



EXECUTIVE EDUCATION

TRAINING CALENDAR

III 2025

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16. Information Technology and Cyber Security
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OUR CORPORATE VALUES

2025 TRAINING CALENDAR



Schedule with us y our Next Training

FACE -TO-FACE classroom training

LIVE virtual training

IN-HOUSE training

E-LEARNING

Services

HR DEVELOPMENT & CONSULTING Solutions

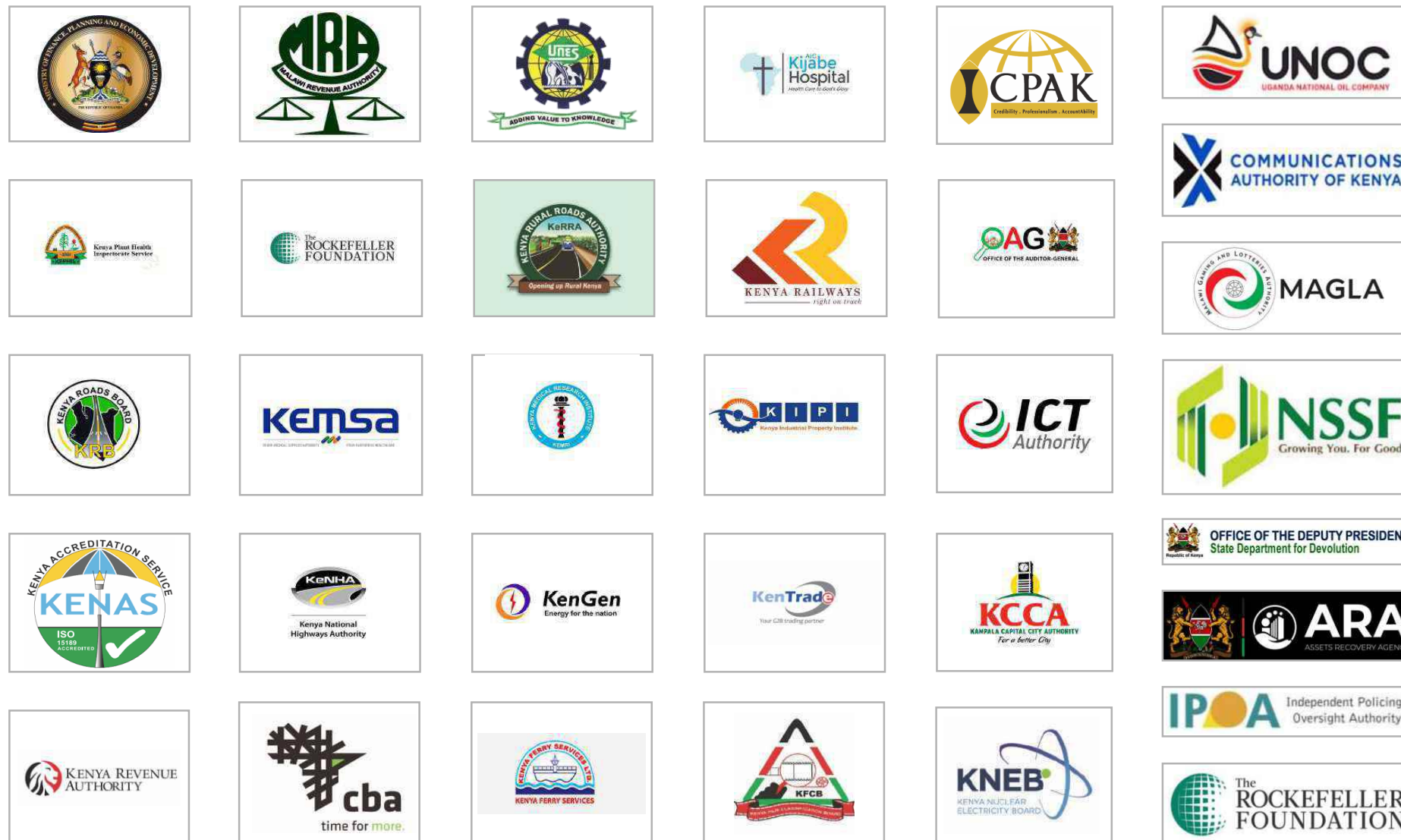
LEARNING & DEVELOPMENT Solutions

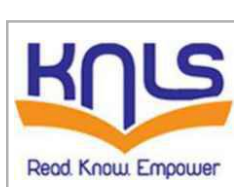
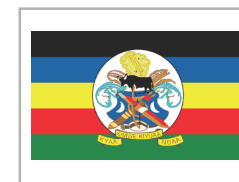
EXECUTIVE AND LEADERSHIP Coaching

PSYCHOMETRIC Assessment

▶ **20.000+ LEARNERS PER YEAR**

PUBLIC SESSIONS A YEAR	CERTIFIED PROGRAMS	INT. ASSOCIATIONS & INSTITUTES	GLOBAL CITIES	SUBJECT MATTER EXPERTS	EMPLOYEES
500+	200+	40+	60+	120+	200+







