-25	Nakuru
Retirement	Retirement Planning Workshop	Nov 1-11	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Nov 7-18	Dubai
	Advanced Logistics and Quality Control	Nov 14-25	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Nov 1-11	Dubai
	Sustainable Supply Chain Management	Nov 7-18	Mombasa
	Contracts Negotiations and Management	Nov 14-25	Nakuru
	Warehouse Operations and Inventory Management	Nov 1-11	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Nov 7-18	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Nov 14-25	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Nov 1-11	Mombasa
	Green Finance	Nov 7-18	Nakuru
Human Resource	Sustainable Business Management	Nov 14-25	Mombasa
	International Human Resource Management	Nov 1-11	Mombasa
	Executive SOP Induction Training	Nov 7-18	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Nov 14-25	Nakuru
	People Management for Public Sector Managers	Nov 1-11	Mombasa
	HR Processes, Culture & Change Management Program	Nov 7-18	Mombasa
	Workplace Counseling, Coaching and Mentorship	Nov 14-25	Mombasa
	Corporate Performance Management	Nov 1-11	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Nov 7-18	Dubai
	Data and Information Management	Nov 14-25	Mombasa
	Records Management and Archiving	Nov 1-11	Dubai
	Electronic Records Management	Nov 7-18	Dubai
	Information Security Management	Nov 14-25	Mombasa
	Cybersecurity for Business and Risk Management	Nov 1-11	Dubai
	Data Security and Information Controls	Nov 7-18	Dubai
	Data Security and Information Assurance	Nov 14-25	Mombasa
Sales & Marketing	Computer Security and Systems Management	Nov 1-11	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Nov 7-18	Dar es salaam
	Brand Development and Management	Nov 14-25	Mombasa
	Market Leadership & Marketing Strategies	Nov 1-11	Dubai
Data Management and Analytics	Creative Marketing and CRM Innovation	Nov 7-18	Mombasa
	Customer Focused Marketing	Nov 14-25	Arusha
	Data Analytics for Managerial Decision Making	Nov 1-11	Dar es salaam
	Data Visualization	Nov 7-18	Mombasa
Safety and Security Management	Data Management, Manipulation & Analysis using Excel	Nov 14-25	Dubai
	Microsoft Office Excel 2019 Advanced Skills	Nov 1-11	Mombasa
	Microsoft Excel Advanced Skills	Nov 7-18	Arusha
	Security Leadership Essentials for Managers	Nov 14-25	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Nov 1-11	Dubai
	Effective Modern Security Management and Operations	Nov 7-18	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Nov 14-25	Mombasa
	Access Control and Physical Security Management	Nov 1-11	Nakuru
	Security Incident Management and Investigations	Nov 7-18	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Nov 14-25	Naivasha
	Asset and Facility Management	Transported Assets Security Management	Nov 1-11
Multidimensional Security Management Training		Nov 7-18	Kampala
Supply Chain Security and Risk Management		Nov 14-25	Mombasa
Transported Assets Protections Standardization		Nov 1-11	Istanbul
Crisis Management and Emergency Response Measures		Nov 7-18	Arusha
Crisis Management and Contingency Plan		Nov 14-25	Dar es Salaam
Asset and Facility Management Strategy		Nov 1-11	Mombasa
Strategic Facility Management Analytics	Road Assets Management	Nov 14-25	Mombasa
	Advanced Facilities Management	Nov 1-11	Dubai

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Dec 5-16	Mombasa
	Customer Service Excellence	Dec 5-16	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Dec 12-23	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Dec 12-23	Naivasha
Office Administration	The Senior Secretary Development Program	Dec 5-16	Istanbul/Dubai
	Administrative Excellence for Secretaries and Administrators	Dec 5-16	Kampala
	Advanced Office Management and Effective Administration Skills	Dec 12-23	Mombasa
	Essential Management Skills for Administrators	Dec 12-23	Istanbul
	Information and Documentation Compliance	Dec 5-16	Arusha
	Finance and Accounting for Office Administrators	Dec 5-16	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Dec 12-23	Mombasa
	The EA/PA & Office Manager Masterclass	Dec 12-23	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Dec 5-16	Mombasa
	Effective Report Writing and Minute Taking	Dec 5-16	Dubai
	Protocol and Event Management	Dec 12-23	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Dec 12-23	Dubai
	Governance and Board Management Skills for EAs & PAs	Dec 5-16	Mombasa
	Office Management and Effective Administration Skills	Dec 5-16	Nakuru
	Executive Secretary Skills	Dec 12-23	Mombasa
	Executive Administration Skills for PAs and Secretaries	Dec 12-23	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Dec 5-16	Dubai	
Office Support Assistants	Office Operations for Support Staff	Dec 5-16	Mombasa
	Office Management Skills for Support Staff	Dec 12-23	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Dec 12-23	Mombasa
	Executive Driver Training Program	Dec 5-16	Mombasa
	Road Safety and Traffic Management	Dec 5-16	Mombasa
	Fleet Safety Management	Dec 12-23	Nakuru
	Managing Corporate Transport Function	Dec 12-23	Mombasa
	Workplace Etiquette for Drivers & Messenger	Dec 5-16	Mombasa
	Corporate Messengers and Drivers	Dec 5-16	Mombasa
Defensive and Professional Driving Skills	Dec 12-23	Nakuru	
Corporate Governance	Future Ready Boards; ESG	Dec 12-23	Dubai
	Future Readiness Strategy	Dec 5-16	Mombasa
	Corporate Governance and Board Leadership	Dec 5-16	Dubai
	Corporate Governance and Board Competence Program	Dec 12-23	Dubai
	Public Policy, Governance, and Administration	Dec 12-23	Mombasa
	Corporate Governance in The Public Service	Dec 5-16	Dubai
Management and Leadership	Executive Development Programme for County Government	Dec 5-16	Dubai
	Executive Management and Leadership Development Program	Dec 12-23	Mombasa
	Leadership and Management Development	Dec 12-23	Arusha
	Advanced Management	Dec 5-16	Dar es salaam
	Strategic Management Executive Program	Dec 5-16	Mombasa
	Political/Administrative Alignment in the Public Sector	Dec 12-23	Dubai
	Future Readiness Strategy	Dec 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Dec 5-16	Arusha
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	Dec 5-16	Dar es salaam
	Budgeting, Planning & Management Reporting	Dec 12-23	Mombasa
	Public Financial Management for Public Sector Managers	Dec 12-23	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Dec 5-16	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Dec 5-16	Arusha
	Pension Management and Administration	Dec 12-23	Dar es salaam
	Finance for Senior Executives	Dec 12-23	Dubai
Project Management	Payroll; Preparation, Analysis and Management	Dec 5-16	Mombasa
	Leading International Projects	Dec 5-16	Mombasa
	International Project Management	Dec 5-16	Nakuru
	Effective Project Management and Coordination	Dec 12-23	Kisumu
PPP and Project Finance	Protocol, Public Relations, and Events Management	Dec 12-23	Naivasha
	Negotiating and Managing PPP's	Dec 5-16	Istanbul

