

EXECUTIVE EDUCATION PROGRAMS



RADIATING KNOWLEDGE





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GLOBAL CITIES 60+

subject matter experts

120+

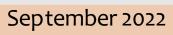
EMPLOYEES 200+



Category	Subject	Dates	Venue
	Customer Experience Excellence	Aug 1-12	Mombasa
Customer Service	Customer Service Excellence	Aug 8-19	Kisumu
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Aug 15-26	Nakuru
	Professional Switchboard, Receptionists and Telephone Skills	Aug 22-31	Mombasa
	The Senior Secretary Development Program	Aug 1-12	Istanbul
	Administrative Excellence for Secretaries and Administrators	Aug 8-19	Kisumu
	Advanced Office Management and Effective Administration Skills	Aug 15-26	Nakuru
	Essential Management Skills for Administrators	Aug 22-31	Mombasa
	Information and Documentation Compliance	Aug 1-12	Mombasa
	Finance and Accounting for Office Administrators	Aug 8-19	Kisumu
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Aug 15-26	Nakuru
	The EA/PA & Office Manager Masterclass	Aug 22-31	Mombasa
Office Administration	MS Office Advanced Efficiency Training for Administration Officers	Aug 1-12	Mombasa
	Effective Report Writing and Minute Taking	Aug 8-19	Kisumu
	Protocol and Event Management	Aug 15-26	Nakuru
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Aug 22-31	Mombasa
	Confidentiality Management		
	Governance and Board Management Skills for EAs & PAs	Aug 1-12	Mombasa
	Office Management and Effective Administration Skills	Aug 8-19	Kisumu
	Executive Administration Skills for PAs and Secretaries	Aug 15-26	Nakuru
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Aug 22-31	Mombasa
	Office Operations for Support Staff	Aug 1-12	Mombasa
	Office Management Skills for Support Staff	Aug 8-19	Kisumu
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Aug 15-26	Nakuru
	Executive Driver Training Program	Aug 22-31	Mombasa
Office Support Assistants	Road Safety and Traffic Management	Aug 1-12	Mombasa
Office Support Assistants	Fleet Safety Management	Aug 8-19	Kisumu
	Managing Corporate Transport Function	Aug 15-26	Nakuru
	Workplace Etiquette for Drivers & Messenger	Aug 22-31	Mombasa
	Corporate Messengers and Drivers	Aug 1-12	Mombasa
	Defensive and Professional Driving Skills	Aug 8-19	Kisumu
	Future Ready Boards; ESG	Aug 8-19	Dubai
	Future Readiness Strategy	Aug 15-26	Dubai
	Corporate Governance and Board Leadership	Aug 22-31	Istanbul
Corporate Governance	Corporate Governance and Board Competence Program	Aug 1-12	Singapore
	Public Policy, Governance, and Administration	Aug 8-19	Singapore
	Corporate Governance in The Public Service	Aug 8-19	Kampala
	Executive Development Programme for County Government	Aug 15-26	Dar es salam
	Executive Management and Leadership Development Program	Aug 8-19	Dar es salaam
	Leadership and Management Development	Aug 15-26	Mombasa
	Advanced Management Program	Aug 22-31	Nakuru
Management and	Strategic Management Executive Program	Aug 1-12	Dubai
Leadership	Political/Administrative Alignment in the Public Sector	Aug 8-19	Istanbul
	Future Readiness Strategy	Aug 8-19	Dubai
	Advanced Public Speaking & Presentation skills	Aug 15-26	Mombasa
	Writing and Delivering Speeches and Presentations with Impact	Aug 8-19	Mombasa
	Budgeting, Planning & Management Reporting	Aug 8-19	Dubai
	Public Financial Management for Public Sector Managers	Aug 15-26	Dubai
Electrical Post Co.	Budgeting and Forecasting for Non-Financial Professionals	Aug 22-31	Dubai
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Aug 1-12	Mombasa
	Pension Management and Administration	Aug 8-19	Mombasa
	Finance for Senior Executives	Aug 8-19	Istanbul
	Payroll; Preparation, Analysis and Management	Aug 15-26	Mombasa
	Looding International Projects	A 0. 10	Duk :
Declared Manager 1991	Leading International Projects	Aug 8-19	Dubai
Project Management	International Project Management	Aug 15-26	Dubai
	Effective Project Management and Coordination	Aug 22-31	Mombasa
	Protocol, Public Relations, and Events Management	Aug 8-19	Mombasa
	Negotiating and Managing PPP's	Aug 15-26	Dubai
PPP 19 1 1 7 7	Project Finance	Aug 22-31	Singapore
PPP and Project Finance	International PPP Infrastructure Projects Management	Aug 8-19	Singapore
	Project Performance Measurement and Management	Aug 15-26	Dubai
	Strategic Project Management in "Disruption" Age	Aug 22-31	Dubai



Category	Subject	Dates	Venue
	Reinventing Strategic Communications	Aug 15-26	Istanbul
Strategic Communications	Government Communications and Public Relations	Aug 8-19	Dubai
	Reinventing Presidential Strategic Communications	Aug 15-26	Dubai
Retirement	Retirement Planning Workshop	Aug 15-26	Mombasa
	Quality Logistics and Transport Management	Aug 8-19	Mombasa
	Advanced Logistics and Quality Control	Aug 15-26	Arusha
	Procurement and Supply Chain Management Best Practices (New)	Aug 15-26	Mombasa
Purchasing, Logistics &	Sustainable Supply Chain Management	Aug 8-19	Dubai
Supply Chain Management	Contracts Negotiations and Management	Aug 15-26	Dubai
,	Warehouse Operations and Inventory Management	Aug 22-31	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Aug 8-19	Mombasa
	Purchasing, Procurement & Inventory Management	Aug 15-26	Mombasa
	Climate Change Adaptation for Business; Net Zero Emissions	Aug 8-19	Singapore
Environment and	Green Finance	Aug 15-26	London
Sustainability	Sustainable Business Management	Aug 13-20 Aug 22-31	Paris
	International Human Resource Management	Aug 8-19	Dubai
	Executive SOP Induction Training	Aug 15-26	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Aug 22-31	Mombasa
	People Management for Public Sector Managers	Aug 8-19	Dar es salaam
Human Resource	HR Processes, Culture & Change Management Program	Aug 15-26	Arusha
	Workplace Counseling, Coaching and Mentorship	Aug 22-31	Mombasa
	Corporate Performance Management	Aug 8-19	Mombasa
	Strategy and Strategic Planning	Aug 15-26	Mombasa
	Data and Information Management	Aug 22-31	Mombasa
	Records Management and Archiving	Aug 8-19	Dubai
	Electronic Records Management	Aug 15-26	Dubai
	Information Security Management	Aug 22-31	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Aug 8-19	Mombasa
	Data Security and Information Controls	Aug 15-26	Mombasa
	Data Security and Information Assurance	Aug 22-31	Singapore
	Computer Security and Systems Management	Aug 8-19	London
	Cybersecurity Investigations and Electronic Evidence Management	Aug 15-26	Paris
	Brand Development and Management	Aug 22-31	Dubai
Oalaa 9 Madadha	Market Leadership & Marketing Strategies	Aug 8-19	Mombasa
Sales & Marketing	Creative Marketing and CRM Innovation	Aug 15-26	Mombasa
	Customer Focused Marketing	Aug 22-31	Dar es salaam
	Data Analytics for Managerial Decision Making	Aug 8-19	Mombasa
Data Management and	Data Visualization	Aug 15-26	Dubai
Data Management and	Data Management, Manipulation & Analysis using Excel	Aug 22-31	Dubai
Analytics	Microsoft Office Excel 2019 Advanced Skills	Aug 8-19	Mombasa
	Microsoft Excel Advanced Skills	Aug 15-26	Mombasa
	Security Leadership Essentials for Managers	Aug 22-31	Mombasa
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Aug 8-19	Singapore
	Effective Modern Security Management and Operations	Aug 15-26	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Aug 22-31	Mombasa
	Access Control and Physical Security Management	Aug 8-19	Mombasa
Safety and Security	Security Incident Management and Investigations	Aug 15-26	Mombasa
Management	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Aug 22-31	Mombasa
	Transported Assets Security Management	Aug 8-19	Dar es salaam
	Multidimensional Security Management Training	Aug 15-26	Mombasa
	Supply Chain Security and Risk Management	Aug 22-31	Dubai
	Transported Assets Protections Standardization	Aug 8-19	Dubai
	Crisis Management and Emergency Response Measures	Aug 15-26	Mombasa
	Crisis Management and Contingency Plan	Aug 22-31	Mombasa
	Asset and Facility Management Strategy	Aug 8-19	Mombasa
Asset and Facility	Strategic Facility Management Analytics	Aug 15-26	Istanbul
Management	Road Assets Management	Aug 22-31	Singapore
	Advanced Facilities Management	Aug 8-19	Singapore