Office Support Staff

2025 TRAINING CALENDAR

1

Office Support Staff

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
AI and Automation for Office Support	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Mombasa, Nakuru, Kisumu, Dubai
Advanced Data Management for Support Staff		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Virtual Office Support Technologies	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Mombasa, Nakuru, Kisumu, Dubai
Cybersecurity Basics for Office Support		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Cloud Collaboration Tools	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Mombasa, Nakuru, Kisumu, Dubai
Digital Skills for Office Support	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Mombasa, Nakuru, Kisumu, Dubai
Enhancing Remote Support Services		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Advanced Customer Relationship Management (CRM) Systems	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Mombasa, Nakuru, Kisumu, Dubai
Smart Assistant Technologies		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Advanced Document Processing and Management	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Mombasa, Nakuru, Kisumu, Dubai
Augmented Reality for Office Support	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Mombasa, Nakuru, Kisumu, Dubai
Advanced Task Management Tools		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Data Privacy and Protection for Office Support	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Mombasa, Nakuru, Kisumu, Dubai
Future Trends in Office Support		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Nakuru, Mombasa, Kisumu, Dubai

Office Support Staff

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Digital Literacy for the Modern Office	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Mombasa, Nakuru, Kisumu, Dubai
Essential Office Support Skills: A Comprehensive Overview	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Mombasa, Nakuru, Kisumu, Dubai
Office Organization and Administrative efficiency		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Customer Service Excellence for Office Support Staff	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Mombasa, Nakuru, Kisumu, Dubai
Foundations for Office Support; Roles and Responsibilities		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Office Support Mastery Program	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Mombasa, Nakuru, Kisumu, Dubai
Support Staff Excellence in Office Management		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Advanced Administrative Support Training	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Mombasa, Nakuru, Kisumu, Dubai
Office Operations Advancement for Support Professionals		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Support Specialist Office Management Program	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Mombasa, Nakuru, Kisumu, Dubai
Advanced Administrative Coordination Program		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Office Efficiency and Support Expertise Course	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Mombasa, Nakuru, Kisumu, Dubai
Professional Support Services Management Program		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Nakuru, Mombasa, Kisumu, Dubai
Advanced Defensive Driving Techniques	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Nakuru, Mombasa, Kisumu, Dubai

Office Support Staff



Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
AI and Autonomous Vehicle Technologies		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Cybersecurity for Connected Vehicles	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Nakuru,Mombasa, Kisumu, Dubai
Electric Vehicle Operation and Maintenance		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Advanced Fleet Management Systems	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru,Mombasa, Kisumu, Dubai
Driver Assistance Systems Training		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Eco -Driving and Fuel Efficiency Strategies		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	MombasaNakuru, Kisumu, Dubai
Advanced Navigation and GPS Systems	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Emergency Response and Safety Protocols		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	MombasaNakuru, Kisumu, Dubai
Telematics and Data Analytics for Drivers	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Nakuru, Mombasa, Kisumu, Dubai
Smart Parking Technologies		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Ethical and Privacy Concerns in Connected Driving	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Nakuru, Mombasa, Kisumu, Dubai
Advanced Vehicle Communication Systems		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Driver Fatigue Monitoring Technologies	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Augmented Reality for Enhanced Driving		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai

Office Support Staff



Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Professional Driver Skills Development Program		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Advance Driver Professional Certification Program	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Defensive Driving Techniques for Executives		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Luxury Vehicle Handling and Safety	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Nakuru, Mombasa, Kisumu, Dubai
VIP Client Protocol and Etiquette		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Secure Transportation and Protective Driving	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Nakuru, Mombasa, Kisumu, Dubai
Advanced Navigation and Route Planning		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Adverse Weather and Road Conditions Management	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Emergency Response and Crisis Management		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Stress Management for Executive Drivers	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
First Aid and Medical Emergency Preparedness	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Vehicle Maintenance and Troubleshooting for Executives		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Smart Traffic Management Systems	15-26'		4-15'		6-17'		1-12'		2-13'		4-15'		Nakuru, Mombasa, Kisumu, Dubai
AI in Transport Planning and Operations		12-23'		1-12'		3-14'		5-16'		7-18'		2-13'	Mombasa, Nakuru, Kisumu, Dubai

Office Support Staff

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Blockchain for Supply Chain and Transport Security	15-26'		11-22'		13-24'		8-19'		9-20'		11-22'		Nakuru, Mombasa, Kisumu, Dubai
Cybersecurity in Transport Infrastructure		19-26'		8-19'		10-21'		12-23'		14-25'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Digital Transformation in Transport Management	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Advanced Telematics and Fleet Management		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Sustainable Transport Solutions	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Predictive Analytics for Traffic and Transport	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
IoT Applications in Transport Management		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Advanced GIS and Mapping Technologies		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Electric and Autonomous Vehicle Integration	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Smart Logistics and Last -Mile Delivery Solutions	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai
Future Trends in Urban Mobility		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
AI-Driven Predictive Maintenance		19-26'		15-26'		17-29'		19-30'		21-31'		2-13'	Mombasa, Nakuru, Kisumu, Dubai
Transport Safety Management Systems	15-26'		18-29'		20-31'		15-26'		16-27'		18-29'		Nakuru, Mombasa, Kisumu, Dubai