Category	Subject	Dates	Venue
	Project Finance	Dec 5-16	Kampala
	International PPP Infrastructure Projects Management	Dec 12-23	Mombasa
	Project Performance Measurement and Management	Dec 12-23	Istanbul
	Strategic Project Management in "Disruption" Age	Dec 5-16	Arusha
Strategic Communications	Reinventing Strategic Communications	Dec 5-16	Dar es Salaam
	Government Communications and Public Relations	Dec 12-23	Mombasa
	Reinventing Presidential Strategic Communications	Dec 12-23	Nakuru
Retirement	Retirement Planning Workshop	Dec 5-16	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Dec 5-16	Dubai
	Advanced Logistics and Quality Control	Dec 12-23	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Dec 12-23	Dubai
	Sustainable Supply Chain Management	Dec 5-16	Mombasa
	Contracts Negotiations and Management	Dec 5-16	Nakuru
	Warehouse Operations and Inventory Management	Dec 12-23	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Dec 12-23	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Dec 5-16	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Dec 5-16	Mombasa
	Green Finance	Dec 12-23	Nakuru
Human Resource	Sustainable Business Management	Dec 12-23	Mombasa
	International Human Resource Management	Dec 5-16	Mombasa
	Executive SOP Induction Training	Dec 5-16	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Dec 12-23	Nakuru
	People Management for Public Sector Managers	Dec 12-23	Mombasa
	HR Processes, Culture & Change Management Program	Dec 5-16	Mombasa
	Workplace Counseling, Coaching and Mentorship	Dec 5-16	Mombasa
	Corporate Performance Management	Dec 12-23	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Dec 12-23	Dubai
	Data and Information Management	Dec 5-16	Mombasa
	Records Management and Archiving	Dec 5-16	Dubai
	Electronic Records Management	Dec 12-23	Dubai
	Information Security Management	Dec 12-23	Mombasa
	Cybersecurity for Business and Risk Management	Dec 5-16	Dubai
	Data Security and Information Controls	Dec 5-16	Dubai
	Data Security and Information Assurance	Dec 12-23	Mombasa
Sales & Marketing	Computer Security and Systems Management	Dec 12-23	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Dec 5-16	Dar es salaam
	Brand Development and Management	Dec 5-16	Mombasa
	Market Leadership & Marketing Strategies	Dec 12-23	Dubai
Data Management and Analytics	Creative Marketing and CRM Innovation	Dec 12-23	Mombasa
	Customer Focused Marketing	Dec 5-16	Arusha
	Data Analytics for Managerial Decision Making	Dec 5-16	Dar es salaam
	Data Visualization	Dec 12-23	Mombasa
	Data Management, Manipulation & Analysis using Excel	Dec 12-23	Dubai
Safety and Security Management	Microsoft Office Excel 2019 Advanced Skills	Dec 5-16	Mombasa
	Microsoft Excel Advanced Skills	Dec 5-16	Arusha
	Security Leadership Essentials for Managers	Dec 12-23	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Dec 12-23	Dubai
	Effective Modern Security Management and Operations	Dec 5-16	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Dec 5-16	Mombasa
	Access Control and Physical Security Management	Dec 12-23	Nakuru
	Security Incident Management and Investigations	Dec 12-23	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Dec 5-16	Naivasha
	Transported Assets Security Management	Dec 5-16	Istanbul
	Multidimensional Security Management Training	Dec 12-23	Kampala
	Asset and Facility Management	Supply Chain Security and Risk Management	Dec 12-23
Transported Assets Protections Standardization		Dec 5-16	Istanbul
Crisis Management and Emergency Response Measures		Dec 5-16	Arusha
Crisis Management and Contingency Plan		Dec 12-23	Dar es Salaam
	Asset and Facility Management Strategy	Dec 12-23	Mombasa
	Strategic Facility Management Analytics	Dec 5-16	Dubai
	Road Assets Management	Dec 5-16	Mombasa
	Advanced Facilities Management	Dec 12-23	Dubai

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Jan 9-20	Mombasa
	Customer Service Excellence	Jan 9-20	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Jan 16-27	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Jan 16-27	Naivasha
Office Administration	The Senior Secretary Development Program	Jan 9-20	Istanbul
	Administrative Excellence for Secretaries and Administrators	Jan 9-20	Kampala
	Advanced Office Management and Effective Administration Skills	Jan 16-27	Mombasa
	Essential Management Skills for Administrators	Jan 16-27	Istanbul
	Information and Documentation Compliance	Jan 9-20	Arusha
	Finance and Accounting for Office Administrators	Jan 9-20	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Jan 16-27	Mombasa
	The EA/PA & Office Manager Masterclass	Jan 16-27	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Jan 9-20	Mombasa
	Effective Report Writing and Minute Taking	Jan 9-20	Dubai
	Protocol and Event Management	Jan 16-27	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Jan 16-27	Dubai
	Governance and Board Management Skills for EAs & PAs	Jan 9-20	Mombasa
	Office Management and Effective Administration Skills	Jan 9-20	Nakuru
	Executive Secretary Skills	Jan 16-27	Mombasa
	Executive Administration Skills for PAs and Secretaries	Jan 16-27	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Jan 9-20	Dubai	
Office Support Assistants	Office Operations for Support Staff	Jan 9-20	Mombasa
	Office Management Skills for Support Staff	Jan 16-27	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Jan 16-27	Mombasa
	Executive Driver Training Program	Jan 9-20	Mombasa
	Road Safety and Traffic Management	Jan 9-20	Mombasa
	Fleet Safety Management	Jan 16-27	Nakuru
	Managing Corporate Transport Function	Jan 16-27	Mombasa
	Workplace Etiquette for Drivers & Messenger	Jan 9-20	Mombasa
	Corporate Messengers and Drivers	Jan 9-20	Mombasa
	Defensive and Professional Driving Skills	Jan 16-27	Nakuru
Corporate Governance	Future Ready Boards; ESG	Jan 16-27	Dubai
	Future Readiness Strategy	Jan 9-20	Mombasa
	Corporate Governance and Board Leadership	Jan 9-20	Dubai
	Corporate Governance and Board Competence Program	Jan 16-27	Dubai
	Public Policy, Governance, and Administration	Jan 16-27	Mombasa
	Corporate Governance in The Public Service	Jan 9-20	Dubai
Management and Leadership	Executive Development Programme for County Government	Jan 9-20	Dubai
	Executive Management and Leadership Development Program	Jan 16-27	Mombasa
	Leadership and Management Development	Jan 16-27	Arusha
	Advanced Management	Jan 9-20	Dar es salaam
	Strategic Management Executive Program	Jan 9-20	Mombasa
	Political/Administrative Alignment in the Public Sector	Jan 16-27	Dubai
	Future Readiness Strategy	Jan 16-27	Mombasa
	Advanced Public Speaking & Presentation skills	Jan 9-20	Arusha
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	Jan 9-20	Dar es salaam
	Budgeting, Planning & Management Reporting	Jan 16-27	Mombasa
	Public Financial Management for Public Sector Managers	Jan 16-27	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Jan 9-20	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Jan 9-20	Arusha
	Pension Management and Administration	Jan 16-27	Dar es salaam
	Finance for Senior Executives	Jan 16-27	Dubai
Project Management	Payroll; Preparation, Analysis and Management	Jan 9-20	Mombasa
	Leading International Projects	Jan 9-20	Mombasa
	International Project Management	Jan 9-20	Nakuru
	Effective Project Management and Coordination	Jan 16-27	Kisumu
PPP and Project Finance	Protocol, Public Relations, and Events Management	Jan 16-27	Naivasha
	Negotiating and Managing PPP's	Jan 9-20	Istanbul
	Project Finance	Jan 9-20	Kampala
	International PPP Infrastructure Projects Management	Jan 16-27	Mombasa
Project Performance Measurement and Management	Jan 16-27	Istanbul	