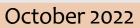




Category	Subject	Dates	Venue
	Customer Experience Excellence	Sep 5-16	Mombasa
Customer Service	Customer Service Excellence	Sep 12-23	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Sep 19-30	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Sep 19-30	Naivasha
	The Senior Secretary Development Program	Sep 5-16	Istanbul
	Administrative Excellence for Secretaries and Administrators	Sep 12-23	Kampala
	Advanced Office Management and Effective Administration Skills	Sep 19-30	Mombasa
	Essential Management Skills for Administrators	Sep 19-30	Istanbul
	Information and Documentation Compliance	Sep 5-16	Arusha
	Finance and Accounting for Office Administrators	Sep 12-23	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Sep 19-30	Mombasa
	The EA/PA & Office Manager Masterclass	Sep 19-30	Nakuru
Office Administration	MS Office Advanced Efficiency Training for Administration Officers	Sep 5-16	Mombasa
	Effective Report Writing and Minute Taking	Sep 12-23	Dubai
	Protocol and Event Management	Sep 19-30	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Sep 19-30	Dubai
	Confidentiality Management	0 5 10	
	Governance and Board Management Skills for EAs & PAs	Sep 5-16	Mombasa
	Office Management and Effective Administration Skills	Sep 12-23	Nakuru
	Executive Secretary Skills	Sep 19-30	Mombasa
	Executive Administration Skills for PAs and Secretaries	Sep 19-30	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Sep 5-16	Dubai
	Office Operations for Support Staff	Sep 12-23	Mombasa
	Office Management Skills for Support Staff	Sep 19-30	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Sep 19-30	Mombasa
	Executive Driver Training Program	Sep 5-16	Mombasa
Office Support Assistants	Road Safety and Traffic Management	Sep 12-23	Mombasa
	Fleet Safety Management	Sep 19-30	Nakuru
	Managing Corporate Transport Function	Sep 19-30	Mombasa
	Workplace Etiquette for Drivers & Messenger	Sep 5-16	Mombasa
	Corporate Messengers and Drivers	Sep 12-23	Mombasa
	Defensive and Professional Driving Skills	Sep 19-30	Nakuru
	Future Ready Boards; ESG	Sep 19-30	Dubai
	Future Readiness Strategy	Sep 5-16	Mombasa
Cornerate Covernence	Corporate Governance and Board Leadership	Sep 12-23	Dubai Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Sep 19-30	Mombasa
	Public Policy, Governance, and Administration Corporate Governance in The Public Service	Sep 19-30	Dubai
	Executive Development Programme for County Government	Sep 5-16 Sep 12-23	Dubai
	Executive Management and Leadership Development Program	Sep 12-23	Mombasa
	Leadership and Management Development	Sep 3-10	Arusha
	Advanced Management	Sep 19-30	Dar es salaam
Management and	Strategic Management Executive Program	Sep 13-30	Mombasa
Management and Leadership	Political/Administrative Alignment in the Public Sector	Sep 5-16	Dubai
Loadoromp	Future Readiness Strategy	Sep 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Sep 19-30	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Sep 19-30	Dar es salaam
	Budgeting, Planning & Management Reporting	Sep 19-30	Mombasa
	Public Financial Management for Public Sector Managers	Sep 12-23	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Sep 5-16	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Sep 19-30	Arusha
Tillatios and badgeang	Pension Management and Administration	Sep 19-30	Dar es salaam
	Finance for Senior Executives	Sep 12-23	Dubai
	Payroll; Preparation, Analysis and Management	Sep 5-16	Mombasa
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	Leading International Projects	Sep 5-16	Dubai
Project Management	International Project Management	Sep 12-23	Mombasa
	Effective Project Management and Coordination	Sep 19-30	Arusha
	Protocol, Public Relations, and Events Management	Sep 19-30	Dar es salaam
	Negotiating and Managing PPP's	Sep 5-16	Mombasa
	Project Finance	Sep 12-23	Dubai
PPP and Project Finance	International PPP Infrastructure Projects Management	Sep 5-16	Mombasa
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Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Sep 5-16	Dubai
	Reinventing Strategic Communications	Sep 12-23	Mombasa
Strategic Communications	Government Communications and Public Relations	Sep 19-30	Arusha
	Reinventing Presidential Strategic Communications	Sep 19-30	Dar es salaam
Retirement	Retirement Planning Workshop Pensions Management and Administration	Sep 5-16	Mombasa
	Quality Logistics and Transport Management	Sep 12-23	Dubai
	Advanced Logistics and Quality Control	Sep 5-16	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Sep 19-30	Arusha
Purchasing, Logistics &	Sustainable Supply Chain Management	Sep 19-30	Dar es salaam
Supply Chain Management	Contracts Negotiations and Management	Sep 12-23	Dubai
	Warehouse Operations and Inventory Management	Sep 5-16	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Sep 12-23	Dubai
	Purchasing, Procurement & Inventory Management	Sep 19-30	Mombasa
Environment and	Climate Change Adaptation for Business; Net Zero Emissions	Sep 19-30	Arusha
Sustainability	Green Finance	Sep 5-16	Dar es salaam
	Sustainable Business Management	Sep 12-23	Mombasa
	International Human Resource Management	Sep 5-16	Dubai
	Executive SOP Induction Training	Sep 19-30	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Sep 19-30	Arusha
Human Resource	People Management for Public Sector Managers	Sep 12-23	Dar es salaam
	HR Processes, Culture & Change Management Program	Sep 5-16	Dubai
	Workplace Counseling, Coaching and Mentorship	Sep 12-23	Mombasa
	Corporate Performance Management	Sep 19-30	Dubai
	Strategy and Strategic Planning	Sep 19-30	Mombasa
	Data and Information Management	Sep 5-16	Arusha
	Records Management and Archiving	Sep 12-23	Dar es salaam
	Electronic Records Management Information Security Management	Sep 5-16 Sep 19-30	Mombasa Dubai
IT and Cyber Security	Cybersecurity for Business and Risk Management	Sep 19-30	Mombasa
Ti and Oyber Occurry	Data Security and Information Controls	Sep 19-30	Arusha
	Data Security and Information Assurance	Sep 5-16	Dar es salaam
	Computer Security and Systems Management	Sep 12-23	Dubai
	Cybersecurity Investigations and Electronic Evidence Management	Sep 19-30	Mombasa
	Brand Development and Management	Sep 19-30	Dubai
0 0 0 1 1 1	Market Leadership & Marketing Strategies	Sep 5-16	Mombasa
Sales & Marketing	Creative Marketing and CRM Innovation	Sep 12-23	Arusha
	Customer Focused Marketing	Sep 5-16	Dar es salaam
	Data Analytics for Managerial Decision Making	Sep 19-30	Mombasa
Data Managament and	Data Visualization	Sep 19-30	Dubai
Data Management and Analytics	Data Management, Manipulation & Analysis using Excel	Sep 12-23	Mombasa
Allalyuos	Microsoft Office Excel 2019 Advanced Skills	Sep 5-16	Arusha
	Microsoft Excel Advanced Skills	Sep 12-23	Dar es salaam
	Security Leadership Essentials for Managers	Sep 19-30	Dubai
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Sep 19-30	Mombasa
	Effective Modern Security Management and Operations	Sep 5-16	Dubai
	Emergency Response and Incident Investigation for Supervisors and Managers	Sep 12-23	Mombasa
	Access Control and Physical Security Management	Sep 5-16	Arusha
Safety and Security Management	Security Incident Management and Investigations Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Sep 19-30 Sep 19-30	Dar es salaam Mombasa
	Transported Assets Security Management	Sep 12-23	Dubai
	Multidimensional Security Management Training	Sep 5-16	Mombasa
	Supply Chain Security and Risk Management	Sep 12-23	Arusha
	Transported Assets Protections Standardization	Sep 19-30	Dar es salaam
	Crisis Management and Emergency Response Measures	Sep 19-30	Dubai
	Crisis Management and Contingency Plan	Sep 5-16	Mombasa
	Asset and Facility Management Strategy	Sep 12-23	Dubai
Asset and Facility	Strategic Facility Management Analytics	Sep 5-16	Mombasa
Management	Road Assets Management	Sep 19-30	Arusha
3	Advanced Facilities Management	Sep 19-30	Dar es salaam

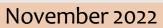




Category	Subject	Dates	Venue
	Customer Experience Excellence	Oct 3-14	Mombasa
Customer Service	Customer Service Excellence	Oct 10-21	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Cot 17-28	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Oct 3-14	Naivasha
	The Senior Secretary Development Program	Oct 10-21	Istanbul
	Administrative Excellence for Secretaries and Administrators	Cot 17-28	Kampala
	Advanced Office Management and Effective Administration Skills	Oct 3-14	Mombasa
	Essential Management Skills for Administrators	Oct 10-21	Istanbul
	Information and Documentation Compliance	Cot 17-28	Arusha
	Finance and Accounting for Office Administrators	Oct 3-14	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Oct 10-21	Mombasa
	The EA/PA & Office Manager Masterclass	Cot 17-28	Nakuru
Office Administration	MS Office Advanced Efficiency Training for Administration Officers	Oct 3-14	Mombasa
	Effective Report Writing and Minute Taking	Oct 10-21	Dubai
	Protocol and Event Management	Cot 17-28	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Oct 3-14	Dubai
	Governance and Board Management Skills for EAs & PAs	Oct 10-21	Mombasa
	Office Management and Effective Administration Skills	Cot 17-28	Nakuru
	Executive Secretary Skills	Oct 3-14	Mombasa
	Executive Administration Skills for PAs and Secretaries	Oct 10-21	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Cot 17-28	Dubai
	Office Operations for Support Staff	Oct 3-14	Mombasa
	Office Management Skills for Support Staff	Oct 10-21	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Cot 17-28	Mombasa
	Executive Driver Training Program	Oct 3-14	Mombasa
	Road Safety and Traffic Management	Oct 10-21	Mombasa
Office Support Assistants	Fleet Safety Management	Cot 17-28	Nakuru
	Managing Corporate Transport Function	Oct 3-14	Mombasa
	Workplace Etiquette for Drivers & Messenger	Oct 10-21	Mombasa
	Corporate Messengers and Drivers	Cot 17-28	Mombasa
	Defensive and Professional Driving Skills	Oct 3-14	Nakuru
	Future Ready Boards; ESG	Oct 10-21	Dubai
	Future Readiness Strategy	Cot 17-28	Mombasa
	Corporate Governance and Board Leadership	Oct 3-14	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Oct 10-21	Dubai
•	Public Policy, Governance, and Administration	Cot 17-28	Mombasa
	Corporate Governance in The Public Service	Oct 3-14	Dubai
	Executive Development Programme for County Government	Oct 10-21	Dubai
	Executive Management and Leadership Development Program	Cot 17-28	Mombasa
	Leadership and Management Development	Oct 3-14	Arusha
	Advanced Management	Oct 10-21	Dar es salaam
Management and	Strategic Management Executive Program	Cot 17-28	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Oct 3-14	Dubai
	Future Readiness Strategy	Oct 10-21	Mombasa
	Advanced Public Speaking & Presentation skills	Cot 17-28	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Oct 3-14	Dar es salaam
	Budgeting, Planning & Management Reporting	Oct 10-21	Mombasa
	Public Financial Management for Public Sector Managers	Cot 17-28	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Oct 3-14	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Oct 10-21	Arusha
	Pension Management and Administration	Cot 17-28	Dar es salaam
	Finance for Senior Executives	Oct 3-14	Dubai
	Payroll; Preparation, Analysis and Management	Oct 10-21	Mombasa
	Leading International Projects	Oct 3-14	Mombasa
Project Management	International Project Management	Oct 10-21	Mombasa
•	Effective Project Management and Coordination	Cot 17-28	Mombasa
	Protocol, Public Relations, and Events Management	Oct 3-14	Nakuru
	Negotiating and Managing PPP's	Oct 10-21	Dubai
DDD ID I (T	Project Finance	Cot 17-28	Mombasa
PPP and Project Finance	International PPP Infrastructure Projects Management	Oct 3-14	Dubai
	Project Performance Measurement and Management	Oct 10-21	Dubai



Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Oct 3-14	Mombasa
Strategic Communications	Reinventing Strategic Communications	Oct 10-21	Mombasa
	Government Communications and Public Relations	Cot 17-28	Mombasa
	Reinventing Presidential Strategic Communications	Oct 3-14	Nakuru
Retirement	Retirement Planning Workshop Pensions Management and Administration	Oct 10-21	Dubai
	Quality Logistics and Transport Management	Cot 17-28	Mombasa
	Advanced Logistics and Quality Control	Oct 3-14	Dubai
	Procurement and Supply Chain Management Best Practices (New)	Oct 10-21	Dubai
Purchasing, Logistics &	Sustainable Supply Chain Management	Cot 17-28	Mombasa
Supply Chain Management	Contracts Negotiations and Management	Oct 3-14	Dubai
	Warehouse Operations and Inventory Management	Oct 10-21	Dubai
	Effective Purchasing and Contract Negotiation Strategies	Cot 17-28	Mombasa
	Purchasing, Procurement & Inventory Management	Oct 3-14	Arusha
Environment and	Climate Change Adaptation for Business; Net Zero Emissions	Oct 10-21	Dar es salaam
Sustainability	Green Finance	Cot 17-28	Mombasa
Sustainability	Sustainable Business Management	Oct 3-14	Dubai
	International Human Resource Management	Oct 10-21	Mombasa
	Executive SOP Induction Training	Cot 17-28	Arusha
	Business Presentation and Public Speaking in the Public Sector	Oct 3-14	Dar es salaam
Human Resource	People Management for Public Sector Managers	Oct 10-21	Mombasa
Truman Noovulue	HR Processes, Culture & Change Management Program	Cot 17-28	Dubai
	Workplace Counseling, Coaching and Mentorship	Oct 3-14	Mombasa
	Corporate Performance Management	Oct 10-21	Arusha
	Strategy and Strategic Planning	Cot 17-28	Dar es salaam
	Data and Information Management	Oct 3-14	Dubai
	Records Management and Archiving	Oct 10-21	Mombasa
	Electronic Records Management	Cot 17-28	Mombasa
	Information Security Management	Oct 3-14	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Oct 10-21	Mombasa
	Data Security and Information Controls	Cot 17-28	Nakuru
	Data Security and Information Assurance	Oct 3-14	Dubai
	Computer Security and Systems Management	Oct 10-21	Mombasa
	Cybersecurity Investigations and Electronic Evidence Management	Cot 17-28	Dubai
	Brand Development and Management	Oct 3-14	Dubai
Sales & Marketing	Market Leadership & Marketing Strategies	Oct 10-21	Mombasa
· ·	Creative Marketing and CRM Innovation	Cot 17-28	Dubai
	Customer Focused Marketing	Oct 3-14	Dubai
	Data Analytics for Managerial Decision Making Data Visualization	Oct 10-21	Mombasa Arusha
Data Management and	Data Management, Manipulation & Analysis using Excel	Cot 17-28 Oct 3-14	Dar es salaam
Analytics	Microsoft Office Excel 2019 Advanced Skills	Oct 10-21	Mombasa
	Microsoft Excel Advanced Skills	Cot 17-28	Dubai
	Security Leadership Essentials for Managers	Oct 3-14	Mombasa
	Security Leadership Essentials for Managers Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Oct 10-21	Arusha
	Effective Modern Security Management and Operations	Cot 17-28	Dar es salaam
	Emergency Response and Incident Investigation for Supervisors and Managers	Oct 3-14	Mombasa
	Access Control and Physical Security Management	Oct 10-21	Dubai
Onfohrand Oncoult	Security Incident Management and Investigations	Cot 17-28	Mombasa
Safety and Security Management	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Oct 3-14	Arusha
	Transported Assets Security Management	Oct 10-21	Dar es salaam
	Multidimensional Security Management Training	Cot 17-28	Dubai
	Supply Chain Security and Risk Management	Oct 3-14	Mombasa
	Transported Assets Protections Standardization	Oct 10-21	Mombasa
	Crisis Management and Emergency Response Measures	Cot 17-28	Mombasa
	Crisis Management and Contingency Plan	Oct 3-14	Mombasa
	Asset and Facility Management Strategy	Oct 10-21	Nakuru
Asset and Facility	Strategic Facility Management Analytics	Cot 17-28	Istanbul
Management	Road Assets Management	Oct 3-14	Mombasa
	Advanced Facilities Management	Oct 10-21	Dubai