Office Administration and Management Programs

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2025 TRAINING CALENDAR

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
New Executive Support Excellence: Core Skills for Office Professionals	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Organizational Management and Strategic Thinking		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Digital Transformation Essentials for Office Professionals	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Financial Basics and Budget Management for Administrative Roles		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Scheduling and Calendar Management for Executives	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New High-Impact Communication and Relationship Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Office Management and Operations Efficiency							21-31 '						Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Confidentiality and Ethics in Office Administration	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Event Planning and Meeting Management for Executives		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Executive-Level Presentation and Public Speaking Skills	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Data Management and Basic Analytics for Administrative Professionals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Executive Assistant Leadership Skills for Strategic Support	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Project Management Essentials for Administrative Professionals		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Change Management and Adaptability in the Workplace							21-31 '						Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
New Cybersecurity Awareness and Data Protection	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Customer Service Excellence for Administrative Professionals		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Business Writing and Communication Skills	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Advanced Microsoft Excel and Data Analysis for Office Professionals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Office Innovation: Digital Tools and Virtual Work Strategie for Admins	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Digital Transformation and Virtual Work Mastery fo Administrative Professionalsr		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New AI and Machine Learning in Office Administration							21-31 '						Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Advanced Data Analytics for Office Professionals	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Communication Tools for Remote Work		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Enhancing Productivity with AI Assistants	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Digital Transformation in Office Administration		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Document Management Systems	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Executive Assistant Excellence; Essential Skills for Success		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Professional Development for Administrative Excellence							21-31 '						Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
New Advanced Administrative Leadership in the Modern Workplace	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Mastering Virtual Assistant and Remote Coordination		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Confidentiality and Ethics in Executive Support Roles	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Microsoft Office Skills for Executive Assistants		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Strategies for Managing Stress and Burnout In Administrative Roles	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Event Planning and Coordination for Administrative Professionals		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Strategic Communications Skills for Administrative Professionals							21-31 '						Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Advanced Office Technology and Automation Training	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Effective Project Coordination for Executive Support		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Confidentiality and Discretion in Executive Assistance	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Adapting to Virtual Work Environments for Administrative Professionals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Strategic Administrative Leadership Program	20-31 '		17-28 '		19-35		14-25 '		15-26 '		17-28 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Modern Workplace Administrative Mastery		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Contemporary Office Leadership Excellence							21-31 '						Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
New Executive Administrative Leadership Program	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Advanced Workplace Administration and Leadership		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Next-Gen Office Leadership Development	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Administrative Innovation and Leadership Program		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Future-Ready Administrative Leadership Training	20-31 '		17-28 '		19-36		14-25 '		15-26 '		17-28 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Executive Support Proficiency Program		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Dynamic Administrative Leadership Bootcamp							21-31 '						Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Executive Office Efficiency Workshop	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Executive Coordination and Communication Mastery		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
New Advanced Executive Office Productivity Series	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
New Executive Administrative Tech Toolkit		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
New Strategic Event Planning for Executive Assistants	20-31 '		17-28 '		19-37		14-25 '		15-26 '		17-28 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
The Techy-Savvy Admin: Navigating the Digital Space		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Front Office Operations and Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Call and Contact Centers Operations Management							21 -31 '						Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Customer Service and Public Relations Masterclass	6 -17 '		3 -14 '		5 -16 '		1 -11 '		1 -12 '		3 -14 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Managing Service Quality and Customer Satisfaction		3 -14 '		1 -11 '		2 -13 '		4 -15 '		6 -17 '		1 -12 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Advanced Customer Service Management	13 -24 '		10 -21 '		12 -23 '		7 -18 '		8 -19 '		10 -21 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Executive Secretary Management Program		10 -21 '		7 -18 '		9 -20 '		11 -22 '		13 -24 '		8 -19 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Advanced Records and Information Management Program	20 -31 '		17 -28 '		19 -38		14 -25 '		15 -26 '		17 -28 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Finance and Accounting for Administrative Assistants		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Management Development Program for Administrative Assistants							21 -31 '						Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Executive Secretary Management/Personal Assistant	6 -17 '		3 -14 '		5 -16 '		1 -11 '		1 -12 '		3 -14 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Advanced Executive Assistants and Pas		3 -14 '		1 -11 '		2 -13 '		4 -15 '		6 -17 '		1 -12 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Financial Management Skills for Office Administrators and Secretaries	13 -24 '		10 -21 '		12 -23 '		7 -18 '		8 -19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Business Writing Skills for Administrators, Secretaries and PA'S		10 -21 '		7 -18 '		9 -20 '		11 -22 '		13 -24 '		8 -19 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Advanced Management Program for Executive Assistants, PA's and Administrative Assistants	20 -31 '		17 -28 '		19 -39		14 -25 '		15 -26 '		17 -28 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Secretary and Executive Office Management		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Office Management Specialist							21 -31 '						Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Executive Assistant Training Program	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Administrative Excellence for Secretaries and Administrators		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Advanced Office Management and Effective Administration Skills	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Finance and Accounting for Office Administrators		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs	20 -31 '		17 -28 '		19 -40		14 -25 '		15 -26 '		17 -28 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
The EA/PA & Office Manager Masterclass		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
MS Office Advanced Efficiency Training for Administration Officers							21 -31 '						Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Effective Report Writing and Minute Taking	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Protocol and Event Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Governance and Board Management Skills for EAs & PAs		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Office Management and Effective Administration Skills	20 -31 '		17 -28 '		19 -41		14 -25 '		15 -26 '		17 -28 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Executive Secretary Skills		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai