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in “Disruption” Age	Jan 9-20	Arusha
	Reinventing Strategic Communications	Jan 9-20	Dar es Salaam
	Government Communications and Public Relations	Jan 16-27	Mombasa
	Reinventing Presidential Strategic Communications	Jan 16-27	Nakuru
Retirement	Retirement Planning Workshop	Jan 9-20	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Jan 9-20	Dubai
	Advanced Logistics and Quality Control	Jan 16-27	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Jan 16-27	Dubai
	Sustainable Supply Chain Management	Jan 9-20	Mombasa
	Contracts Negotiations and Management	Jan 9-20	Nakuru
	Warehouse Operations and Inventory Management	Jan 16-27	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Jan 16-27	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Jan 9-20	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Jan 9-20	Mombasa
	Green Finance	Jan 16-27	Nakuru
Human Resource	Sustainable Business Management	Jan 16-27	Mombasa
	International Human Resource Management	Jan 9-20	Mombasa
	Executive SOP Induction Training	Jan 9-20	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Jan 16-27	Nakuru
	People Management for Public Sector Managers	Jan 16-27	Mombasa
	HR Processes, Culture & Change Management Program	Jan 9-20	Mombasa
	Workplace Counseling, Coaching and Mentorship	Jan 9-20	Mombasa
	Corporate Performance Management	Jan 16-27	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Jan 16-27	Dubai
	Data and Information Management	Jan 9-20	Mombasa
	Records Management and Archiving	Jan 9-20	Dubai
	Electronic Records Management	Jan 16-27	Dubai
	Information Security Management	Jan 16-27	Mombasa
	Cybersecurity for Business and Risk Management	Jan 9-20	Dubai
	Data Security and Information Controls	Jan 9-20	Dubai
	Data Security and Information Assurance	Jan 16-27	Mombasa
Sales & Marketing	Computer Security and Systems Management	Jan 16-27	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Jan 9-20	Dar es salaam
	Brand Development and Management	Jan 9-20	Mombasa
	Market Leadership & Marketing Strategies	Jan 16-27	Dubai
Data Management and Analytics	Creative Marketing and CRM Innovation	Jan 16-27	Mombasa
	Customer Focused Marketing	Jan 9-20	Arusha
	Data Analytics for Managerial Decision Making	Jan 9-20	Dar es salaam
	Data Visualization	Jan 16-27	Mombasa
	Data Management, Manipulation & Analysis using Excel	Jan 16-27	Dubai
Safety and Security Management	Microsoft Office Excel 2019 Advanced Skills	Jan 9-20	Mombasa
	Microsoft Excel Advanced Skills	Jan 9-20	Arusha
	Security Leadership Essentials for Managers	Jan 16-27	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Jan 16-27	Dubai
	Effective Modern Security Management and Operations	Jan 9-20	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Jan 9-20	Mombasa
	Access Control and Physical Security Management	Jan 16-27	Nakuru
	Security Incident Management and Investigations	Jan 16-27	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Jan 9-20	Naivasha
	Transported Assets Security Management	Jan 9-20	Istanbul
	Multidimensional Security Management Training	Jan 16-27	Kampala
	Supply Chain Security and Risk Management	Jan 16-27	Mombasa
Asset and Facility Management	Transported Assets Protections Standardization	Jan 9-20	Istanbul
	Crisis Management and Emergency Response Measures	Jan 9-20	Arusha
	Crisis Management and Contingency Plan	Jan 16-27	Dar es Salaam
	Asset and Facility Management Strategy	Jan 16-27	Mombasa
	Strategic Facility Management Analytics	Jan 9-20	Dubai
Advanced Facilities Management	Road Assets Management	Jan 9-20	Mombasa
	Advanced Facilities Management	Jan 16-27	Dubai

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Feb 6-17	Mombasa
	Customer Service Excellence	Feb 6-17	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Feb 13-24	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Feb 13-24	Naivasha
Office Administration	The Senior Secretary Development Program	Feb 6-17	Istanbul
	Administrative Excellence for Secretaries and Administrators	Feb 6-17	Kampala
	Advanced Office Management and Effective Administration Skills	Feb 13-24	Mombasa
	Essential Management Skills for Administrators	Feb 13-24	Istanbul
	Information and Documentation Compliance	Feb 6-17	Arusha
	Finance and Accounting for Office Administrators	Feb 6-17	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Feb 13-24	Mombasa
	The EA/PA & Office Manager Masterclass	Feb 13-24	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Feb 6-17	Mombasa
	Effective Report Writing and Minute Taking	Feb 6-17	Dubai
	Protocol and Event Management	Feb 13-24	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Feb 13-24	Dubai
	Governance and Board Management Skills for EAs & PAs	Feb 6-17	Mombasa
	Office Management and Effective Administration Skills	Feb 6-17	Nakuru
	Executive Secretary Skills	Feb 13-24	Mombasa
	Executive Administration Skills for PAs and Secretaries	Feb 13-24	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Feb 6-17	Dubai	
Office Support Assistants	Office Operations for Support Staff	Feb 6-17	Mombasa
	Office Management Skills for Support Staff	Feb 13-24	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Feb 13-24	Mombasa
	Executive Driver Training Program	Feb 6-17	Mombasa
	Road Safety and Traffic Management	Feb 6-17	Mombasa
	Fleet Safety Management	Feb 13-24	Nakuru
	Managing Corporate Transport Function	Feb 13-24	Mombasa
	Workplace Etiquette for Drivers & Messenger	Feb 6-17	Mombasa
	Corporate Messengers and Drivers	Feb 6-17	Mombasa
	Defensive and Professional Driving Skills	Feb 13-24	Nakuru
Corporate Governance	Future Ready Boards; ESG	Feb 13-24	Dubai
	Future Readiness Strategy	Feb 6-17	Mombasa
	Corporate Governance and Board Leadership	Feb 6-17	Dubai
	Corporate Governance and Board Competence Program	Feb 13-24	Dubai
	Public Policy, Governance, and Administration	Feb 13-24	Mombasa
	Corporate Governance in The Public Service	Feb 6-17	Dubai
Management and Leadership	Executive Development Programme for County Government	Feb 6-17	Dubai
	Executive Management and Leadership Development Program	Feb 13-24	Mombasa
	Leadership and Management Development	Feb 13-24	Arusha
	Advanced Management	Feb 6-17	Dar es salaam
	Strategic Management Executive Program	Feb 6-17	Mombasa
	Political/Administrative Alignment in the Public Sector	Feb 13-24	Dubai
	Future Readiness Strategy	Feb 13-24	Mombasa
	Advanced Public Speaking & Presentation skills	Feb 6-17	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Feb 6-17	Dar es salaam
	Budgeting, Planning & Management Reporting	Feb 13-24	Mombasa
Finance and Budgeting	Public Financial Management for Public Sector Managers	Feb 13-24	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Feb 6-17	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Feb 6-17	Arusha
	Pension Management and Administration	Feb 13-24	Dar es salaam
	Finance for Senior Executives	Feb 13-24	Dubai
	Payroll; Preparation, Analysis and Management	Feb 6-17	Mombasa
Project Management	Leading International Projects	Feb 6-17	Mombasa
	International Project Management	Feb 6-17	Nakuru
	Effective Project Management and Coordination	Feb 13-24	Kisumu
	Protocol, Public Relations, and Events Management	Feb 13-24	Naivasha
PPP and Project Finance	Negotiating and Managing PPP's	Feb 6-17	Istanbul
	Project Finance	Feb 6-17	Kampala
	International PPP Infrastructure Projects Management	Feb 13-24	Mombasa
	Project Performance Measurement and Management	Feb 13-24	Istanbul