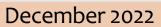




Category	Subject	Dates	Venue
	Customer Experience Excellence	Nov 1-11	Mombasa
Customer Service	Customer Service Excellence	Nov 7-18	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Nov 14-25	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Nov 1-11	Naivasha
	The Senior Secretary Development Program	Nov 7-18	Istanbul
	Administrative Excellence for Secretaries and Administrators	Nov 14-25	Kampala
	Advanced Office Management and Effective Administration Skills	Nov 1-11	Mombasa
	Essential Management Skills for Administrators	Nov 7-18	Istanbul
	Information and Documentation Compliance	Nov 14-25	Arusha
	Finance and Accounting for Office Administrators	Nov 1-11	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Nov 7-18	Mombasa
	The EA/PA & Office Manager Masterclass	Nov 14-25	Nakuru
Office Advalutation	MS Office Advanced Efficiency Training for Administration Officers	Nov 1-11	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Nov 7-18	Dubai
	Protocol and Event Management	Nov 14-25	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Nov 1-11	Dubai
	Confidentiality Management		
	Governance and Board Management Skills for EAs & PAs	Nov 7-18	Mombasa
	Office Management and Effective Administration Skills	Nov 14-25	Nakuru
	Executive Secretary Skills	Nov 1-11	Mombasa
	Executive Administration Skills for PAs and Secretaries	Nov 7-18	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Nov 14-25	Dubai
	Office Operations for Support Staff	Nov 1-11	Mombasa
	Office Management Skills for Support Staff	Nov 7-18	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Nov 14-25	Mombasa
	Executive Driver Training Program	Nov 1-11	Mombasa
	Road Safety and Traffic Management	Nov 7-18	Mombasa
Office Support Assistants	Fleet Safety Management	Nov 14-25	Nakuru
	Managing Corporate Transport Function	Nov 1-11	Mombasa
	Workplace Etiquette for Drivers & Messenger	Nov 7-18	Mombasa
	Corporate Messengers and Drivers	Nov 14-25	Mombasa
	Defensive and Professional Driving Skills	Nov 1-11	Nakuru
	Future Ready Boards; ESG	Nov 7-18	Dubai
	Future Readiness Strategy	Nov 14-25	Mombasa
	Corporate Governance and Board Leadership	Nov 1-11	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Nov 7-18	Dubai
Corporate Governance	Public Policy, Governance, and Administration	Nov 14-25	Mombasa
	Corporate Governance in The Public Service	Nov 1-11	Dubai
	Executive Development Programme for County Government		Dubai
		Nov 7-18	
	Executive Management and Leadership Development Program	Nov 14-25	Mombasa
	Leadership and Management Development	Nov 1-11	Arusha
Management	Advanced Management	Nov 7-18	Dar es salaam
Management and	Strategic Management Executive Program	Nov 14-25	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Nov 1-11	Dubai
	Future Readiness Strategy	Nov 7-18	Mombasa
	Advanced Public Speaking & Presentation skills	Nov 14-25	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Nov 1-11	Dar es salaam
	Budgeting, Planning & Management Reporting	Nov 7-18	Mombasa
	Public Financial Management for Public Sector Managers	Nov 14-25	Dubai
Finance and Dudy ()	Budgeting and Forecasting for Non-Financial Professionals	Nov 1-11	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Nov 7-18	Arusha
	Pension Management and Administration	Nov 14-25	Dar es salaam
	Finance for Senior Executives	Nov 1-11	Dubai
	Payroll; Preparation, Analysis and Management	Nov 7-18	Mombasa
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	Leading International Projects	Nov 1-11	Mombasa
Project Management	International Project Management	Nov 7-18	Nakuru
	Effective Project Management and Coordination	Nov 14-25	Kisumu
	Protocol, Public Relations, and Events Management	Nov 1-11	Naivasha
	Negotiating and Managing PPP's	Nov 7-18	Istanbul
PPP and Project Finance	Project Finance	Nov 14-25	Kampala
TT and Troject Illance	International PPP Infrastructure Projects Management	Nov 1-11	Mombasa
	Project Performance Measurement and Management	Nov 7-18	Istanbul



Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Nov 14-25	Arusha
	Reinventing Strategic Communications	Nov 1-11	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	Nov 7-18	Mombasa
	Reinventing Presidential Strategic Communications	Nov 14-25	Nakuru
Retirement	Retirement Planning Workshop Pensions Management and Administration	Nov 1-11	Mombasa
	Quality Logistics and Transport Management	Nov 7-18	Dubai
	Advanced Logistics and Quality Control	Nov 14-25	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Nov 1-11	Dubai
Purchasing, Logistics &	Sustainable Supply Chain Management	Nov 7-18	Mombasa
Supply Chain Management	Contracts Negotiations and Management	Nov 14-25	Nakuru
	Warehouse Operations and Inventory Management	Nov 1-11	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Nov 7-18	Mombasa
	Purchasing, Procurement & Inventory Management	Nov 14-25	Dubai
Fundament and	Climate Change Adaptation for Business; Net Zero Emissions	Nov 1-11	Mombasa
Environment and	Green Finance	Nov 7-18	Nakuru
Sustainability	Sustainable Business Management	Nov 14-25	Mombasa
	International Human Resource Management	Nov 1-11	Mombasa
	Executive SOP Induction Training	Nov 7-18	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Nov 14-25	Nakuru
Uluman Dagauma	People Management for Public Sector Managers	Nov 1-11	Mombasa
Human Resource	HR Processes, Culture & Change Management Program	Nov 7-18	Mombasa
	Workplace Counseling, Coaching and Mentorship	Nov 14-25	Mombasa
	Corporate Performance Management	Nov 1-11	Nakuru
	Strategy and Strategic Planning	Nov 7-18	Dubai
	Data and Information Management	Nov 14-25	Mombasa
	Records Management and Archiving	Nov 1-11	Dubai
	Electronic Records Management	Nov 7-18	Dubai
	Information Security Management	Nov 14-25	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Nov 1-11	Dubai
	Data Security and Information Controls	Nov 7-18	Dubai
	Data Security and Information Assurance	Nov 14-25	Mombasa
	Computer Security and Systems Management	Nov 1-11	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Nov 7-18	Dar es salaam
	Brand Development and Management	Nov 14-25	Mombasa
Sales & Marketing	Market Leadership & Marketing Strategies	Nov 1-11	Dubai
· ·	Creative Marketing and CRM Innovation	Nov 7-18	Mombasa
	Customer Focused Marketing	Nov 14-25	Arusha
	Data Analytics for Managerial Decision Making Data Visualization	Nov 1-11	Dar es salaam
Data Management and		Nov 7-18	Mombasa
Analytics	Data Management, Manipulation & Analysis using Excel Microsoft Office Excel 2019 Advanced Skills	Nov 14-25 Nov 1-11	Dubai Mombasa
	Microsoft Excel Advanced Skills		
	Security Leadership Essentials for Managers	Nov 7-18 Nov 14-25	Arusha Dar es salaam
	Security Leadership Essentials for Managers Security Management, Physical Planning and Asset Protection with Integrated	Nov 14-25	Dubai Dubai
	Security Solutions	1404 1-11	Dubai
	Effective Modern Security Management and Operations	Nov 7-18	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Nov 14-25	Mombasa
	Access Control and Physical Security Management	Nov 1-11	Nakuru
	Security Incident Management and Investigations	Nov 7-18	Kisumu
Safety and Security Management	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Nov 14-25	Naivasha
	Transported Assets Security Management	Nov 1-11	Istanbul
	Multidimensional Security Management Training	Nov 7-18	Kampala
	Supply Chain Security and Risk Management	Nov 14-25	Mombasa
	Transported Assets Protections Standardization	Nov 1-11	Istanbul
	Crisis Management and Emergency Response Measures	Nov 7-18	Arusha
	Crisis Management and Contingency Plan	Nov 14-25	Dar es Salaam
	Asset and Facility Management Strategy	Nov 1-11	Mombasa
Asset and Facility	Strategic Facility Management Analytics	Nov 7-18	Dubai
Management	Road Assets Management	Nov 14-25	Mombasa
	Advanced Facilities Management	Nov 1-11	Dubai

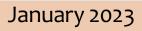




Category	Subject	Dates	Venue
	Customer Experience Excellence	Dec 5-16	Mombasa
Customer Service	Customer Service Excellence	Dec 5-16	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Dec 12-23	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Dec 12-23	Naivasha
	The Senior Secretary Development Program	Dec 5-16	Istanbul/Dubai
	Administrative Excellence for Secretaries and Administrators	Dec 5-16	Kampala
	Advanced Office Management and Effective Administration Skills	Dec 12-23	Mombasa
	Essential Management Skills for Administrators	Dec 12-23	Istanbul
	Information and Documentation Compliance	Dec 5-16	Arusha
	Finance and Accounting for Office Administrators	Dec 5-16	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Dec 12-23	Mombasa
	The EA/PA & Office Manager Masterclass	Dec 12-23	Nakuru
Office Advantaletostics	MS Office Advanced Efficiency Training for Administration Officers	Dec 5-16	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Dec 5-16	Dubai
	Protocol and Event Management	Dec 12-23	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Dec 12-23	Dubai
	Confidentiality Management		
	Governance and Board Management Skills for EAs & PAs	Dec 5-16	Mombasa
	Office Management and Effective Administration Skills	Dec 5-16	Nakuru
	Executive Secretary Skills	Dec 12-23	Mombasa
	Executive Administration Skills for PAs and Secretaries	Dec 12-23	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Dec 5-16	Dubai
	Office Operations for Support Staff	Dec 5-16	Mombasa
	Office Management Skills for Support Staff	Dec 12-23	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Dec 12-23	Mombasa
	Executive Driver Training Program	Dec 5-16	Mombasa
	Road Safety and Traffic Management	Dec 5-16	Mombasa
Office Support Assistants	Fleet Safety Management	Dec 12-23	Nakuru
	Managing Corporate Transport Function	Dec 12-23	Mombasa
	Workplace Etiquette for Drivers & Messenger	Dec 5-16	Mombasa
	Corporate Messengers and Drivers	Dec 5-16	Mombasa
	Defensive and Professional Driving Skills	Dec 12-23	Nakuru
	Future Ready Boards; ESG	Dec 12-23	Dubai
	Future Readiness Strategy	Dec 5-16	Mombasa
	Corporate Governance and Board Leadership	Dec 5-16	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Dec 12-23	Dubai
	Public Policy, Governance, and Administration	Dec 12-23	Mombasa
	Corporate Governance in The Public Service	Dec 5-16	Dubai
	Executive Development Programme for County Government	Dec 5-16	Dubai
	Executive Management and Leadership Development Program	Dec 12-23	Mombasa
	Leadership and Management Development	Dec 12-23	Arusha
	Advanced Management	Dec 5-16	Dar es salaan
Management and	Strategic Management Executive Program	Dec 5-16	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Dec 12-23	Dubai
Loudoroinp	Future Readiness Strategy	Dec 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Dec 5-16	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Dec 5-16	Dar es salaan
	Budgeting, Planning & Management Reporting	Dec 12-23	Mombasa
	Public Financial Management for Public Sector Managers	Dec 12-23	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Dec 5-16	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Dec 5-16	Arusha
i manoe and budyeuny	Pension Management and Administration	Dec 3-16 Dec 12-23	Dar es salaan
	Finance for Senior Executives	Dec 12-23	Dai es salaali Dubai
			Mombasa
	Payroll; Preparation, Analysis and Management	Dec 5-16	MOHIDASA
	Loading International Projects	Doc 5 16	Mombass
Project Management	Leading International Projects	Dec 5-16	Mombasa
Project Management	International Project Management	Dec 5-16	Nakuru
	Effective Project Management and Coordination	Dec 12-23	Kisumu
DDD and Darie (51	Protocol, Public Relations, and Events Management	Dec 12-23	Naivasha
PPP and Project Finance	Negotiating and Managing PPP's	Dec 5-16	Istanbul