Office Administration and Management Programs

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Executive Administration Skills for PAs and Secretaries							21 -31 '						Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Leadership for Administrative Professionals	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai
Effective Minutes Taking, Meeting Procedures and Report Writing Skills		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Nakuru, Machakos, Mombasa, Kisumu, Dubai
Masterclass for Executive Secretaries and PA'S	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Kisumu, Dubai
Administrative Operations and Coordination		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Mombasa, Nakuru, Kisumu, Naivasha, Machakos, Dubai



Front Office, Receptionists, Customer Service Officers and Admins

2025 TRAINING CALENDAR

3

Front Office, Receptionists, Customer Service Officers and Admins

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Advanced Customer Experience Management and Service Excellence	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
High-Impact Communication and Interpersonal Skills for Front-Line Professionals		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Mastering Time Management and Strategic Task Prioritization for Office Professionals	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Conflict Management and Advanced Problem-Solving for Customer-Facing Roles		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Professional Telephone and Virtual Communication Mastery	20 -31 '		17 -28 '		19 -30		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Optimizing Front Office Operations through Workflow Automation and Digital Tools		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Cross-Cultural Communication and Global Business Etiquette							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai
Corporate Branding and Personal Image Optimization for Customer-Facing Professionals	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Data Security, Confidentiality, and Compliance for Modern Administrative Roles		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Advanced Digital Communication and Email Management for Administrative Professionals	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Strategic Office Management and Organizational Development Best Practices		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Digital Transformation for Administrative Professionals: Mastering Collaborative Tools	20 -31 '		17 -28 '		19 -31		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Strategic Event Planning and Executive Support for High-Profile Meetings		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Customer Relationship Management (CRM) Mastery and Data Analytics for Front-Line Staff							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Front Office, Receptionists, Customer Service Officers and Admins

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Building Emotional Intelligence and Resilience in High- Pressure Customer Service Environments	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Reception and Lobby Management in the Digital Era: Crafting Memorable First Impressions		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Decision-Making and Strategic Problem-Solving Techniques for Customer-Facing Professionals	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Modern Records Management: Leveraging Technology for Streamlined Operations		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Ethical Leadership and Professional Conduct for Front Office and Administrative Professionals	20 -31 '		17 -28 '		19 -32		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Strategic Thinking and Innovation for Executive Support in a Digital-First World		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai

Leadership and Management

2025 TRAINING CALENDAR

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Leadership and Management

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Strategic Leadership and Decision Making	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Adaptive Leadership in Public Administration		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Emotional Intelligence for Leaders	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethical Leadership and Governance		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Crisis Leadership and Resilience Building	20-31'		17-28'		19-30		14-25'		15-26'		17-28'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Project Management for Public Sector Officers		17-28'		14-25'		16-27'		18-29'		20-31'			Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Performance Management and Accountability Systems							21-31'						Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Resource Mobilization and Budget Management	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Stakeholder Engagement and Collaboration		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Data-Driven Decision Making	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Policy Development and Implementation		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Public Sector Innovation and Digital Transformation	20-31'		17-28'		19-31		14-25'		15-26'		17-28'		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Global Trends in Public Leadership and Governance		17-28'		14-25'		16-27'		18-29'		20-31'			Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Conflict Resolution and Negotiation in Public Service							21-31'						Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai

Leadership and Management

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Legislative and Regulatory Frameworks for Leaders	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Leadership in Diversity and Inclusion		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Sustainable Development Goals (SDG) Leadership	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
AI and Technology for Public Sector Leaders		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Change Management for Government Leaders	20 -31 '		17 -28 '		19 -32		14 -25 '		15 -26 '		17 -28 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Leadership Communication and Public Speaking		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Strategic Leadership for Public Sector Executives							21 -31 '						Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Advanced Policy Analysis and Decision-Making	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Emotional Intelligence for Government Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethical Leadership and Anti-Corruption Frameworks	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Crisis Management in Public Administration		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Project Management Essentials for Government Officials	20 -31 '		17 -28 '		19 -33		14 -25 '		15 -26 '		17 -28 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Digital Transformation and AI Integration in Governance		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Big Data Analytics for Public Sector Leaders							21 -31 '						Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban

Leadership and Management

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Stakeholder Collaboration and Partnership Building	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Financial Stewardship and Resource Allocation		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Public Sector Innovation Labs	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Navigating Change: Leadership in Transition		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Governance, Leadership, and SDG Alignment	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Legislative Policy and Regulatory Compliance		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Communication Excellence for Public Leaders							21-31 '						Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Diversity and Inclusion Leadership in Public Administration	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Cybersecurity Fundamentals for Executive Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
AI and Machine Learning Applications in Public Service	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Performance Management and Evaluation Frameworks		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Resilient Leadership: Adapting to Emerging Challenges	20-31 '		17-28 '		19-35		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Adaptive Leadership in Public Administration		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Resource Mobilization and Budget Management							21-31 '						Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai

Leadership and Management

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Conflict Resolution and Negotiation for Government Officials	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Leadership in Smart Cities and Urban Development		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Behavioral Insights for Policy Design	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Building Resilient Public Institutions		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Results-Based Monitoring and Evaluation	20-31 '		17-28 '		19-36		14-25 '		15-26 '		17-28 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Strategic Workforce Planning and Talent Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Leadership in Public-Private Partnerships (PPPs)							21-31 '						Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public Sector Ethics and Accountability Systems	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai