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in “Disruption” Age	Feb 6-17	Arusha
	Reinventing Strategic Communications	Feb 6-17	Dar es Salaam
	Government Communications and Public Relations	Feb 13-24	Mombasa
	Reinventing Presidential Strategic Communications	Feb 13-24	Nakuru
Retirement	Retirement Planning Workshop Pensions Management and Administration	Feb 6-17	Mombasa
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Feb 6-17	Dubai
	Advanced Logistics and Quality Control	Feb 13-24	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Feb 13-24	Dubai
	Sustainable Supply Chain Management	Feb 6-17	Mombasa
	Contracts Negotiations and Management	Feb 6-17	Nakuru
	Warehouse Operations and Inventory Management	Feb 13-24	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Feb 13-24	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Feb 6-17	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Feb 6-17	Mombasa
	Green Finance	Feb 13-24	Nakuru
Human Resource	Sustainable Business Management	Feb 13-24	Mombasa
	International Human Resource Management	Feb 6-17	Mombasa
	Executive SOP Induction Training	Feb 6-17	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Feb 13-24	Nakuru
	People Management for Public Sector Managers	Feb 13-24	Mombasa
	HR Processes, Culture & Change Management Program	Feb 6-17	Mombasa
	Workplace Counseling, Coaching and Mentorship	Feb 6-17	Mombasa
	Corporate Performance Management	Feb 13-24	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Feb 13-24	Dubai
	Data and Information Management	Feb 6-17	Mombasa
	Records Management and Archiving	Feb 6-17	Dubai
	Electronic Records Management	Feb 13-24	Dubai
	Information Security Management	Feb 13-24	Mombasa
	Cybersecurity for Business and Risk Management	Feb 6-17	Dubai
	Data Security and Information Controls	Feb 6-17	Dubai
	Data Security and Information Assurance	Feb 13-24	Mombasa
Sales & Marketing	Computer Security and Systems Management	Feb 13-24	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Feb 6-17	Dar es salaam
	Brand Development and Management	Feb 6-17	Mombasa
	Market Leadership & Marketing Strategies	Feb 13-24	Dubai
Data Management and Analytics	Creative Marketing and CRM Innovation	Feb 13-24	Mombasa
	Customer Focused Marketing	Feb 6-17	Arusha
	Data Analytics for Managerial Decision Making	Feb 6-17	Dar es salaam
	Data Visualization	Feb 13-24	Mombasa
	Data Management, Manipulation & Analysis using Excel	Feb 13-24	Dubai
Safety and Security Management	Microsoft Office Excel 2019 Advanced Skills	Feb 6-17	Mombasa
	Microsoft Excel Advanced Skills	Feb 6-17	Arusha
	Security Leadership Essentials for Managers	Feb 13-24	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Feb 13-24	Dubai
	Effective Modern Security Management and Operations	Feb 6-17	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Feb 6-17	Mombasa
	Access Control and Physical Security Management	Feb 13-24	Nakuru
	Security Incident Management and Investigations	Feb 13-24	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Feb 6-17	Naivasha
	Transported Assets Security Management	Feb 6-17	Istanbul
	Multidimensional Security Management Training	Feb 13-24	Kampala
	Supply Chain Security and Risk Management	Feb 13-24	Mombasa
Asset and Facility Management	Transported Assets Protections Standardization	Feb 6-17	Istanbul
	Crisis Management and Emergency Response Measures	Feb 6-17	Arusha
	Crisis Management and Contingency Plan	Feb 13-24	Dar es Salaam
	Asset and Facility Management Strategy	Feb 13-24	Mombasa
	Strategic Facility Management Analytics	Feb 6-17	Dubai
Advanced Facilities Management	Road Assets Management	Feb 6-17	Mombasa
	Advanced Facilities Management	Feb 13-24	Dubai

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Mar 6-17	Mombasa
	Customer Service Excellence	Mar 13-24	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Mar 20-31	Kisumu
Office Administration	Professional Switchboard, Receptionists and Telephone Skills	Mar 20-31	Naivasha
	The Senior Secretary Development Program	Mar 6-17	Istanbul
	Administrative Excellence for Secretaries and Administrators	Mar 13-24	Kampala
	Advanced Office Management and Effective Administration Skills	Mar 20-31	Mombasa
	Essential Management Skills for Administrators	Mar 20-31	Istanbul
	Information and Documentation Compliance	Mar 6-17	Arusha
	Finance and Accounting for Office Administrators	Mar 13-24	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Mar 20-31	Mombasa
	The EA/PA & Office Manager Masterclass	Mar 20-31	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Mar 6-17	Mombasa
	Effective Report Writing and Minute Taking	Mar 13-24	Dubai
	Protocol and Event Management	Mar 20-31	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Mar 20-31	Dubai
	Governance and Board Management Skills for EAs & PAs	Mar 6-17	Mombasa
	Office Management and Effective Administration Skills	Mar 13-24	Nakuru
	Executive Secretary Skills	Mar 20-31	Mombasa
	Executive Administration Skills for PAs and Secretaries	Mar 20-31	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Mar 6-17	Dubai	
Office Support Assistants	Office Operations for Support Staff	Mar 13-24	Mombasa
	Office Management Skills for Support Staff	Mar 20-31	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Mar 20-31	Mombasa
	Executive Driver Training Program	Mar 6-17	Mombasa
	Road Safety and Traffic Management	Mar 13-24	Mombasa
	Fleet Safety Management	Mar 20-31	Nakuru
	Managing Corporate Transport Function	Mar 20-31	Mombasa
	Workplace Etiquette for Drivers & Messenger	Mar 6-17	Mombasa
	Corporate Messengers and Drivers	Mar 13-24	Mombasa
	Defensive and Professional Driving Skills	Mar 20-31	Nakuru
Corporate Governance	Future Ready Boards; ESG	Mar 20-31	Dubai
	Future Readiness Strategy	Mar 6-17	Mombasa
	Corporate Governance and Board Leadership	Mar 13-24	Dubai
	Corporate Governance and Board Competence Program	Mar 20-31	Dubai
	Public Policy, Governance, and Administration	Mar 20-31	Mombasa
	Corporate Governance in The Public Service	Mar 6-17	Dubai
	Executive Development Programme for County Government	Mar 13-24	Dubai
Management and Leadership	Executive Management and Leadership Development Program	Mar 20-31	Mombasa
	Leadership and Management Development	Mar 20-31	Arusha
	Advanced Management	Mar 6-17	Dar es salaam
	Strategic Management Executive Program	Mar 13-24	Mombasa
	Political/Administrative Alignment in the Public Sector	Mar 20-31	Dubai
	Future Readiness Strategy	Mar 20-31	Mombasa
	Advanced Public Speaking & Presentation skills	Mar 6-17	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Mar 13-24	Dar es salaam
Finance and Budgeting	Budgeting, Planning & Management Reporting	Mar 20-31	Mombasa
	Public Financial Management for Public Sector Managers	Mar 20-31	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Mar 6-17	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Mar 13-24	Arusha
	Pension Management and Administration	Mar 20-31	Dar es salaam
	Finance for Senior Executives	Mar 20-31	Dubai
	Payroll; Preparation, Analysis and Management	Mar 6-17	Mombasa
Project Management	Leading International Projects	Mar 6-17	Mombasa
	International Project Management	Mar 13-24	Nakuru
	Effective Project Management and Coordination	Mar 20-31	Kisumu
	Protocol, Public Relations, and Events Management	Mar 20-31	Naivasha
PPP and Project Finance	Negotiating and Managing PPP's	Mar 6-17	Istanbul
	Project Finance	Mar 13-24	Kampala
	International PPP Infrastructure Projects Management	Mar 20-31	Mombasa
	Project Performance Measurement and Management	Mar 20-31	Istanbul