Category	Subject	Dates	Venue
	Project Finance	Dec 5-16	Kampala
	International PPP Infrastructure Projects Management	Dec 12-23	Mombasa
	Project Performance Measurement and Management	Dec 12-23	Istanbul
	Strategic Project Management in "Disruption" Age	Dec 5-16	Arusha
	Reinventing Strategic Communications	Dec 5-16	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	Dec 12-23	Mombasa
	Reinventing Presidential Strategic Communications	Dec 12-23	Nakuru
Retirement	Retirement Planning Workshop Pensions Management and Administration	Dec 5-16	Mombasa
	Quality Logistics and Transport Management	Dec 5-16	Dubai
	Advanced Logistics and Quality Control	Dec 12-23	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Dec 12-23	Dubai
Purchasing, Logistics &	Sustainable Supply Chain Management	Dec 5-16	Mombasa
Supply Chain Management	Contracts Negotiations and Management	Dec 5-16	Nakuru
	Warehouse Operations and Inventory Management	Dec 12-23	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Dec 12-23	Mombasa
	Purchasing, Procurement & Inventory Management	Dec 5-16	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Dec 5-16	Mombasa
Environment and	Green Finance	Dec 12-23	Nakuru
Sustainability		Dec 12-23	Mombasa
	Sustainable Business Management International Human Resource Management	Dec 12-23 Dec 5-16	Mombasa
	Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector	Dec 5-16	Mombasa
		Dec 12-23	Nakuru
Human Resource	People Management for Public Sector Managers	Dec 12-23	Mombasa
	HR Processes, Culture & Change Management Program	Dec 5-16	Mombasa
	Workplace Counseling, Coaching and Mentorship	Dec 5-16	Mombasa
	Corporate Performance Management	Dec 12-23	Nakuru
	Strategy and Strategic Planning	Dec 12-23	Dubai
	Data and Information Management	Dec 5-16	Mombasa
	Records Management and Archiving	Dec 5-16	Dubai
	Electronic Records Management	Dec 12-23	Dubai
	Information Security Management	Dec 12-23	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Dec 5-16	Dubai
	Data Security and Information Controls	Dec 5-16	Dubai
	Data Security and Information Assurance	Dec 12-23	Mombasa
	Computer Security and Systems Management	Dec 12-23	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Dec 5-16	Dar es salaam
	Brand Development and Management	Dec 5-16	Mombasa
	Market Leadership & Marketing Strategies	Dec 12-23	Dubai
Sales & Marketing	Creative Marketing and CRM Innovation	Dec 12-23	Mombasa
	Customer Focused Marketing	Dec 5-16	Arusha
	Data Analytics for Managerial Decision Making	Dec 5-16	Dar es salaam
	Data Visualization	Dec 12-23	Mombasa
Data Management and	Data Management, Manipulation & Analysis using Excel	Dec 12-23	Dubai
Analytics	Microsoft Office Excel 2019 Advanced Skills	Dec 5-16	Mombasa
	Microsoft Excel Advanced Skills	Dec 5-16	Arusha
	Security Leadership Essentials for Managers	Dec 3-10	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Dec 12-23	Dubai
	Effective Modern Security Management and Operations	Dec 5-16	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Dec 5-16	Mombasa
	Access Control and Physical Security Management	Dec 12-23	Nakuru
Sefet: and Security	Security Incident Management and Investigations	Dec 12-23	Kisumu
Safety and Security Management	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Dec 5-16	Naivasha
	Transported Assets Security Management	Dec 5-16	Istanbul
	Multidimensional Security Management Training	Dec 12-23	Kampala
	Supply Chain Security and Risk Management	Dec 12-23	Mombasa
	Transported Assets Protections Standardization	Dec 5-16	Istanbul
	Crisis Management and Emergency Response Measures	Dec 5-16	Arusha
	Crisis Management and Contingency Plan	Dec 12-23	Dar es Salaam
	Asset and Facility Management Strategy	Dec 12-23	Mombasa
Asset and Facility		Dog F 16	Dubai
Asset and Facility	Strategic Facility Management Analytics	Dec 5-16	Dubai
Asset and Facility Management	Strategic Facility Management Analytics Road Assets Management	Dec 5-16 Dec 5-16	Mombasa

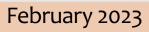




Category	Subject	Dates	Venue
	Customer Experience Excellence	Jan 9-20	Mombasa
Customer Service	Customer Service Excellence	Jan 9-20	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Jan 16-27	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Jan 16-27	Naivasha
	The Senior Secretary Development Program	Jan 9-20	Istanbul
	Administrative Excellence for Secretaries and Administrators	Jan 9-20	Kampala
	Advanced Office Management and Effective Administration Skills	Jan 16-27	Mombasa
	Essential Management Skills for Administrators	Jan 16-27	Istanbul
	Information and Documentation Compliance	Jan 9-20	Arusha
	Finance and Accounting for Office Administrators	Jan 9-20	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Jan 16-27	Mombasa
	The EA/PA & Office Manager Masterclass	Jan 16-27	Nakuru
Office Administration	MS Office Advanced Efficiency Training for Administration Officers	Jan 9-20	Mombasa
	Effective Report Writing and Minute Taking	Jan 9-20	Dubai
	Protocol and Event Management	Jan 16-27	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Jan 16-27	Dubai
	Governance and Board Management Skills for EAs & PAs	Jan 9-20	Mombasa
	Office Management and Effective Administration Skills	Jan 9-20	Nakuru
	Executive Secretary Skills	Jan 16-27	Mombasa
	Executive Administration Skills for PAs and Secretaries	Jan 16-27	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Jan 9-20	Dubai
	Office Operations for Support Staff	Jan 9-20	Mombasa
	Office Management Skills for Support Staff	Jan 16-27	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Jan 16-27	Mombasa
	Executive Driver Training Program	Jan 9-20	Mombasa
Office Support Assistants	Road Safety and Traffic Management	Jan 9-20	Mombasa
omeo capport / isolotanto	Fleet Safety Management	Jan 16-27	Nakuru
	Managing Corporate Transport Function	Jan 16-27	Mombasa
	Workplace Etiquette for Drivers & Messenger	Jan 9-20	Mombasa
	Corporate Messengers and Drivers	Jan 9-20	Mombasa
	Defensive and Professional Driving Skills	Jan 16-27	Nakuru
	Future Ready Boards; ESG	Jan 16-27	Dubai
	Future Readiness Strategy	Jan 9-20	Mombasa
	Corporate Governance and Board Leadership	Jan 9-20	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Jan 16-27	Dubai
	Public Policy, Governance, and Administration	Jan 16-27	Mombasa
	Corporate Governance in The Public Service	Jan 9-20	Dubai
	Executive Development Programme for County Government	Jan 9-20	Dubai
	Executive Management and Leadership Development Program	Jan 16-27	Mombasa
	Leadership and Management Development	Jan 16-27	Arusha
	Advanced Management	Jan 9-20	Dar es salaam
Management and	Strategic Management Executive Program	Jan 9-20	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Jan 16-27	Dubai
	Future Readiness Strategy	Jan 16-27	Mombasa
	Advanced Public Speaking & Presentation skills	Jan 9-20	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Jan 9-20	Dar es salaam
	Budgeting, Planning & Management Reporting	Jan 16-27	Mombasa
	Public Financial Management for Public Sector Managers	Jan 16-27	Dubai
Finance and D. July C.	Budgeting and Forecasting for Non-Financial Professionals	Jan 9-20	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Jan 9-20	Arusha
	Pension Management and Administration	Jan 16-27	Dar es salaam
	Finance for Senior Executives	Jan 16-27	Dubai
	Payroll; Preparation, Analysis and Management	Jan 9-20	Mombasa
	Leading International Projects	Jan 9-20	Mombasa
Project Management	International Project Management	Jan 9-20	Nakuru
,	Effective Project Management and Coordination	Jan 16-27	Kisumu
	Protocol, Public Relations, and Events Management	Jan 16-27	Naivasha
	Negotiating and Managing PPP's	Jan 9-20	Istanbul
DDD - I D - I - I TI	Project Finance	Jan 9-20	Kampala
PPP and Project Finance	International PPP Infrastructure Projects Management	Jan 16-27	Mombasa
	Project Performance Measurement and Management	Jan 16-27	Istanbul



Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Jan 9-20	Arusha
	Reinventing Strategic Communications	Jan 9-20	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	Jan 16-27	Mombasa
	Reinventing Presidential Strategic Communications	Jan 16-27	Nakuru
5.0	Retirement Planning Workshop	Jan 9-20	Mombasa
Retirement	Pensions Management and Administration		
	Quality Logistics and Transport Management	Jan 9-20	Dubai
	Advanced Logistics and Quality Control	Jan 16-27	Mombasa
	Procurement and Supply Chain Management Best Practices (New)	Jan 16-27	Dubai
Purchasing, Logistics &	Sustainable Supply Chain Management	Jan 9-20	Mombasa
Supply Chain Management	Contracts Negotiations and Management	Jan 9-20	Nakuru
,	Warehouse Operations and Inventory Management	Jan 16-27	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Jan 16-27	Mombasa
	Purchasing, Procurement & Inventory Management	Jan 9-20	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Jan 9-20	Mombasa
Environment and	Green Finance	Jan 16-27	Nakuru
Sustainability	Sustainable Business Management	Jan 16-27	Mombasa
	International Human Resource Management	Jan 9-20	Mombasa
	Executive SOP Induction Training	Jan 9-20	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Jan 16-27	Nakuru
	People Management for Public Sector Managers	Jan 16-27	Mombasa
Human Resource	HR Processes, Culture & Change Management Program	Jan 9-20	Mombasa
	Workplace Counseling, Coaching and Mentorship	Jan 9-20	Mombasa
	Corporate Performance Management	Jan 16-27	Nakuru
	Strategy and Strategic Planning	Jan 16-27	Dubai
	Data and Information Management	Jan 9-20	Mombasa
	Records Management and Archiving	Jan 9-20	Dubai
	Electronic Records Management	Jan 16-27	Dubai
	Information Security Management	Jan 16-27	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Jan 9-20	Dubai
	Data Security and Information Controls	Jan 9-20	Dubai
	Data Security and Information Assurance	Jan 16-27	Mombasa
	Computer Security and Systems Management	Jan 16-27	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Jan 9-20	Dar es salaam
	Brand Development and Management	Jan 9-20	Mombasa
Sales & Marketing	Market Leadership & Marketing Strategies	Jan 16-27	Dubai
Calco & Markoung	Creative Marketing and CRM Innovation	Jan 16-27	Mombasa
	Customer Focused Marketing	Jan 9-20	Arusha
	Data Analytics for Managerial Decision Making	Jan 9-20	Dar es salaam
Data Management and	Data Visualization	Jan 16-27	Mombasa
Analytics	Data Management, Manipulation & Analysis using Excel	Jan 16-27	Dubai
	Microsoft Office Excel 2019 Advanced Skills	Jan 9-20	Mombasa
	Microsoft Excel Advanced Skills	Jan 9-20	Arusha
	Security Leadership Essentials for Managers	Jan 16-27	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated	Jan 16-27	Dubai
	Security Solutions	Jan. 0. 00	Manahaaa
	Effective Modern Security Management and Operations	Jan 9-20	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Jan 9-20 Jan 16-27	Mombasa
	Access Control and Physical Security Management		Nakuru Kisumu
Safety and Security	Security Incident Management and Investigations Security Management, Physical Planning and Asset Protection with Integrated	Jan 16-27	Naivasha
Management	Security Management, Physical Flamming and Asset Protection with integrated	Jan 9-20	ivaivasiia
·	Transported Assets Security Management	Jan 9-20	Istanbul
	Multidimensional Security Management Training	Jan 16-27	Kampala
	Supply Chain Security and Risk Management	Jan 16-27	Mombasa
	Transported Assets Protections Standardization	Jan 9-20	Istanbul
	Crisis Management and Emergency Response Measures	Jan 9-20	Arusha
	Crisis Management and Contingency Plan	Jan 16-27	Dar es Salaam
	Asset and Facility Management Strategy	Jan 16-27	Mombasa
Asset and Facility	Strategic Facility Management Analytics		Dubai
Asset and Facility	, , , , , , , , , , , , , , , , , , ,	Jan 9-20	
Management	Road Assets Management	Jan 9-20	Mombasa