Finance and Budgeting

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Advanced Financial Analysis and Strategic Decision-Making	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Mastering Financial Reporting and Compliance in a Digital Era		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Automation in Finance: Transforming Processes for Efficiency	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Corporate Financial Strategy and Performance Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Integrated Budgeting and Forecasting for Organizational Growth	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Financial Risk Management and Mitigation in Volatile Markets		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Taxation in a Globalized Economy: Advanced Strategies for Compliance							21-31 '						Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Advanced Management Accounting and Business Performance Analysis	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Internal Controls and Auditing: Building Robust Financial Governance		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Data-Driven Financial Management: Leveraging Analytics for Strategic Insights	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Financial Leadership and Ethical Governance in Finance		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
International Financial Reporting Standards (IFRS) for Global Compliance	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Treasury and Cash Flow Management: Optimizing Liquidity and Capital Efficiency		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Blockchain and Cryptocurrency in Finance: Future-Proofing Financial Operations							21-31 '						Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Sustainable Finance and Environmental, Social, and Governance (ESG) Reporting	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Financial Data Protection, Cybersecurity, and Fraud Prevention		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Advanced Financial Modelling and Business Valuation Techniques	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Corporate Cash Management and Short-Term Financial Planning		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
AI-Driven Financial Analysis: Transforming Decision-Making with Machine Learning	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Sustainable Finance and Green Investment Strategies for the Future		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Automated Financial Reporting: Streamlining Compliance and Accuracy with AI							21-31 '						Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Digital Treasury Management: Optimizing Capital Flow in a Tech-Driven Landscape	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Financial Risk Mitigation with Big Data and Advanced Analytics		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Digital Payment Systems and Cryptocurrencies: Understanding the Future of Transactions	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Istanbul, Mombasa, Singapore, Durban, Dares salaam, Durban
Next-Gen Financial Performance Management: Data-Driven Insights for Profit Maximization		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai



Strategic Communications, Media and PR

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Strategic Communication Planning and Implementation	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Crisis Communication and Emergency Response		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Persuasive Communication for Policy Advocacy	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Leadership Communication for Government Executives		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Istanbul, Mombasa, Singapore, Durban, Dar es salaam,
Communication Strategies for Public Policy Promotion	20-31'		17-28'		19-30		14-25'		15-26'		17-28'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public Relations Strategies for Government Agencies		17-28'		14-25'		16-27'		18-29'		20-31'			Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Building and Maintaining Public Trust through PR							21-31'						Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Government Media Relations Management	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Public Diplomacy and International Relations		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Storytelling Techniques for Public Sector PR	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Stakeholder Engagement and Collaboration Skills		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Stakeholder Analysis and Mapping	20-31'		17-28'		19-31		14-25'		15-26'		17-28'		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Managing Multi-Stakeholder Partnerships		17-28'		14-25'		16-27'		18-29'		20-31'			Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Building Consensus Across Diverse Interests							21-31'						Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Cross-Cultural Stakeholder Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
New Social Media Management for Government Officials		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
New Leveraging Social Media Analytics for Public Sector Insights	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
New Creating Effective Digital Campaigns		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
New Content Creation and Management for Digital Platforms	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
New Online Reputation and Crisis Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
New Media Planning and Campaign Management							21-31 '						Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
New Engaging with the Media: A Government Perspective	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
New Managing Press Conferences and Public Briefings		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
New Effective Media Monitoring and Analysis	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
New Media Policy Development for Public Institutions		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
New Building and Sustaining Public Sector Reputation	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
New Reputation Risk Management in Government		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
New Ethical Considerations in Public Sector Reputation							21-31 '						Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban

Subject		2025												Venue
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
New	Proactive Reputation Building through Transparency	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
New	Crisis-Driven Reputation Repair		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
New	AI-Driven Strategies for Public Relations and Communication	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
New	Visual Storytelling and Infographics for Public Sector Messaging		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
New	Digital Transformation in Government Communication	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
New	Data-Driven Insights for Communication Strategy		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
New	Effective Use of Multimedia for Public Engagement							21-31 '						Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai



Project Management

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Fundamentals of Project Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Advanced Project Planning and Scheduling		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Government Project Lifecycle Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Stakeholder Engagement in Public Sector Projects		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Project Risk Management and Mitigation Strategies	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Monitoring and Evaluation for Government Projects		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Agile Project Management for Public Sector Projects							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Budgeting and Financial Planning in Project Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Change Management in Government Projects		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Procurement and Contract Management in Public Projects	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Digital Tools for Project Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Performance Metrics and Accountability in Project Management	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Data-Driven Decision Making in Projects		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Managing Multi-Sector Projects							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Leadership and Team Building in Project Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public-Private Partnership (PPP) Project Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Conflict Resolution in Project Teams	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Crisis Management in Project Implementation		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Sustainable Project Management Practices	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Governance and Oversight for Public Projects		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Project Quality Assurance and Control							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Communication Strategies for Project Managers	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Impact Assessment of Government Projects		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Scaling and Replication of Successful Projects	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Time Management for Project Deliverables		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Environmental and Social Safeguards in Projects	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
AI and Automation in Project Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Project Management Software: Tools and Techniques							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Cost-Benefit Analysis in Project Planning	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Hybrid Project Management Approaches		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
International Standards in Project Management (e.g., PRINCE2, PMI)	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethics and Integrity in Project Management		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Cultural Sensitivity in International and Local Projects	20 -31 '		17 -28 '		19 -34		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Building Resilient Infrastructure through Project Management		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Digital Transformation and Project Management Integration							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Project Finance and PPP's