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in "Disruption" Age	Mar 6-17	Arusha
	Reinventing Strategic Communications	Mar 13-24	Dar es Salaam
	Government Communications and Public Relations	Mar 20-31	Mombasa
	Reinventing Presidential Strategic Communications	Mar 20-31	Nakuru
Retirement	Retirement Planning Workshop	Mar 6-17	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Mar 13-24	Dubai
	Advanced Logistics and Quality Control	Mar 20-31	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Mar 20-31	Dubai
	Sustainable Supply Chain Management	Mar 6-17	Mombasa
	Contracts Negotiations and Management	Mar 13-24	Nakuru
	Warehouse Operations and Inventory Management	Mar 20-31	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Mar 20-31	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Mar 6-17	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Mar 13-24	Mombasa
	Green Finance	Mar 20-31	Nakuru
Human Resource	Sustainable Business Management	Mar 20-31	Mombasa
	International Human Resource Management	Mar 6-17	Mombasa
	Executive SOP Induction Training	Mar 13-24	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Mar 20-31	Nakuru
	People Management for Public Sector Managers	Mar 20-31	Mombasa
	HR Processes, Culture & Change Management Program	Mar 6-17	Mombasa
	Workplace Counseling, Coaching and Mentorship	Mar 13-24	Mombasa
	Corporate Performance Management	Mar 20-31	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Mar 20-31	Dubai
	Data and Information Management	Mar 6-17	Mombasa
	Records Management and Archiving	Mar 13-24	Dubai
	Electronic Records Management	Mar 20-31	Dubai
	Information Security Management	Mar 20-31	Mombasa
	Cybersecurity for Business and Risk Management	Mar 6-17	Dubai
	Data Security and Information Controls	Mar 13-24	Dubai
	Data Security and Information Assurance	Mar 20-31	Mombasa
Sales & Marketing	Computer Security and Systems Management	Mar 20-31	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Mar 6-17	Dar es salaam
	Brand Development and Management	Mar 13-24	Mombasa
	Market Leadership & Marketing Strategies	Mar 20-31	Dubai
Data Management and Analytics	Creative Marketing and CRM Innovation	Mar 20-31	Mombasa
	Customer Focused Marketing	Mar 6-17	Arusha
	Data Analytics for Managerial Decision Making	Mar 13-24	Dar es salaam
	Data Visualization	Mar 20-31	Mombasa
	Data Management, Manipulation & Analysis using Excel	Mar 20-31	Dubai
Safety and Security Management	Microsoft Office Excel 2019 Advanced Skills	Mar 6-17	Mombasa
	Microsoft Excel Advanced Skills	Mar 13-24	Arusha
	Security Leadership Essentials for Managers	Mar 20-31	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Mar 20-31	Dubai
	Effective Modern Security Management and Operations	Mar 6-17	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Mar 13-24	Mombasa
	Access Control and Physical Security Management	Mar 20-31	Nakuru
	Security Incident Management and Investigations	Mar 20-31	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Mar 6-17	Naivasha
	Transported Assets Security Management	Mar 13-24	Istanbul
	Multidimensional Security Management Training	Mar 20-31	Kampala
	Supply Chain Security and Risk Management	Mar 20-31	Mombasa
Asset and Facility Management	Transported Assets Protections Standardization	Mar 6-17	Istanbul
	Crisis Management and Emergency Response Measures	Mar 13-24	Arusha
	Crisis Management and Contingency Plan	Mar 20-31	Dar es Salaam
	Asset and Facility Management Strategy	Mar 20-31	Mombasa
	Strategic Facility Management Analytics	Mar 6-17	Arusha
	Road Assets Management	Mar 13-24	Mombasa
Advanced Facilities Management	Mar 20-31	Dubai	