Category	Subject	Dates	Venue
	Customer Experience Excellence	Feb 6-17	Mombasa
Customer Service	Customer Service Excellence	Feb 6-17	Nakuru
Custoffier Service	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Feb 13-24	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Feb 13-24	Naivasha
	The Senior Secretary Development Program	Feb 6-17	Istanbul
	Administrative Excellence for Secretaries and Administrators	Feb 6-17	Kampala
	Advanced Office Management and Effective Administration Skills	Feb 13-24	Mombasa
	Essential Management Skills for Administrators	Feb 13-24	Istanbul
	Information and Documentation Compliance	Feb 6-17	Arusha
	Finance and Accounting for Office Administrators	Feb 6-17	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Feb 13-24	Mombasa
	The EA/PA & Office Manager Masterclass	Feb 13-24	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Feb 6-17	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Feb 6-17	Dubai
	Protocol and Event Management	Feb 13-24	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Feb 13-24	Dubai
	Confidentiality Management	100 10-24	Dubai
	Governance and Board Management Skills for EAs & PAs	Feb 6-17	Mombasa
	Office Management and Effective Administration Skills	Feb 6-17	Nakuru
	Executive Secretary Skills	Feb 13-24	Mombasa
	Executive Administration Skills for PAs and Secretaries	Feb 13-24	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Feb 6-17	Dubai
	Office Operations for Support Staff	Feb 6-17	Mombasa
	Office Management Skills for Support Staff	Feb 13-24	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	_	Mombasa
		Feb 13-24	
	Executive Driver Training Program	Feb 6-17	Mombasa Mombasa
Office Support Assistants	Road Safety and Traffic Management	Feb 6-17	
• •	Fleet Safety Management	Feb 13-24	Nakuru
	Managing Corporate Transport Function	Feb 13-24	Mombasa
	Workplace Etiquette for Drivers & Messenger	Feb 6-17	Mombasa
	Corporate Messengers and Drivers	Feb 6-17	Mombasa
	Defensive and Professional Driving Skills	Feb 13-24	Nakuru
	Future Ready Boards; ESG	Feb 13-24	Dubai
	Future Readiness Strategy	Feb 6-17	Mombasa
	Corporate Governance and Board Leadership	Feb 6-17	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Feb 13-24	Dubai
	Public Policy, Governance, and Administration	Feb 13-24	Mombasa
	Corporate Governance in The Public Service	Feb 6-17	Dubai
	Executive Development Programme for County Government	Feb 6-17	Dubai
	Executive Management and Leadership Development Program	Feb 13-24	Mombasa
	Leadership and Management Development	Feb 13-24	Arusha
	Advanced Management	Feb 6-17	Dar es salaam
Management and	Strategic Management Executive Program	Feb 6-17	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Feb 13-24	Dubai
	Future Readiness Strategy	Feb 13-24	Mombasa
	Advanced Public Speaking & Presentation skills	Feb 6-17	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Feb 6-17	Dar es salaam
	Budgeting, Planning & Management Reporting	Feb 13-24	Mombasa
	Public Financial Management for Public Sector Managers	Feb 13-24	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Feb 6-17	Mombasa
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Feb 6-17	Arusha
Tillatioo alla baagoarig	Pension Management and Administration	Feb 13-24	Dar es salaam
	Finance for Senior Executives	Feb 13-24	Dubai
	Payroll; Preparation, Analysis and Management	Feb 6-17	Mombasa
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	Leading International Projects	Foh 6 17	Mombaca
Project Menagement	Leading International Projects	Feb 6-17	Mombasa
Project Management	International Project Management	Feb 6-17	Nakuru
	Effective Project Management and Coordination	Feb 13-24	Kisumu
	Protocol, Public Relations, and Events Management	Feb 13-24	Naivasha
	Negotiating and Managing PPP's	Feb 6-17	Istanbul
PPP and Project Finance	Project Finance	Feb 6-17	Kampala
and i rojout i manus	International PPP Infrastructure Projects Management	Feb 13-24	Mombasa
	Project Performance Measurement and Management	Feb 13-24	Istanbul



Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Feb 6-17	Arusha
	Reinventing Strategic Communications	Feb 6-17	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	Feb 13-24	Mombasa
	Reinventing Presidential Strategic Communications	Feb 13-24	Nakuru
B. (1)	Retirement Planning Workshop	Feb 6-17	Mombasa
Retirement	Pensions Management and Administration		
	Quality Logistics and Transport Management	Feb 6-17	Dubai
	Advanced Logistics and Quality Control	Feb 13-24	Mombasa
Purchasing, Logistics & Supply Chain Management	Procurement and Supply Chain Management Best Practices (New)	Feb 13-24	Dubai
	Sustainable Supply Chain Management	Feb 6-17	Mombasa
	Contracts Negotiations and Management	Feb 6-17	Nakuru
	Warehouse Operations and Inventory Management	Feb 13-24	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Feb 13-24	Mombasa
	Purchasing, Procurement & Inventory Management	Feb 6-17	Dubai
	Climate Change Adaptation for Business; Net Zero Emissions	Feb 6-17	Mombasa
Environment and	Green Finance	Feb 13-24	Nakuru
Sustainability	Sustainable Business Management	Feb 13-24	Mombasa
	International Human Resource Management	Feb 6-17	Mombasa
	Executive SOP Induction Training	Feb 6-17	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Feb 13-24	Nakuru
	People Management for Public Sector Managers	Feb 13-24	Mombasa
Human Resource	HR Processes, Culture & Change Management Program	Feb 6-17	Mombasa
	Workplace Counseling, Coaching and Mentorship	Feb 6-17	Mombasa
	Corporate Performance Management	Feb 13-24	Nakuru
	Strategy and Strategic Planning	Feb 13-24	Dubai
	Data and Information Management	Feb 6-17	Mombasa
	Records Management and Archiving	Feb 6-17	Dubai
	Electronic Records Management	Feb 13-24	Dubai
	Information Security Management	Feb 13-24	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	Feb 6-17	Dubai
	Data Security and Information Controls	Feb 6-17	Dubai
	Data Security and Information Assurance	Feb 13-24	Mombasa
	Computer Security and Systems Management	Feb 13-24	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Feb 6-17	Dar es salaam
Sales & Marketing	Brand Development and Management	Feb 6-17	Mombasa
	Market Leadership & Marketing Strategies	Feb 13-24	Dubai
oales & Markeurig	Creative Marketing and CRM Innovation	Feb 13-24	Mombasa
	Customer Focused Marketing	Feb 6-17	Arusha
	Data Analytics for Managerial Decision Making	Feb 6-17	Dar es salaam
Data Management and	Data Visualization	Feb 13-24	Mombasa
Analytics	Data Management, Manipulation & Analysis using Excel	Feb 13-24	Dubai
7 titaly aloo	Microsoft Office Excel 2019 Advanced Skills	Feb 6-17	Mombasa
	Microsoft Excel Advanced Skills	Feb 6-17	Arusha
	Security Leadership Essentials for Managers	Feb 13-24	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated	Feb 13-24	Dubai
	Security Solutions	F. I. O. 47	NA
	Effective Modern Security Management and Operations	Feb 6-17	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Feb 6-17	Mombasa
	Access Control and Physical Security Management Security Incident Management and Investigations	Feb 13-24	Nakuru
Safety and Security	Security Incident Management and Investigations Security Management, Physical Planning and Asset Protection with Integrated	Feb 13-24	Kisumu Naivasha
Management	Security Solutions	Feb 6-17	ivaivastia
	Transported Assets Security Management	Feb 6-17	Istanbul
	Multidimensional Security Management Training	Feb 13-24	Kampala
	Supply Chain Security and Risk Management	Feb 13-24	Mombasa
	Transported Assets Protections Standardization	Feb 6-17	Istanbul
	Crisis Management and Emergency Response Measures	Feb 6-17	Arusha
	Crisis Management and Contingency Plan	Feb 13-24	Dar es Salaam
	Asset and Facility Management Strategy	Feb 13-24	Mombasa
Asset and Facility	Strategic Facility Management Analytics	Feb 6-17	Dubai
Management	Road Assets Management	Feb 6-17	Mombasa
	Advanced Facilities Management	Feb 13-24	Dubai



Category	Subject	Dates	Venue
	Customer Experience Excellence	Mar 6-17	Mombasa
Customer Service	Customer Service Excellence	Mar 13-24	Nakuru
	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Mar 20-31	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Mar 20-31	Naivasha
	The Senior Secretary Development Program	Mar 6-17	Istanbul
	Administrative Excellence for Secretaries and Administrators	Mar 13-24	Kampala
	Advanced Office Management and Effective Administration Skills	Mar 20-31	Mombasa
	Essential Management Skills for Administrators	Mar 20-31	Istanbul
	Information and Documentation Compliance	Mar 6-17	Arusha
	Finance and Accounting for Office Administrators	Mar 13-24	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Mar 20-31	Mombasa
	The EA/PA & Office Manager Masterclass	Mar 20-31	Nakuru
	MS Office Advanced Efficiency Training for Administration Officers	Mar 6-17	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Mar 13-24	Dubai
	Protocol and Event Management	Mar 20-31	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	Mar 20-31	Dubai
	Confidentiality Management	Wai 20-51	Dubai
	Governance and Board Management Skills for EAs & PAs	Mar 6-17	Mombasa
	Office Management and Effective Administration Skills	Mar 13-24	Nakuru
	Executive Secretary Skills	Mar 20-31	Mombasa
	Executive Administration Skills for PAs and Secretaries	Mar 20-31	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Mar 6-17	Dubai
	Office Operations for Support Staff	Mar 13-24	Mombasa
	Office Management Skills for Support Staff	Mar 20-31	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Mar 20-31	Mombasa
	Executive Driver Training Program	Mar 6-17	Mombasa
Office Support Assistants	Road Safety and Traffic Management	Mar 13-24	Mombasa
- 11100 Саррото 1001011111	Fleet Safety Management	Mar 20-31	Nakuru
	Managing Corporate Transport Function	Mar 20-31	Mombasa
	Workplace Etiquette for Drivers & Messenger	Mar 6-17	Mombasa
	Corporate Messengers and Drivers	Mar 13-24	Mombasa
	Defensive and Professional Driving Skills	Mar 20-31	Nakuru
	Future Ready Boards; ESG	Mar 20-31	Dubai
	Future Readiness Strategy	Mar 6-17	Mombasa
	Corporate Governance and Board Leadership	Mar 13-24	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Mar 20-31	Dubai
	Public Policy, Governance, and Administration	Mar 20-31	Mombasa
	Corporate Governance in The Public Service	Mar 6-17	Dubai
	Executive Development Programme for County Government	Mar 13-24	Dubai
	Executive Management and Leadership Development Program	Mar 20-31	Mombasa
	Leadership and Management Development	Mar 20-31	Arusha
	Advanced Management	Mar 6-17	Dar es salaam
Management and	Strategic Management Executive Program	Mar 13-24	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	Mar 20-31	Dubai
	Future Readiness Strategy	Mar 20-31	Mombasa
	Advanced Public Speaking & Presentation skills	Mar 6-17	Arusha
	Writing and Delivering Speeches and Presentations with Impact	Mar 13-24	Dar es salaam
	Budgeting, Planning & Management Reporting	Mar 20-31	Mombasa
	Public Financial Management for Public Sector Managers	Mar 20-31	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	Mar 6-17	Mombasa
Finance and Budgeting			
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Mar 13-24	Arusha
	Pension Management and Administration	Mar 20-31	Dar es salaam
	Finance for Senior Executives	Mar 20-31	Dubai
	Payroll; Preparation, Analysis and Management	Mar 6-17	Mombasa
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	Leading International Projects	Mar 6-17	Mombasa
Project Management	International Project Management	Mar 13-24	Nakuru
	Effective Project Management and Coordination	Mar 20-31	Kisumu
	Protocol, Public Relations, and Events Management	Mar 20-31	Naivasha
	Negotiating and Managing PPP's	Mar 6-17	Istanbul
DDD and Draiget Finance	Project Finance	Mar 13-24	Kampala
PPP and Project Finance	International PPP Infrastructure Projects Management	Mar 20-31	Mombasa
		Mar 20-31	