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Introduction to Project Finance for Public Sector Officials	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Basics of Public-Private Partnerships (PPPs)		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Financial Modeling and Risk Assessment in Project Finance	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Legal and Regulatory Frameworks for PPP Projects		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Project Life Cycle Management	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Structuring Project Finance Deals		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Debt and Equity Financing in PPPs							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Cost-Benefit Analysis for Public Infrastructure Projects	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Advanced Financial Modeling for PPP Projects		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Taxation and Financial Incentives in PPP Projects	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Risk Management and Mitigation in PPPs		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Procurement Strategies for Public-Private Partnerships	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Contract Negotiation Skills for PPP Projects		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Performance-Based Contracting in PPPs							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Risk Allocation Mechanisms in Project Finance	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Infrastructure Financing in Emerging Markets		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Climate Finance and Sustainable PPP Models	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Social Infrastructure Development Through PPPs		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Financing Renewable Energy Projects	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Urban Development and Smart City PPPs		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Policy Frameworks for Successful PPPs							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Governance and Oversight in PPP Implementation	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Transparency and Accountability in PPP Projects		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Stakeholder Engagement and Public Participation in PPPs	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Monitoring and Evaluation of PPP Projects		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
AI and Data Analytics in Project Finance	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Digital Platforms for PPP Project Monitoring		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Smart Technologies in Infrastructure Financing							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Blockchain Applications in PPP Transactions	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Cybersecurity in PPP Contract Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Global Best Practices in PPP Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Lessons Learned from Successful PPP Projects		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Financing Megaprojects in Transport and Logistics	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Case Studies on PPPs in Healthcare and Education		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Public Sector Innovations in Project Finance							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Retirement Planning

2025 TRAINING CALENDAR

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Retirement Planning

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Retirement Planning	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Fundamentals of Pension Schemes and Retirement Benefits		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Retirement Planning Strategies for Government Employees	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Social Security and Public Sector Pension Systems		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Retirement Savings Plans and Investment Strategies	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Pension Fund Governance and Compliance		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Investment Strategies for Pension Funds							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Risk Management in Pension Fund Investments	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Asset Allocation for Pension Funds		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Evaluating Pension Fund Performance and Risk	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Legal Framework for Retirement Planning and Pensions		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Pension Fund Regulations and Compliance	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Understanding Pension Taxation and Reporting Requirements		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Public Sector Pension Reform and Policy Frameworks							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Retirement Planning

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Retirement Benefits and Social Protection Laws	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Pension Scheme Administration and Operational Processes		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Pension Plan Design and Benefits Structure	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Managing Defined Benefit vs. Defined Contribution Plans		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Claims Processing and Retirement Benefit Distribution	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Actuarial Valuation and Pension Fund Sustainability		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Retirement Financial Planning and Wealth Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Creating Sustainable Retirement Income Streams	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Maximizing Government Pension Benefits		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Retirement Portfolio Diversification and Risk Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Long-Term Care Planning and Retirement		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar e salaam, Durban
Financial Analysis for Pension Fund Managers	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Assessing Pension Fund Performance Metrics		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Risk Analysis and Mitigation for Pension Funds							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Retirement Planning

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
ESG Investing in Pension Funds	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Sustainable Investing in Retirement Portfolios		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Retirement Planning for Public Sector Employees	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Post-Retirement Financial Planning for Government Officials		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Managing Pension Funds for Military and Police Personnel	20 -31 '		17 -28 '		19 -34		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Planning for Early Retirement and Voluntary Severance		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Healthcare and Pension Planning for Retirees							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai



Purchasing, Logistics, Procurement and Supply Chain Management

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Purchasing, Logistics, Procurement and Supply Chain Management

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Public Procurement and Contract Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Procurement Planning and Strategy Development		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Tendering Process and Bid Evaluation	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethics and Compliance in Public Procurement		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Supplier Relationship Management and Negotiation	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Procurement Risk Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Procurement Law and Regulations							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Sustainable Procurement Practices	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
E-Procurement and Digital Procurement Systems		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Cost Reduction Strategies in Procurement	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Logistics and Supply Chain Management Fundamentals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Inventory Management and Optimization	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Transportation Management and Distribution		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Warehouse and Storage Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Global Logistics and International Trade	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Fleet Management and Operations		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Logistics Performance Management and KPIs	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Demand Forecasting and Inventory Control		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Supply Chain Risk Management	20 -31 '		17 -28 '		19 -32		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Logistics Technology and Automation		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Supply Chain Strategy and Design							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai
Supply Chain Analytics and Big Data	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Supply Chain Optimization Techniques		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Integrated Supply Chain Management	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Managing Global Supply Chains		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
End-to-End Supply Chain Management	20 -31 '		17 -28 '		19 -33		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Supply Chain Sustainability and Ethics		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Lean Supply Chain Management							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Supply Chain Finance and Budgeting	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Supply Chain Performance and Continuous Improvement		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Leadership in Procurement and Supply Chain Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Strategic Sourcing and Procurement Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Advanced Negotiation Skills for Procurement Professionals	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Change Management in Supply Chain Transformation		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Managing Supplier Diversity and Global Supply Chains							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Contracts Management