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	Apr 3-14	Mombasa
	Customer Service Excellence	Apr 10-21	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Apr 17-28	Kisumu
Office Administration	Professional Switchboard, Receptionists and Telephone Skills	Apr 17-28	Naivasha
	The Senior Secretary Development Program	Apr 3-14	Istanbul
	Administrative Excellence for Secretaries and Administrators	Apr 10-21	Kampala
	Advanced Office Management and Effective Administration Skills	Apr 17-28	Mombasa
	Essential Management Skills for Administrators	Apr 17-28	Istanbul
	Information and Documentation Compliance	Apr 3-14	Arusha
	Finance and Accounting for Office Administrators	Apr 10-21	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Apr 17-28	Mombasa
	The EA/PA & Office Manager Masterclass	Apr 17-28	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Apr 3-14	Mombasa
	Effective Report Writing and Minute Taking	Apr 10-21	Dubai
	Protocol and Event Management	Apr 17-28	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Apr 17-28	Dubai
	Governance and Board Management Skills for EAs & PAs	Apr 3-14	Mombasa
	Office Management and Effective Administration Skills	Apr 10-21	Nakuru
	Office Support Assistants	Executive Secretary Skills	Apr 17-28
Executive Administration Skills for PAs and Secretaries		Apr 17-28	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills		Apr 3-14	Dubai
Office Operations for Support Staff		Apr 10-21	Mombasa
Office Management Skills for Support Staff		Apr 17-28	Nakuru
Protocol and Etiquette for Executive Drivers and VIP Attendants II		Apr 17-28	Mombasa
Executive Driver Training Program		Apr 3-14	Mombasa
Road Safety and Traffic Management		Apr 10-21	Mombasa
Fleet Safety Management		Apr 17-28	Nakuru
Managing Corporate Transport Function		Apr 17-28	Mombasa
Corporate Governance	Workplace Etiquette for Drivers & Messenger	Apr 3-14	Mombasa
	Corporate Messengers and Drivers	Apr 10-21	Mombasa
	Defensive and Professional Driving Skills	Apr 17-28	Nakuru
	Future Ready Boards; ESG	Apr 17-28	Dubai
	Future Readiness Strategy	Apr 3-14	Mombasa
	Corporate Governance and Board Leadership	Apr 10-21	Dubai
	Corporate Governance and Board Competence Program	Apr 17-28	Dubai
Management and Leadership	Public Policy, Governance, and Administration	Apr 17-28	Mombasa
	Corporate Governance in The Public Service	Apr 3-14	Dubai
	Executive Development Programme for County Government	Apr 10-21	Dubai
	Executive Management and Leadership Development Program	Apr 17-28	Mombasa
	Leadership and Management Development	Apr 17-28	Arusha
	Advanced Management	Apr 3-14	Dar es salaam
	Strategic Management Executive Program	Apr 10-21	Mombasa
Finance and Budgeting	Political/Administrative Alignment in the Public Sector	Apr 17-28	Dubai
	Future Readiness Strategy	Apr 17-28	Mombasa
	Advanced Public Speaking & Presentation skills	Apr 3-14	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Apr 10-21	Dar es salaam
	Budgeting, Planning & Management Reporting	Apr 17-28	Mombasa
	Public Financial Management for Public Sector Managers	Apr 17-28	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Apr 3-14	Mombasa
Project Management	Accounts Payable: Accounting and Management Best Practices	Apr 10-21	Arusha
	Pension Management and Administration	Apr 17-28	Dar es salaam
	Finance for Senior Executives	Apr 17-28	Dubai
	Payroll; Preparation, Analysis and Management	Apr 3-14	Mombasa
PPP and Project Finance	Leading International Projects	Apr 3-14	Mombasa
	International Project Management	Apr 10-21	Nakuru
	Effective Project Management and Coordination	Apr 17-28	Kisumu
	Protocol, Public Relations, and Events Management	Apr 17-28	Naivasha
	Negotiating and Managing PPP's	Apr 3-14	Istanbul
PPP and Project Finance	Project Finance	Apr 10-21	Kampala
	International PPP Infrastructure Projects Management	Apr 17-28	Mombasa
	Project Performance Measurement and Management	Apr 17-28	Istanbul

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in "Disruption" Age	Apr 3-14	Arusha
	Reinventing Strategic Communications	Apr 10-21	Dar es Salaam
	Government Communications and Public Relations	Apr 17-28	Mombasa
	Reinventing Presidential Strategic Communications	Apr 17-28	Nakuru
Retirement	Retirement Planning Workshop	Apr 3-14	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Apr 10-21	Dubai
	Advanced Logistics and Quality Control	Apr 17-28	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Apr 17-28	Dubai
	Sustainable Supply Chain Management	Apr 3-14	Mombasa
	Contracts Negotiations and Management	Apr 10-21	Nakuru
	Warehouse Operations and Inventory Management	Apr 17-28	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Apr 17-28	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Apr 3-14	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Apr 10-21	Mombasa
	Green Finance	Apr 17-28	Nakuru
Human Resource	Sustainable Business Management	Apr 17-28	Mombasa
	International Human Resource Management	Apr 3-14	Mombasa
	Executive SOP Induction Training	Apr 10-21	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Apr 17-28	Nakuru
	People Management for Public Sector Managers	Apr 17-28	Mombasa
	HR Processes, Culture & Change Management Program	Apr 3-14	Mombasa
	Workplace Counseling, Coaching and Mentorship	Apr 10-21	Mombasa
	Corporate Performance Management	Apr 17-28	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Apr 17-28	Dubai
	Data and Information Management	Apr 3-14	Mombasa
	Records Management and Archiving	Apr 10-21	Dubai
	Electronic Records Management	Apr 17-28	Dubai
	Information Security Management	Apr 17-28	Mombasa
	Cybersecurity for Business and Risk Management	Apr 3-14	Dubai
	Data Security and Information Controls	Apr 10-21	Dubai
	Data Security and Information Assurance	Apr 17-28	Mombasa
	Computer Security and Systems Management	Apr 17-28	Arusha
Sales & Marketing	Cybersecurity Investigations and Electronic Evidence Management	Apr 3-14	Dar es salaam
	Brand Development and Management	Apr 10-21	Mombasa
	Market Leadership & Marketing Strategies	Apr 17-28	Dubai
	Creative Marketing and CRM Innovation	Apr 17-28	Mombasa
Data Management and Analytics	Customer Focused Marketing	Apr 3-14	Arusha
	Data Analytics for Managerial Decision Making	Apr 10-21	Dar es salaam
	Data Visualization	Apr 17-28	Mombasa
	Data Management, Manipulation & Analysis using Excel	Apr 17-28	Dubai
	Microsoft Office Excel 2019 Advanced Skills	Apr 3-14	Mombasa
Safety and Security Management	Microsoft Excel Advanced Skills	Apr 10-21	Arusha
	Security Leadership Essentials for Managers	Apr 17-28	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Apr 17-28	Dubai
	Effective Modern Security Management and Operations	Apr 3-14	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Apr 10-21	Mombasa
	Access Control and Physical Security Management	Apr 17-28	Nakuru
	Security Incident Management and Investigations	Apr 17-28	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Apr 3-14	Naivasha
	Transported Assets Security Management	Apr 10-21	Istanbul
	Multidimensional Security Management Training	Apr 17-28	Kampala
	Supply Chain Security and Risk Management	Apr 17-28	Mombasa
	Transported Assets Protections Standardization	Apr 3-14	Istanbul
Asset and Facility Management	Crisis Management and Emergency Response Measures	Apr 10-21	Arusha
	Crisis Management and Contingency Plan	Apr 17-28	Dar es Salaam
	Asset and Facility Management Strategy	Apr 17-28	Mombasa
	Strategic Facility Management Analytics	Apr 3-14	Istanbul
	Road Assets Management	Apr 10-21	Mombasa
Advanced Facilities Management	Apr 17-28	Dubai	