Strategic Project Management in "Disruption" Age Reinventing Strategic Communications Government Communications and Public Relations Reinventing Presidential Strategic Communications Retirement Planning Workshop Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management Records Management and Archiving	Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17	Arusha Dar es Salaam Mombasa Nakuru Mombasa Dubai Mombasa Dubai Mombasa Mombasa Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Nakuru Mombasa Nakuru
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Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31	Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31	Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31	Dubai Mombasa Nakuru Mombasa Dubai Mombasa Nakuru Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31	Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31	Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Nakuru Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31 Mar 3-24 Mar 20-31 Mar 3-24 Mar 20-31 Mar 20-31 Mar 20-31	Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Nakuru Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Mombasa
Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31	Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Mombasa Mombasa
Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Dubai Mombasa Nakuru Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa Mombasa
Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 20-31 Mar 20-31	Mombasa Nakuru Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa Mombasa
Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Nakuru Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa
Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Mombasa Mombasa Mombasa Nakuru Mombasa Mombasa
International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Mombasa Mombasa Nakuru Mombasa Mombasa Mombasa
Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 13-24 Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Mombasa Nakuru Mombasa Mombasa Mombasa
Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Nakuru Mombasa Mombasa Mombasa
People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 6-17 Mar 13-24 Mar 20-31 Mar 20-31	Mombasa Mombasa Mombasa
HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 13-24 Mar 20-31 Mar 20-31	Mombasa
Workplace Counseling, Coaching and Mentorship Corporate Performance Management Strategy and Strategic Planning Data and Information Management	Mar 20-31 Mar 20-31	
Strategy and Strategic Planning Data and Information Management	Mar 20-31	Nakuru
Data and Information Management		
	Mar 6 17	Dubai
Records Management and Archiving		Mombasa
	Mar 13-24	Dubai
Electronic Records Management	Mar 20-31	Dubai
Information Security Management	Mar 20-31	Mombasa
Cybersecurity for Business and Risk Management	Mar 6-17	Dubai
Data Security and Information Controls Data Security and Information Assurance	Mar 13-24 Mar 20-31	Dubai Mombasa
Computer Security and Systems Management	Mar 20-31	Arusha
		Dar es salaam
		Mombasa
	Mar 20-31	Dubai
Creative Marketing and CRM Innovation	Mar 20-31	Mombasa
Customer Focused Marketing	Mar 6-17	Arusha
Data Analytics for Managerial Decision Making	Mar 13-24	Dar es salaam
Data Visualization	Mar 20-31	Mombasa
		Dubai
		Mombasa
		Arusha
, ,		Dar es salaam
	Mar 20-31	Dubai
	Mar 6-17	Mombasa
		Mombasa
		Nakuru
, , ,	Mar 20-31	Kisumu
Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Mar 6-17	Naivasha
Transported Assets Security Management	Mar 13-24	Istanbul
	Mar 20-31	Kampala
Supply Chain Security and Risk Management	Mar 20-31	Mombasa
	Mar 6-17	Istanbul
Crisis Management and Emergency Response Measures	Mar 13-24	Arusha
	Mar 20-31	Dar es Salaam
		Mombasa
	Mar 6-17	Arusha
	Mar 13-24	Mombasa
	Customer Focused Marketing Data Analytics for Managerial Decision Making Data Visualization Data Management, Manipulation & Analysis using Excel Microsoft Office Excel 2019 Advanced Skills Microsoft Excel Advanced Skills Decurity Leadership Essentials for Managers Decurity Management, Physical Planning and Asset Protection with Integrated Decurity Solutions Defective Modern Security Management and Operations Demergency Response and Incident Investigation for Supervisors and Managers Decurity Incident Management and Investigations Decurity Management, Physical Planning and Asset Protection with Integrated Decurity Management, Physical Planning and Asset Protection with Integrated Decurity Solutions Decurity Solutions Decurity Management Defective Management Management Decurity Management Management Decurity Management Training Decurity Chain Security Management Decurity Chain Sec	Arrand Development and Management Mar 13-24 Market Leadership & Marketing Strategies Mar 20-31 Creative Marketing and CRM Innovation Mar 20-31 Customer Focused Marketing Mar 6-17 Data Analytics for Managerial Decision Making Mar 13-24 Data Visualization Mar 20-31 Mar 3-24 Multidimensional Security Management Mar 3-24 Mar 3-24 Multidimensional Security Management Mar 3-24





Category	Subject	Dates	Venue
	Customer Experience Excellence	Apr 3-14	Mombasa
0	Customer Service Excellence	Apr 10-21	Nakuru
Customer Service	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Apr 17-28	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	Apr 17-28	Naivasha
	The Senior Secretary Development Program	Apr 3-14	Istanbul
	Administrative Excellence for Secretaries and Administrators	Apr 10-21	Kampala
	Advanced Office Management and Effective Administration Skills	Apr 17-28	Mombasa
	Essential Management Skills for Administrators	Apr 17-28	Istanbul
	Information and Documentation Compliance	Apr 3-14	Arusha
	Finance and Accounting for Office Administrators	Apr 10-21	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Apr 17-28	Mombasa
	The EA/PA & Office Manager Masterclass	Apr 17-28	Nakuru
Office Administration	MS Office Advanced Efficiency Training for Administration Officers	Apr 3-14	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Apr 10-21	Dubai
	Protocol and Event Management	Apr 17-28	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	Apr 17-28	Dubai
	Governance and Board Management Skills for EAs & PAs	Apr 3-14	Mombasa
	Office Management and Effective Administration Skills	Apr 10-21	Nakuru
	Executive Secretary Skills	Apr 17-28	Mombasa
	Executive Administration Skills for PAs and Secretaries	Apr 17-28	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Apr 3-14	Dubai
	Office Operations for Support Staff	Apr 10-21	Mombasa
	Office Management Skills for Support Staff	Apr 17-28	Nakuru
	Protocol and Etiquette for Executive Drivers and VIP Attendants II	Apr 17-28	Mombasa
	Executive Driver Training Program	Apr 3-14	Mombasa
	Road Safety and Traffic Management	Apr 10-21	Mombasa
Office Support Assistants	Fleet Safety Management	Apr 17-28	Nakuru
	Managing Corporate Transport Function	Apr 17-28	Mombasa
	Workplace Etiquette for Drivers & Messenger	Apr 3-14	Mombasa
	Corporate Messengers and Drivers	Apr 10-21	Mombasa
	Defensive and Professional Driving Skills	Apr 17-28	Nakuru
	Future Ready Boards; ESG	Apr 17-28	Dubai
	Future Readiness Strategy	Apr 3-14	Mombasa
	Corporate Governance and Board Leadership	Apr 10-21	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Apr 17-28	Dubai
	Public Policy, Governance, and Administration	Apr 17-28	Mombasa
	Corporate Governance in The Public Service	Apr 3-14	Dubai
	Executive Development Programme for County Government	Apr 10-21	Dubai
			Mombasa
	Executive Management and Leadership Development Program Leadership and Management Development	Apr 17-28	Arusha
	Advanced Management	Apr 17-28 Apr 3-14	Dar es salaam
Management and	Strategic Management Executive Program		
Management and Leadership	Political/Administrative Alignment in the Public Sector	Apr 10-21 Apr 17-28	Mombasa Dubai
Loadership	Future Readiness Strategy		Mombasa
	Advanced Public Speaking & Presentation skills	Apr 17-28 Apr 3-14	Arusha
	Writing and Delivering Speeches and Presentations with Impact		Dar es salaam
	Budgeting, Planning & Management Reporting	Apr 10-21	
		Apr 17-28	Mombasa Dubai
	Public Financial Management for Public Sector Managers Budgeting and Forgeseting for Non Financial Professionals	Apr 17-28	Mombasa
Finance and Dudgeting	Budgeting and Forecasting for Non-Financial Professionals	Apr 3-14	
Finance and Budgeting	Accounts Payable: Accounting and Management Best Practices	Apr 10-21	Arusha Dar os calaam
	Pension Management and Administration	Apr 17-28	Dar es salaam
	Finance for Senior Executives Payrolly Propagation, Applysic and Management	Apr 17-28	Dubai
	Payroll; Preparation, Analysis and Management	Apr 3-14	Mombasa
D 1 (11)	Leading International Projects	Apr 3-14	Mombasa
Project Management	International Project Management	Apr 10-21	Nakuru
	Effective Project Management and Coordination	Apr 17-28	Kisumu
	Protocol, Public Relations, and Events Management	Apr 17-28	Naivasha
	Negotiating and Managing PPP's	Apr 3-14	Istanbul
PPP and Project Finance	Project Finance	Apr 10-21	Kampala
and r rojout r manus	International PPP Infrastructure Projects Management	Apr 17-28	Mombasa
	Project Performance Measurement and Management	Apr 17-28	Istanbul



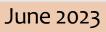
Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	Apr 3-14	Arusha
	Reinventing Strategic Communications	Apr 10-21	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	Apr 17-28	Mombasa
	Reinventing Presidential Strategic Communications	Apr 17-28	Nakuru
Retirement	Retirement Planning Workshop Pensions Management and Administration	Apr 3-14	Mombasa
	Quality Logistics and Transport Management	Apr 10-21	Dubai
	Advanced Logistics and Quality Control	Apr 17-28	Mombasa
Purchasing, Logistics &	Procurement and Supply Chain Management Best Practices (New)	Apr 17-28	Dubai
	Sustainable Supply Chain Management	Apr 3-14	Mombasa
Supply Chain Management	Contracts Negotiations and Management	Apr 10-21	Nakuru
	Warehouse Operations and Inventory Management	Apr 17-28	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	Apr 17-28	Mombasa
	Purchasing, Procurement & Inventory Management	Apr 3-14	Dubai
Environment and	Climate Change Adaptation for Business; Net Zero Emissions	Apr 10-21	Mombasa
Sustainability	Green Finance	Apr 17-28	Nakuru
	Sustainable Business Management	Apr 17-28	Mombasa
	International Human Resource Management	Apr 3-14	Mombasa
	Executive SOP Induction Training	Apr 10-21	Mombasa
	Business Presentation and Public Speaking in the Public Sector	Apr 17-28	Nakuru
Human Resource	People Management for Public Sector Managers	Apr 17-28	Mombasa
	HR Processes, Culture & Change Management Program	Apr 3-14	Mombasa
	Workplace Counseling, Coaching and Mentorship	Apr 10-21	Mombasa
	Corporate Performance Management	Apr 17-28	Nakuru
	Strategy and Strategic Planning	Apr 17-28	Dubai
	Data and Information Management	Apr 3-14	Mombasa
	Records Management and Archiving	Apr 10-21	Dubai
	Electronic Records Management	Apr 17-28	Dubai
IT and Cyber Security	Information Security Management Cybersecurity for Business and Risk Management	Apr 17-28 Apr 3-14	Mombasa Dubai
IT and Cyber Security	Data Security and Information Controls	Apr 10-21	Dubai
	Data Security and Information Assurance	Apr 10-21	Mombasa
	Computer Security and Systems Management	Apr 17-28	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Apr 3-14	Dar es salaam
	Brand Development and Management	Apr 10-21	Mombasa
	Market Leadership & Marketing Strategies	Apr 17-28	Dubai
Sales & Marketing	Creative Marketing and CRM Innovation	Apr 17-28	Mombasa
	Customer Focused Marketing	Apr 3-14	Arusha
	Data Analytics for Managerial Decision Making	Apr 10-21	Dar es salaam
Data Management and	Data Visualization	Apr 17-28	Mombasa
Data Management and	Data Management, Manipulation & Analysis using Excel	Apr 17-28	Dubai
Analytics	Microsoft Office Excel 2019 Advanced Skills	Apr 3-14	Mombasa
	Microsoft Excel Advanced Skills	Apr 10-21	Arusha
	Security Leadership Essentials for Managers	Apr 17-28	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Apr 17-28	Dubai
	Effective Modern Security Management and Operations	Apr 3-14	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Apr 10-21	Mombasa
	Access Control and Physical Security Management	Apr 17-28	Nakuru
Safety and Security	Security Incident Management and Investigations	Apr 17-28	Kisumu
Management	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	Apr 3-14	Naivasha
	Transported Assets Security Management	Apr 10-21	Istanbul
	Multidimensional Security Management Training	Apr 17-28	Kampala
	Supply Chain Security and Risk Management	Apr 17-28	Mombasa
	Transported Assets Protections Standardization	Apr 3-14	Istanbul
	Crisis Management and Centingency Response Measures	Apr 17-29	Arusha
	Crisis Management and Contingency Plan	Apr 17-28	Dar es Salaam
Acces and Facility	Asset and Facility Management Strategy	Apr 17-28	Mombasa
Asset and Facility	Strategic Facility Management Analytics	Apr 3-14	Istanbul
Management	Road Assets Management	Apr 10-21	Mombasa
-9	Advanced Facilities Management	Apr 17-28	Dubai