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Introduction to Contract Law for Public Sector Officials	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public Sector Procurement and Contracting Procedures		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Contract Negotiation and Drafting for Government Projects	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
International Contract Law and Global Best Practices		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Understanding Contractual Obligations and Liabilities	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Dispute Resolution and Arbitration in Public Contracts		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Ethical Considerations in Contract Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Legal Aspects of Public Procurement Contracts	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Risk Management in Public Sector Contracts		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Government Contract Law and Compliance	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Procurement Management for Public Sector Contracts		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Advanced Procurement Strategies and Contract Administration	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Managing Public-Private Partnership (PPP) Contracts		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Public Sector Bidding and Tender Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Cost-Effective Procurement in Government Projects	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Contract Lifecycle Management for Public Administrators		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Government Contracting and Supplier Relationships	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Sustainable Procurement and Contracting for Governments		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Public Sector Contract Performance and Monitoring	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Ethical Procurement and Supplier Diversity in Contracts		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Effective Contract Negotiation Skills for Public Sector Managers							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Contract Drafting and Terms Negotiation for Government Officials	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Mastering Government Contract Negotiations		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Negotiating and Managing Complex Contracts in Government Projects	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Strategies for Successful Contract Execution in the Public Sector		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Risk Assessment and Management in Government Contracts	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Contract Compliance and Auditing in the Public Sector		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Managing Contractual Risks in Government Procurement							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Mitigating Legal and Financial Risks Contracts in Public	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Regulatory Compliance and Enforcement in Government Contracts		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Budgeting and Financial Control in Government Contracts	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Cost Estimation and Pricing Strategies for Public Contracts		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Financial Management and Reporting for Contract Managers	20 -31 '		17 -28 '		19 -34		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Government Contract Costing and Value for Money		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Financial Audits and Accountability in Government Contracts							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai



Environment and Sustainability

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Sustainable Development Goals (SDGs) Implementation	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Climate Change Policy and Adaptation Strategies		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Environmental Impact Assessment (EIA) and Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Green Economy and Sustainable Growth Strategies		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Circular Economy Principles and Practices	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Environmental Governance and Policy Development		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Environmental Law and Regulatory Frameworks							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Climate Change Mitigation and Carbon Footprint Reduction	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Renewable Energy Systems and Policy		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Water Resource Management and Conservation	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Sustainable Agriculture and Land Use Practices		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Biodiversity Conservation and Ecosystem Management	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Sustainable Urban Development and Smart Cities		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Waste Management and Recycling Systems							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Environment and Sustainability

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Sustainable Infrastructure Development	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Green Building and Sustainable Architecture		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Eco-Tourism and Sustainable Tourism Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Environmental Risk Management and Disaster Response		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Sustainable Transportation Systems and Green Mobility	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Eco-labeling and Environmental Certification		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Carbon Markets and Trading Mechanisms							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Water-Energy Nexus and Sustainability	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Sustainable Fisheries and Marine Ecosystem Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Environmental Data Analysis and Monitoring Tools	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Corporate Social Responsibility (CSR) in Environmental Sustainability		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Sustainable Supply Chain Management	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Environmental Education and Awareness Campaigns		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Environmental Financial Mechanisms and Green Finance							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Green Procurement and Sustainable Purchasing Practices	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Climate Resilience Building for Communities		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Sustainable Forest Management and Carbon Sequestration	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ecosystem-Based Adaptation and Disaster Risk Reduction		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Waste-to-Energy Technologies and Practices	20-31'		17-28'		19-34'		14-25'		15-26'		17-28'		Istanbul, Mombasa, Kisumu, Dubai
Nature-Based Solutions for Climate Change		17-28'		14-25'		16-27'		18-29'		20-31'			Mombasa, Singapore, Kuala Lumpur, Dubai
Sustainable Fisheries Management and Aquaculture							21-31'						Mauritius, Mombasa, CapeTown, Dubai



Human Resources, and Talent Development

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Human Resources, and Talent Development

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Strategic Human Resource Management for Organizational Success	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Data-Driven HR: Leveraging Analytics for Strategic Decision-Making		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Transformational Leadership and Change Management in HR	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
AI and Automation in HR: Building a Future-Ready Workforce		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Diversity, Equity, and Inclusion (DEI) Strategies for a Global Workforce	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Agile HR: Adapting HR Practices to a Dynamic Business Environment		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Employee Experience Management: Enhancing Engagement and Retention							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Advanced Talent Acquisition and Recruitment Strategies for Competitive Advantage	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Succession Planning and Leadership Development for Future Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
HR Technology: Mastering HRIS and Cloud-Based Platforms for Workforce Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Employee Wellness and Mental Health Programs for a Resilient Workforce		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Compensation and Benefits Strategy: Attracting and Retaining Top Talent	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Performance Management and Feedback Systems: Driving High-Performance Cultures		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Labor Law and Compliance: Navigating Employment Regulations Globally							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Human Resources, and Talent Development