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	May 1-12	Mombasa
	Customer Service Excellence	May 8-19	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	May 15-26	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	May 22-31	Naivasha
Office Administration	The Senior Secretary Development Program	May 1-12	Istanbul
	Administrative Excellence for Secretaries and Administrators	May 8-19	Kampala
	Advanced Office Management and Effective Administration Skills	May 15-26	Mombasa
	Essential Management Skills for Administrators	May 22-31	Istanbul
	Information and Documentation Compliance	May 1-12	Arusha
	Finance and Accounting for Office Administrators	May 8-19	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	May 15-26	Mombasa
	The EA/PA & Office Manager Masterclass	May 22-31	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	May 1-12	Mombasa
	Effective Report Writing and Minute Taking	May 8-19	Dubai
	Protocol and Event Management	May 15-26	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	May 22-31	Dubai
	Governance and Board Management Skills for EAs & PAs	May 1-12	Mombasa
	Office Management and Effective Administration Skills	May 8-19	Nakuru
	Executive Secretary Skills	May 15-26	Mombasa
	Executive Administration Skills for PAs and Secretaries	May 22-31	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	May 1-12	Dubai	
Office Support Assistants	Office Operations for Support Staff	May 8-19	Mombasa
	Office Management Skills for Support Staff	May 15-26	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	May 22-31	Mombasa
	Executive Driver Training Program	May 1-12	Mombasa
	Road Safety and Traffic Management	May 8-19	Mombasa
	Fleet Safety Management	May 15-26	Nakuru
	Managing Corporate Transport Function	May 22-31	Mombasa
	Workplace Etiquette for Drivers & Messenger	May 1-12	Mombasa
	Corporate Messengers and Drivers	May 8-19	Mombasa
	Defensive and Professional Driving Skills	May 15-26	Nakuru
Corporate Governance	Future Ready Boards; ESG	May 22-31	Dubai
	Future Readiness Strategy	May 1-12	Mombasa
	Corporate Governance and Board Leadership	May 8-19	Dubai
	Corporate Governance and Board Competence Program	May 15-26	Dubai
	Public Policy, Governance, and Administration	May 22-31	Mombasa
	Corporate Governance in The Public Service	May 1-12	Dubai
	Executive Development Programme for County Government	May 8-19	Dubai
Management and Leadership	Executive Management and Leadership Development Program	May 15-26	Mombasa
	Leadership and Management Development	May 22-31	Arusha
	Advanced Management	May 1-12	Dar es salaam
	Strategic Management Executive Program	May 8-19	Mombasa
	Political/Administrative Alignment in the Public Sector	May 15-26	Dubai
	Future Readiness Strategy	May 22-31	Mombasa
	Advanced Public Speaking & Presentation skills	May 1-12	Arusha
	Writing and Delivering Speeches and Presentations with Impact	May 8-19	Dar es salaam
Finance and Budgeting	Budgeting, Planning & Management Reporting	May 15-26	Mombasa
	Public Financial Management for Public Sector Managers	May 22-31	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	May 1-12	Mombasa
	Accounts Payable: Accounting and Management Best Practices	May 8-19	Arusha
	Pension Management and Administration	May 15-26	Dar es salaam
	Finance for Senior Executives	May 22-31	Dubai
	Payroll; Preparation, Analysis and Management	May 1-12	Mombasa
Project Management	Leading International Projects	May 1-12	Mombasa
	International Project Management	May 8-19	Nakuru
	Effective Project Management and Coordination	May 15-26	Kisumu
	Protocol, Public Relations, and Events Management	May 22-31	Naivasha
PPP and Project Finance	Negotiating and Managing PPP's	May 1-12	Istanbul
	Project Finance	May 8-19	Kampala
	International PPP Infrastructure Projects Management	May 15-26	Mombasa
	Project Performance Measurement and Management	May 22-31	Istanbul

Category	Subject	Dates	Venue
	Strategic Project Management in “Disruption” Age	May 1-12	Arusha
Strategic Communications	Reinventing Strategic Communications	May 8-19	Dar es Salaam
	Government Communications and Public Relations	May 15-26	Mombasa
	Reinventing Presidential Strategic Communications	May 22-31	Nakuru
		May 1-12	Mombasa
Retirement	Retirement Planning Workshop Pensions Management and Administration	May 1-12	Mombasa
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	May 8-19	Dubai
	Advanced Logistics and Quality Control	May 15-26	Mombasa
	Procurement and Supply Chain Management Best Practices {New}	May 22-31	Dubai
	Sustainable Supply Chain Management	May 1-12	Mombasa
	Contracts Negotiations and Management	May 8-19	Nakuru
	Warehouse Operations and Inventory Management	May 15-26	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	May 22-31	Mombasa
	Purchasing, Procurement & Inventory Management	May 1-12	Dubai
Environment and Sustainability	Climate Change Adaptation for Business; Net Zero Emissions	May 8-19	Mombasa
	Green Finance	May 15-26	Nakuru
	Sustainable Business Management	May 22-31	Mombasa
Human Resource	International Human Resource Management	May 1-12	Mombasa
	Executive SOP Induction Training	May 8-19	Mombasa
	Business Presentation and Public Speaking in the Public Sector	May 15-26	Nakuru
	People Management for Public Sector Managers	May 22-31	Mombasa
	HR Processes, Culture & Change Management Program	May 1-12	Mombasa
	Workplace Counseling, Coaching and Mentorship	May 8-19	Mombasa
	Corporate Performance Management	May 15-26	Nakuru
	Strategy and Strategic Planning	May 22-31	Dubai
IT and Cyber Security	Data and Information Management	May 1-12	Mombasa
	Records Management and Archiving	May 8-19	Dubai
	Electronic Records Management	May 15-26	Dubai
	Information Security Management	May 22-31	Mombasa
	Cybersecurity for Business and Risk Management	May 1-12	Dubai
	Data Security and Information Controls	May 8-19	Dubai
	Data Security and Information Assurance	May 15-26	Mombasa
	Computer Security and Systems Management	May 22-31	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	May 1-12	Dar es salaam
Sales & Marketing	Brand Development and Management	May 8-19	Mombasa
	Market Leadership & Marketing Strategies	May 15-26	Dubai
	Creative Marketing and CRM Innovation	May 22-31	Mombasa
	Customer Focused Marketing	May 1-12	Arusha
Data Management and Analytics	Data Analytics for Managerial Decision Making	May 8-19	Dar es salaam
	Data Visualization	May 15-26	Mombasa
	Data Management, Manipulation & Analysis using Excel	May 22-31	Dubai
	Microsoft Office Excel 2019 Advanced Skills	May 1-12	Mombasa
	Microsoft Excel Advanced Skills	May 8-19	Arusha
Safety and Security Management	Security Leadership Essentials for Managers	May 15-26	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	May 22-31	Dubai
	Effective Modern Security Management and Operations	May 1-12	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	May 8-19	Mombasa
	Access Control and Physical Security Management	May 15-26	Nakuru
	Security Incident Management and Investigations	May 22-31	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	May 1-12	Naivasha
	Transported Assets Security Management	May 8-19	Istanbul
	Multidimensional Security Management Training	May 15-26	Kampala
	Supply Chain Security and Risk Management	May 22-31	Mombasa
	Transported Assets Protections Standardization	May 1-12	Istanbul
	Crisis Management and Emergency Response Measures	May 8-19	Arusha
	Crisis Management and Contingency Plan	May 15-26	Dar es Salaam
Asset and Facility Management	Asset and Facility Management Strategy	May 22-31	Mombasa
	Strategic Facility Management Analytics	May 1-12	Dubai
	Road Assets Management	May 8-19	Mombasa
	Advanced Facilities Management	May 15-26	Dubai