Customer Service Customer Service Excellence May 8-19 Nature	Category	Subject	Dates	Venue
		Customer Experience Excellence	May 1-12	Mombasa
Measuring and Managing Lustoner Satistaction; ISU 90.01 and seyrond May 15-26. Nasural Professional Switchboard, Receptions San of Telephone (Skills May 22-31). Navasah. The Senior Secretary Development Program May 1-12. Islataniul Administrative Excellence for Secretaries and Administrations May 8-19. Kampala Administrative Excellence for Secretaries and Administrations May 15-26. Mombas Essential Management Sidils for Administrations May 15-26. Mombas and Control (State Control	Customer Consise	Customer Service Excellence	May 8-19	Nakuru
The Senior Secretary Development Program	Customer Service		May 15-26	Kisumu
Administration			May 22-31	Naivasha
Advanced Office Management and Effective Administrators May 1-5-26 Mombas				Istanbul
Essential Management Skills for Administrators May 1-22 Arusha		Administrative Excellence for Secretaries and Administrators	May 8-19	Kampala
Information and Documentation Compliance				Mombasa
Finance and Accounting for Office Administrators		Essential Management Skills for Administrators	May 22-31	Istanbul
The Strategic Executive Assistant: Business Acumen for Senior EAs & PAS		Information and Documentation Compliance	May 1-12	Arusha
Office Administration The EAPIA & Office Manager Masterclass May 2-12 May 1-12 Mombas Effective Report Writing and Minute Taking May 8-19 Dubal Protocol and Event Management I May 1-12 Mombas Protessonal Minutes Taking, Meetings Procedures, Report Writing & Information May 22-31 Dubai Governance and Board Management Skills for EAs & PAs May 1-12 Mombas Governance and Board Management Skills for EAs & PAs May 1-12 May 1-12 Office Management and Effective Administration Skills May 8-19 Nakuru Executive Administration Skills for PAs and Sacretaries May 22-31 Mombas Effective Minutes Taking, Meeting Procedures and Report Writing Skills May 1-12 Dubai Office Operations for Support Staff May 8-19 Mombas Office Operations for Support Staff May 1-12 Dubai Office Operations for Support Staff May 1-12 Dubai Office Operations for Support Staff May 1-12 May 1-12 Office Operations for Support Staff May 1-12 May 1-12 Office Support Assistants May 1-12 May 1-12		Finance and Accounting for Office Administrators		Dar es Salaam
Office Administration MS Office Advanced Efficiency Training for Administration Officers May 1-12 Mombas Hericative Report Writing and Minuter Taking May 5-99 Dubain Minuter Taking Protocol and Event Management Procedures, Report Writing & Information May 15-26 Mombas Minuter Taking May 22-31 Dubain Minuter Taking, Meetings Procedures, Report Writing & Information May 22-31 Dubain Minuter Taking, Meeting Procedures, Report Writing & Information May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing Skills May 1-12 Mombas Minuter Taking, Meeting Procedures and Report Writing And Minuter Taking, May 1-12 Mombas Minuter Taking, Meeting Procedures And May 1-12 Mombas Minuter Taki		The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs		Mombasa
Effective Report Writing and Minute Taking Profosol and Event Management May 15-26 Mombas Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management Skills for EAs & PAs May 1-12 Mombas Office Management and Effective Administration Skills May 8-19 Nakuru Executive Secretary Skills May 15-26 Mombas Effective Minutes Taking, Meetings Procedures and Report Writing Skills May 15-26 Mombas Effective Minutes Taking, Meeting Procedures and Report Writing Skills May 1-12 Dubai Office Operations for Support Skill May 1-12 Dubai Office Operations for Support Skill May 1-12 Dubai Office Management Skills for Support Skill May 1-12 Mombas Office Management Skills for Support Skill May 1-12 Mombas Executive Driver Training Program Adv 1-12 Mombas Executive Driver Training Program Adv 1-12 Mombas Defensive and Professional Driving Skills May 15-26 Nakuru Office Support Assistants Office Supp			May 22-31	Nakuru
Protocol and Event Management Protocol and Event Management Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management Governance and Board Management Skills for EAs & PAs May 12-23 Dubai Office Management and Effective Administration Skills May 8-19 Nakuru Executive Secretary Skills May 8-19 Nakuru Administration Skills for PAs and Secretaries May 15-26 Mombas Executive Administration Skills for PAs and Secretaries May 8-19 Nakuru Administration Skills for PAs and Secretaries May 8-19 Nakuru Administration Skills for PAs and Secretaries May 8-19 Nakuru Office Operations for Support Staff May 8-19 Nakuru Protocol and Etiquette for Executive Drivers and Report Writing Skills May 8-19 Nakuru Executive Driver Training Program May 1-12 Nombas Read Safety and Traffic Management May 8-19 Mombas Read Safety Management May 8-19 Nombas Protocol and Etiquette for Drivers & Messenger May 1-12 Nombas May 8-19 Nombas Protocol May 8-19 Nakuru Protocol May 8-19 Nakuru Pr	Office Administration			Mombasa
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Executive Secretary Skills May 15-26 Mombas				Nakuru
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Fleet Safety Management	000 0 14 11 1			Mombasa
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Workplace Etiquette for Drivers & Messenger		Managing Corporate Transport Function		Mombasa
Corporate Messengers and Drivers May 8-19 Mombas				Mombasa
Defensive and Professional Driving Skills				Mombasa
Future Ready Boards; ESG		Defensive and Professional Driving Skills		Nakuru
Future Readiness Strategy			May 22-31	Dubai
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Project Management Leading International Projects International Project Management May 1-12 Mombas Leading International Projects International Project Management May 8-19 Nakuru Effective Project Management and Coordination Protocol, Public Relations, and Events Management Negotiating and Managing PPP's Negotiating and Managing PPP's Project Finance May 8-19 Kampala				
Project Management Leading International Projects International Project Management Effective Project Management and Coordination Protocol, Public Relations, and Events Management Negotiating and Managing PPP's Negotiating and Managing PPP's Project Finance Leading International Projects May 1-12 Nakuru May 1-5-26 Kisumu May 22-31 Naivasha Negotiating and Managing PPP's May 1-12 Istanbul Project Finance May 8-19 Kampala				Mombasa
Project Management International Project Management May 8-19 Nakuru Effective Project Management and Coordination May 15-26 Kisumu Protocol, Public Relations, and Events Management May 22-31 Naivasha Negotiating and Managing PPP's May 1-12 Istanbul Project Finance May 8-19 Kampala		.,	,	
Project Management International Project Management May 8-19 Nakuru Effective Project Management and Coordination May 15-26 Kisumu Protocol, Public Relations, and Events Management May 22-31 Naivasha Negotiating and Managing PPP's May 1-12 Istanbul Project Finance May 8-19 Kampala		Leading International Projects	May 1-12	Mombasa
Effective Project Management and Coordination May 15-26 Kisumu Protocol, Public Relations, and Events Management May 22-31 Naivasha Negotiating and Managing PPP's May 1-12 Istanbul Project Finance May 8-19 Kampala	Project Management			
Protocol, Public Relations, and Events Management May 22-31 Naivasha Negotiating and Managing PPP's May 1-12 Istanbul Project Finance May 8-19 Kampala	ojoot managomont			+
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PPP and Project Finance Project Finance May 8-19 Kampala				
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international fee initiastructure frojects inanagement May 15-20 Monibas	PPP and Project Finance			
Project Performance Measurement and Management May 22-31 Istanbul	: 			



Category	Subject	Dates	Venue
	Strategic Project Management in "Disruption" Age	May 1-12	Arusha
	Reinventing Strategic Communications	May 8-19	Dar es Salaam
Strategic Communications	Government Communications and Public Relations	May 15-26	Mombasa
	Reinventing Presidential Strategic Communications	May 22-31	Nakuru
Retirement	Retirement Planning Workshop	May 1-12	Mombasa
Keurement	Pensions Management and Administration		
	Quality Logistics and Transport Management	May 8-19	Dubai
	Advanced Logistics and Quality Control	May 15-26	Mombasa
Purchasing, Logistics & Supply Chain Management	Procurement and Supply Chain Management Best Practices (New)	May 22-31	Dubai
	Sustainable Supply Chain Management	May 1-12	Mombasa
	Contracts Negotiations and Management	May 8-19	Nakuru
	Warehouse Operations and Inventory Management	May 15-26	Mombasa
	Effective Purchasing and Contract Negotiation Strategies	May 22-31	Mombasa
	Purchasing, Procurement & Inventory Management	May 1-12	Dubai
Environment and	Climate Change Adaptation for Business; Net Zero Emissions	May 8-19	Mombasa
Sustainability	Green Finance	May 15-26	Nakuru
- Cuotamabinty	Sustainable Business Management	May 22-31	Mombasa
	International Human Resource Management	May 1-12	Mombasa
	Executive SOP Induction Training	May 8-19	Mombasa
	Business Presentation and Public Speaking in the Public Sector	May 15-26	Nakuru
Human Resource	People Management for Public Sector Managers	May 22-31	Mombasa
	HR Processes, Culture & Change Management Program	May 1-12	Mombasa
	Workplace Counseling, Coaching and Mentorship	May 8-19	Mombasa
	Corporate Performance Management	May 15-26	Nakuru
	Strategy and Strategic Planning	May 22-31	Dubai
	Data and Information Management Records Management and Archiving	May 1-12 May 8-19	Mombasa Dubai
	Electronic Records Management	May 15-26	Dubai
	Information Security Management	May 22-31	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	May 1-12	Dubai
ir and oybor coounty	Data Security and Information Controls	May 8-19	Dubai
	Data Security and Information Assurance	May 15-26	Mombasa
	Computer Security and Systems Management	May 22-31	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	May 1-12	Dar es salaam
Sales & Marketing	Brand Development and Management	May 8-19	Mombasa
	Market Leadership & Marketing Strategies	May 15-26	Dubai
	Creative Marketing and CRM Innovation	May 22-31	Mombasa
	Customer Focused Marketing	May 1-12	Arusha
Data Management and	Data Analytics for Managerial Decision Making	May 8-19	Dar es salaam
	Data Visualization	May 15-26	Mombasa
Analytics	Data Management, Manipulation & Analysis using Excel	May 22-31	Dubai
,	Microsoft Office Excel 2019 Advanced Skills	May 1-12	Mombasa
	Microsoft Excel Advanced Skills	May 8-19	Arusha Dar oo ooloom
	Security Leadership Essentials for Managers Security Management, Physical Planning and Asset Protection with Integrated	May 15-26	Dar es salaam Dubai
	Security Management, Physical Planning and Asset Protection with Integrated Security Solutions	May 22-31	Dunai
	Effective Modern Security Management and Operations	May 1-12	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	May 8-19	Mombasa
	Access Control and Physical Security Management	May 15-26	Nakuru
	Security Incident Management and Investigations	May 22-31	Kisumu
Safety and Security	Security Management, Physical Planning and Asset Protection with Integrated	May 1-12	Naivasha
Management	Security Solutions	•	
	Transported Assets Security Management	May 8-19	Istanbul
	Multidimensional Security Management Training	May 15-26	Kampala
	Supply Chain Security and Risk Management	May 22-31	Mombasa
	Transported Assets Protections Standardization	May 1-12	Istanbul
	Crisis Management and Emergency Response Measures	May 8-19	Arusha
	Crisis Management and Contingency Plan	May 15-26	Dar es Salaam
	Asset and Facility Management Strategy	May 22-31	Mombasa
Asset and Facility	Strategic Facility Management Analytics	May 1-12	Dubai
Management	Road Assets Management	May 8-19	Mombasa
	Advanced Facilities Management	May 15-26	Dubai