Category	Subject	Dates	Venue
Customer Service	Customer Experience Excellence	June 5-16	Mombasa
	Customer Service Excellence	Jun 12-23	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Jun 19-30	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	June 5-16	Naivasha
Office Administration	The Senior Secretary Development Program	Jun 12-23	Istanbul
	Administrative Excellence for Secretaries and Administrators	Jun 19-30	Kampala
	Advanced Office Management and Effective Administration Skills	June 5-16	Mombasa
	Essential Management Skills for Administrators	Jun 12-23	Istanbul
	Information and Documentation Compliance	Jun 19-30	Arusha
	Finance and Accounting for Office Administrators	June 5-16	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Jun 12-23	Mombasa
	The EA/PA & Office Manager Masterclass	Jun 19-30	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	June 5-16	Mombasa
	Effective Report Writing and Minute Taking	Jun 12-23	Dubai
	Protocol and Event Management	Jun 19-30	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	June 5-16	Dubai
	Governance and Board Management Skills for EAs & PAs	Jun 12-23	Mombasa
	Office Management and Effective Administration Skills	Jun 19-30	Nakuru
	Executive Secretary Skills	June 5-16	Mombasa
	Executive Administration Skills for PAs and Secretaries	Jun 12-23	Mombasa
Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Jun 19-30	Dubai	
Office Support Assistants	Office Operations for Support Staff	June 5-16	Mombasa
	Office Management Skills for Support Staff	Jun 12-23	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Jun 19-30	Mombasa
	Executive Driver Training Program	June 5-16	Mombasa
	Road Safety and Traffic Management	Jun 12-23	Mombasa
	Fleet Safety Management	Jun 19-30	Nakuru
	Managing Corporate Transport Function	June 5-16	Mombasa
	Workplace Etiquette for Drivers & Messenger	Jun 12-23	Mombasa
	Corporate Messengers and Drivers	Jun 19-30	Mombasa
	Defensive and Professional Driving Skills	June 5-16	Nakuru
Corporate Governance	Future Ready Boards; ESG	Jun 12-23	Dubai
	Future Readiness Strategy	Jun 19-30	Mombasa
	Corporate Governance and Board Leadership	June 5-16	Dubai
	Corporate Governance and Board Competence Program	Jun 12-23	Dubai
	Public Policy, Governance, and Administration	Jun 19-30	Mombasa
	Corporate Governance in The Public Service	June 5-16	Dubai
Management and Leadership	Executive Development Programme for County Government	Jun 12-23	Dubai
	Executive Management and Leadership Development Program	Jun 19-30	Mombasa
	Leadership and Management Development	June 5-16	Arusha
	Advanced Management	Jun 12-23	Dar es salaam
	Strategic Management Executive Program	Jun 19-30	Mombasa
	Political/Administrative Alignment in the Public Sector	June 5-16	Dubai
	Future Readiness Strategy	Jun 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Jun 19-30	Arusha
Finance and Budgeting	Writing and Delivering Speeches and Presentations with Impact	June 5-16	Dar es salaam
	Budgeting, Planning & Management Reporting	Jun 12-23	Mombasa
	Public Financial Management for Public Sector Managers	Jun 19-30	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	June 5-16	Mombasa
	Accounts Payable: Accounting and Management Best Practices	Jun 12-23	Arusha
	Pension Management and Administration	Jun 19-30	Dar es salaam
	Finance for Senior Executives	June 5-16	Dubai
Project Management	Payroll; Preparation, Analysis and Management	Jun 12-23	Mombasa
	Leading International Projects	June 5-16	Mombasa
	International Project Management	Jun 12-23	Nakuru
	Effective Project Management and Coordination	Jun 19-30	Kisumu
	Protocol, Public Relations, and Events Management	June 5-16	Naivasha
PPP and Project Finance	Negotiating and Managing PPP's	Jun 12-23	Istanbul
	Project Finance	Jun 19-30	Kampala
	International PPP Infrastructure Projects Management	June 5-16	Mombasa
	Project Performance Measurement and Management	Jun 12-23	Istanbul

Category	Subject	Dates	Venue
Strategic Communications	Strategic Project Management in "Disruption" Age	Jun 19-30	Arusha
	Reinventing Strategic Communications	June 5-16	Dar es Salaam
	Government Communications and Public Relations	Jun 12-23	Mombasa
	Reinventing Presidential Strategic Communications	Jun 19-30	Nakuru
Retirement	Retirement Planning Workshop	June 5-16	Mombasa
	Pensions Management and Administration		
Purchasing, Logistics & Supply Chain Management	Quality Logistics and Transport Management	Jun 12-23	Dubai
	Advanced Logistics and Quality Control	Jun 19-30	Mombasa
	Procurement and Supply Chain Management Best Practices {New}	June 5-16	Dubai
	Sustainable Supply Chain Management	Jun 12-23	Mombasa
	Contracts Negotiations and Management	Jun 19-30	Nakuru
	Warehouse Operations and Inventory Management	June 5-16	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Jun 12-23	Mombasa
Environment and Sustainability	Purchasing, Procurement & Inventory Management	Jun 19-30	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	June 5-16	Mombasa
	Green Finance	Jun 12-23	Nakuru
Human Resource	Sustainable Business Management	Jun 19-30	Mombasa
	International Human Resource Management	June 5-16	Mombasa
	Executive SOP Induction Training	Jun 12-23	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Jun 19-30	Nakuru
	People Management for Public Sector Managers	June 5-16	Mombasa
	HR Processes, Culture & Change Management Program	Jun 12-23	Mombasa
	Workplace Counseling, Coaching and Mentorship	Jun 19-30	Mombasa
	Corporate Performance Management	June 5-16	Nakuru
IT and Cyber Security	Strategy and Strategic Planning	Jun 12-23	Dubai
	Data and Information Management	Jun 19-30	Mombasa
	Records Management and Archiving	June 5-16	Dubai
	Electronic Records Management	Jun 12-23	Dubai
	Information Security Management	Jun 19-30	Mombasa
	Cybersecurity for Business and Risk Management	June 5-16	Dubai
	Data Security and Information Controls	Jun 12-23	Dubai
Sales & Marketing	Data Security and Information Assurance	Jun 19-30	Mombasa
	Computer Security and Systems Management	June 5-16	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Jun 12-23	Dar es salaam
	Brand Development and Management	Jun 19-30	Mombasa
	Market Leadership & Marketing Strategies	June 5-16	Dubai
	Creative Marketing and CRM Innovation	Jun 12-23	Mombasa
Data Management and Analytics	Customer Focused Marketing	Jun 19-30	Arusha
	Data Analytics for Managerial Decision Making	June 5-16	Dar es salaam
	Data Visualization	Jun 12-23	Mombasa
	Data Management, Manipulation & Analysis using Excel	Jun 19-30	Dubai
	Microsoft Office Excel 2019 Advanced Skills	June 5-16	Mombasa
Safety and Security Management	Microsoft Excel Advanced Skills	Jun 12-23	Arusha
	Security Leadership Essentials for Managers	Jun 19-30	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	June 5-16	Dubai
	Effective Modern Security Management and Operations	Jun 12-23	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Jun 19-30	Mombasa
	Access Control and Physical Security Management	June 5-16	Nakuru
	Security Incident Management and Investigations	Jun 12-23	Kisumu
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Jun 19-30	Naivasha
	Transported Assets Security Management	June 5-16	Istanbul
	Multidimensional Security Management Training	Jun 12-23	Kampala
	Supply Chain Security and Risk Management	Jun 19-30	Mombasa
	Transported Assets Protections Standardization	June 5-16	Istanbul
Asset and Facility Management	Crisis Management and Emergency Response Measures	Jun 12-23	Arusha
	Crisis Management and Contingency Plan	Jun 19-30	Dar es Salaam
	Asset and Facility Management Strategy	June 5-16	Mombasa
	Strategic Facility Management Analytics	Jun 12-23	Nakuru
	Road Assets Management	Jun 19-30	Mombasa
Advanced Facilities Management	June 5-16	Dubai	

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