Category	Subject	Dates	Venue
	Customer Experience Excellence	June 5-16	Mombasa
Customer Service	Customer Service Excellence	Jun 12-23	Nakuru
Customer Service	Measuring and Managing Customer Satisfaction; ISO 9001 and Beyond	Jun 19-30	Kisumu
	Professional Switchboard, Receptionists and Telephone Skills	June 5-16	Naivasha
	The Senior Secretary Development Program	Jun 12-23	Istanbul
	Administrative Excellence for Secretaries and Administrators	Jun 19-30	Kampala
	Advanced Office Management and Effective Administration Skills	June 5-16	Mombasa
	Essential Management Skills for Administrators	Jun 12-23	Istanbul
	Information and Documentation Compliance	Jun 19-30	Arusha
	Finance and Accounting for Office Administrators	June 5-16	Dar es Salaam
	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	Jun 12-23	Mombasa
	The EA/PA & Office Manager Masterclass	Jun 19-30	Nakuru
000 111111	MS Office Advanced Efficiency Training for Administration Officers	June 5-16	Mombasa
Office Administration	Effective Report Writing and Minute Taking	Jun 12-23	Dubai
	Protocol and Event Management	Jun 19-30	Mombasa
	Professional Minutes Taking, Meetings Procedures, Report Writing & Information	June 5-16	Dubai
	Confidentiality Management	Guile 6 16	Dubui
	Governance and Board Management Skills for EAs & PAs	Jun 12-23	Mombasa
	Office Management and Effective Administration Skills	Jun 19-30	Nakuru
	Executive Secretary Skills	June 5-16	Mombasa
	Executive Administration Skills for PAs and Secretaries	Jun 12-23	Mombasa
	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	Jun 19-30	Dubai
	Office Operations for Support Staff	June 5-16	Mombasa
		_	Nakuru
	Office Management Skills for Support Staff Protocol and Etiquette for Executive Drivers and VIP Attendants II	Jun 12-23	Mombasa
		Jun 19-30	
	Executive Driver Training Program	June 5-16	Mombasa
Office Support Assistants	Road Safety and Traffic Management	Jun 12-23	Mombasa
	Fleet Safety Management	Jun 19-30	Nakuru
	Managing Corporate Transport Function	June 5-16	Mombasa
	Workplace Etiquette for Drivers & Messenger	Jun 12-23	Mombasa
	Corporate Messengers and Drivers	Jun 19-30	Mombasa
	Defensive and Professional Driving Skills	June 5-16	Nakuru
	Future Ready Boards; ESG	Jun 12-23	Dubai
	Future Readiness Strategy	Jun 19-30	Mombasa
	Corporate Governance and Board Leadership	June 5-16	Dubai
Corporate Governance	Corporate Governance and Board Competence Program	Jun 12-23	Dubai
	Public Policy, Governance, and Administration	Jun 19-30	Mombasa
	Corporate Governance in The Public Service	June 5-16	Dubai
	Executive Development Programme for County Government	Jun 12-23	Dubai
	Executive Management and Leadership Development Program	Jun 19-30	Mombasa
	Leadership and Management Development	June 5-16	Arusha
	Advanced Management	Jun 12-23	Dar es salaam
Management and	Strategic Management Executive Program	Jun 19-30	Mombasa
Leadership	Political/Administrative Alignment in the Public Sector	June 5-16	Dubai
	Future Readiness Strategy	Jun 12-23	Mombasa
	Advanced Public Speaking & Presentation skills	Jun 19-30	Arusha
	Writing and Delivering Speeches and Presentations with Impact	June 5-16	Dar es salaam
	Budgeting, Planning & Management Reporting	Jun 12-23	Mombasa
	Public Financial Management for Public Sector Managers	Jun 19-30	Dubai
	Budgeting and Forecasting for Non-Financial Professionals	June 5-16	Mombasa
Einanga and Dudgeting	Accounts Payable: Accounting and Management Best Practices	Jun 12-23	Arusha
Finance and Budgeting	Accounts Pavable: Accounting and Management best Practices		
Finance and Budgeting			Dar es salaam
Finance and Budgeting	Pension Management and Administration	Jun 19-30	
Finance and Budgeting	Pension Management and Administration Finance for Senior Executives	Jun 19-30 June 5-16	Dubai
Finance and Budgeting	Pension Management and Administration	Jun 19-30	
Finance and Budgeting	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management	Jun 19-30 June 5-16 Jun 12-23	Dubai Mombasa
	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects	Jun 19-30 June 5-16 Jun 12-23 June 5-16	Dubai Mombasa Mombasa
	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects International Project Management	Jun 19-30 June 5-16 Jun 12-23 June 5-16 Jun 12-23	Dubai Mombasa Mombasa Nakuru
	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects International Project Management Effective Project Management and Coordination	Jun 19-30 June 5-16 Jun 12-23 June 5-16 Jun 12-23 Jun 19-30	Dubai Mombasa Mombasa Nakuru Kisumu
Finance and Budgeting Project Management	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects International Project Management Effective Project Management and Coordination Protocol, Public Relations, and Events Management	Jun 19-30 June 5-16 Jun 12-23 June 5-16 Jun 12-23 Jun 19-30 June 5-16	Dubai Mombasa Mombasa Nakuru Kisumu Naivasha
	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects International Project Management Effective Project Management and Coordination Protocol, Public Relations, and Events Management Negotiating and Managing PPP's	Jun 19-30 June 5-16 Jun 12-23 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23	Dubai Mombasa Mombasa Nakuru Kisumu Naivasha Istanbul
	Pension Management and Administration Finance for Senior Executives Payroll; Preparation, Analysis and Management Leading International Projects International Project Management Effective Project Management and Coordination Protocol, Public Relations, and Events Management	Jun 19-30 June 5-16 Jun 12-23 June 5-16 Jun 12-23 Jun 19-30 June 5-16	Dubai Mombasa Mombasa Nakuru Kisumu Naivasha



Strategic Communications Retirement Retirement Retirement Purchasing, Logistics & Supply Chain Management Environment and Sustainability Communications Retirement Purchasing, Logistics & Supply Chain Management Communications Retirement Retirement Purchasing, Logistics & Supply Chain Management Retirement R	Strategic Project Management in "Disruption" Age Reinventing Strategic Communications Government Communications and Public Relations Reinventing Presidential Strategic Communications Retirement Planning Workshop Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program Workplace Counseling, Coaching and Mentorship	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16	Arusha Dar es Salaam Mombasa Nakuru Mombasa Dubai Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Nakuru Mombasa Nakuru Mombasa Nakuru Mombasa Nakuru
Strategic Communications Retirement Reti	Government Communications and Public Relations Reinventing Presidential Strategic Communications Retirement Planning Workshop Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30 June 5-16 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Nakuru Mombasa Dubai Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Nakuru Mombasa Nakuru Mombasa
Retirement Retire	Reinventing Presidential Strategic Communications Retirement Planning Workshop Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Nakuru Mombasa Dubai Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Nakuru Mombasa
Retirement Retirement P Purchasing, Logistics & S Supply Chain Management C P Environment and Sustainability S Human Resource H V C S R	Retirement Planning Workshop Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	June 5-16 Jun 12-23 Jun 19-30	Mombasa Dubai Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa Nakuru Mombasa
Purchasing, Logistics & Supply Chain Management Environment and Sustainability Environment and Sustainability Human Resource Human Resource P C C C C C C C C C C C C	Pensions Management and Administration Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16	Dubai Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Purchasing, Logistics & Supply Chain Management Environment and Sustainability Environment and Sustainability Human Resource Human Resource	Quality Logistics and Transport Management Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Purchasing, Logistics & Supply Chain Management C V V E E P P Environment and Sustainability S S II E B P P H Uman Resource P H V C S S R R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E S S R E	Advanced Logistics and Quality Control Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Purchasing, Logistics & Supply Chain Management Environment and Sustainability Environment and Sustainability Human Resource Human Resource P H V C S	Procurement and Supply Chain Management Best Practices {New} Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Dubai Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Purchasing, Logistics & Supply Chain Management C V E E P P Environment and Sustainability S S E B P P E C S E B E P P E C S E E E E E E E E E E E E E E E E E	Sustainable Supply Chain Management Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Supply Chain Management C V	Contracts Negotiations and Management Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Nakuru Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Environment and Sustainability S Human Resource H V C S R	Warehouse Operations and Inventory Management Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Mombasa Dubai Mombasa Nakuru Mombasa
Environment and Sustainability S Human Resource H V C S C C C C C C C C C C C C C C C C	Effective Purchasing and Contract Negotiation Strategies Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Dubai Mombasa Nakuru Mombasa
Environment and Sustainability S II E Human Resource H V C S D R	Purchasing, Procurement & Inventory Management Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Dubai Mombasa Nakuru Mombasa
Environment and Sustainability G S In E B Human Resource H V C S C R	Climate Change Adaptation for Business; Net Zero Emissions Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	June 5-16 Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa Nakuru Mombasa
Environment and Sustainability S III E B Human Resource H V C S R	Green Finance Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Nakuru Mombasa
Sustainability S III E B Human Resource H V C S R	Sustainable Business Management International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30 June 5-16 Jun 12-23 Jun 19-30	Mombasa
Ir E B B P P P P P P P P	International Human Resource Management Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	June 5-16 Jun 12-23 Jun 19-30	
Human Resource P H V C S D R	Executive SOP Induction Training Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 12-23 Jun 19-30	Mombasa
Human Resource H V C S D R	Business Presentation and Public Speaking in the Public Sector People Management for Public Sector Managers HR Processes, Culture & Change Management Program	Jun 19-30	
Human Resource PH V C C S C R	People Management for Public Sector Managers HR Processes, Culture & Change Management Program		Mombasa
Human Resource H V C S D R	HR Processes, Culture & Change Management Program		Nakuru
V C S D R		Jun 12-23	Mombasa Mombasa
C S D R	Workplace Courseling, Coaching and Mentorship	Jun 19-30	Mombasa
S D R	Corporate Performance Management	June 5-16	Nakuru
D R	Strategy and Strategic Planning	Jun 12-23	Dubai
R	Data and Information Management	Jun 19-30	Mombasa
	Records Management and Archiving	June 5-16	Dubai
	Electronic Records Management	Jun 12-23	Dubai
	Information Security Management	Jun 19-30	Mombasa
IT and Cyber Security	Cybersecurity for Business and Risk Management	June 5-16	Dubai
	Data Security and Information Controls	Jun 12-23	Dubai
	Data Security and Information Assurance	Jun 19-30	Mombasa
	Computer Security and Systems Management	June 5-16	Arusha
	Cybersecurity Investigations and Electronic Evidence Management	Jun 12-23	Dar es salaam
	Brand Development and Management	Jun 19-30	Mombasa
	Market Leadership & Marketing Strategies	June 5-16	Dubai
	Creative Marketing and CRM Innovation Customer Focused Marketing	Jun 12-23 Jun 19-30	Mombasa Arusha
	Data Analytics for Managerial Decision Making	June 5-16	Dar es salaam
	Data Visualization	Jun 12-23	Mombasa
Data Management and	Data Management, Manipulation & Analysis using Excel	Jun 19-30	Dubai
	Microsoft Office Excel 2019 Advanced Skills	June 5-16	Mombasa
	Microsoft Excel Advanced Skills	Jun 12-23	Arusha
	Security Leadership Essentials for Managers	Jun 19-30	Dar es salaam
	Security Management, Physical Planning and Asset Protection with Integrated	June 5-16	Dubai
	Security Solutions		
	Effective Modern Security Management and Operations	Jun 12-23	Mombasa
	Emergency Response and Incident Investigation for Supervisors and Managers	Jun 19-30	Mombasa
	Access Control and Physical Security Management	June 5-16	Nakuru
	Security Incident Management and Investigations	Jun 12-23	Kisumu
Management	Security Management, Physical Planning and Asset Protection with Integrated	Jun 19-30	Naivasha
	Security Solutions Transported Assets Security Management	June 5-16	Istanbul
	Multidimensional Security Management Training	Jun 12-23	Kampala
	Supply Chain Security and Risk Management	Jun 19-30	Mombasa
	Transported Assets Protections Standardization	June 5-16	Istanbul
	Crisis Management and Emergency Response Measures	Jun 12-23	Arusha
	Crisis Management and Contingency Plan	Jun 19-30	Dar es Salaam
	Asset and Facility Management Strategy	June 5-16	Mombasa
		Jun 12-23	NI-I
	Strategic Facility Management Analytics		Nakuru
A	Strategic Facility Management Analytics Road Assets Management	Jun 19-30	Nakuru Mombasa

Luther Plaza, University Way Nairobi P.O. Box 24048 00100 Nairobi, Kenya

Phone: +254(0)720613502, +254(0)733613504

Email: info@haminternational.co.ke Website: www.haminternational.co.ke