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Employee Relations and Conflict Resolution: Building Trust and Collaboration	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Strategic Workforce Planning and Talent Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Learning and Development (L&D) for Organizational Growth	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
HR Business Partnering: Bridging the Gap Between HR and Business Goals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Building a Culture of Continuous Learning and Innovation	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Future Trends in HR: Preparing for the Workforce of Tomorrow		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Strategic Human Resources Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Human Capital Planning and Development	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
HR Analytics and Data-Driven Decision Making		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Employee Relations and Conflict Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Diversity, Equity, and Inclusion in the Public Sector		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Compensation and Benefits Management	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Workforce Planning and Talent Acquisition		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Employment Law and Public Sector Regulations							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Human Resources, and Talent Development

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Labor Market Trends and HR Practices	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Change Management in HR		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Talent Identification and Development in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Succession Planning for Public Sector Leadership		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Managing High-Performing Teams	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Mentorship and Coaching for Public Sector Employees		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Leadership Development and Succession Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Building and Managing a Talent Pipeline	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Performance Coaching and Mentoring for Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Employee Engagement Strategies in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Retention Strategies for Government Employees		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Workforce Motivation and Incentive Strategies	20-31 '		17-28 '		19-35		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Developing and Implementing Training Programs		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Learning Needs Analysis in the Public Sector							21-31'						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
E-Learning and Online Training for Government	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Instructional Design and Curriculum Development		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Creating a Learning Culture in Public Sector Organizations	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Leadership Training and Development for Government Officials		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Assessing the Effectiveness of L&D Programs	20-31 '		17-28 '		19-36		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Blended Learning Strategies for Government Training		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Talent Management and Development through Coaching							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Upskilling and Reskilling Government Employees	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Designing and Implementing Performance Management Systems		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Setting and Aligning Performance Goals in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
360 - Degree Feedback and Performance Appraisal Systems		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Creating a Performance-Oriented Culture	20-31 '		17-28 '		19-37		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Managing Employee Performance in a Digital Workplace		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai



Sales and Marketing

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Digital Marketing for Public Sector Leaders	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Strategic Sales Management for Government Officers		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Brand Management in the Public Sector	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Social Media Marketing for Government and Public Services		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Customer Relationship Management (CRM) Systems	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Public Sector Marketing: Strategies and Best Practices		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Market Research and Analysis for Government Agencies							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Integrated Marketing Communications	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Sales Forecasting and Planning		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Government-Driven Marketing Campaigns and Public Awareness	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Influencer Marketing in Government Programs		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Content Marketing for Public Sector Communication	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Government Marketing in Crisis and Emergency Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Email Marketing and Campaign Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
SEO and Online Presence for Government Services	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public-Private Partnership (PPP) Marketing Strategies		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Fundraising and Sponsorship for Government Initiatives	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Data Analytics for Marketing and Sales Optimization		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Marketing and Sales for Public Goods and Services	20 -31 '		17 -28 '		19 -32		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Customer-Centered Public Service Marketing		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Business Development for Government Agencies							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai
Public Sector Innovation and Business Growth	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Entrepreneurship for Government Officials		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Public Sector Sales and Business Development Strategies	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Creating Sustainable Business Models for Public Sector Projects		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Business Process Reengineering and Improvement	20 -31 '		17 -28 '		19 -33		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Negotiation Skills for Government Business Development		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
New Market Entry and Expansion Strategies for Public Sector Initiatives							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Supply Chain and Logistics Management in Government	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Strategic Partnership Development for Government Projects		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Financial Planning and Investment Strategies fo Public Initiativesr	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Project Management for Business Development in Government		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Developing Business Plans for Government Programs	20 -31 '		17 -28 '		19 -34		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Public Sector Procurement and Business Growth		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Leadership in Business Development for Government Projects							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai



Data Analytics and Visualization

2025 TRAINING CALENDAR

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Data Analytics and Visualization

Subject	2025												Venue
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Data Analysis Techniques for Public Policy Makers	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Data Visualization for Non-Technical Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Descriptive Analytics for Decision Making in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Data Analytics for Public Sector Efficiency		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Predictive Analytics for Government Planning and Policy	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Data Modeling for Public Sector Decision Makers		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Advanced Excel for Data Analysis and Visualization							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Statistical Analysis for Government Programs	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Text Analytics and Sentiment Analysis for Public Administrators		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Data Storytelling with Visualizations	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Effective Data Dashboards for Public Sector Reporting		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Interactive Data Visualization for Policy Makers	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Visualizing Data with Tableau for Government Leaders		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Power BI for Government Data Analysis and Reporting							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Data Governance and Compliance for Government Institutions	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Mastering Data Quality Management for Public Sector Agencies		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Big Data Management in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Data Privacy and Security in Public Administration		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Building a Data-Driven Culture in Government	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Machine Learning for Public Policy and Administration		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Advanced Data Analytics with Python for Government							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
R Programming for Data Analytics in the Public Sector	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Geospatial Data Analysis and Visualization for Government		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Artificial Intelligence in Government Data Analytics	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Decision Support Systems for Public Administration		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Forecasting and Trend Analysis for Policy Development	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Scenario Modeling and Simulation for Government Decision Making		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Risk Analysis and Management Using Data Analytics							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Building Predictive Models for Public Sector Projects	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Ethical Use of Data in Government and Public Services		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Data-Driven Public Policy: Leveraging Analytics for Social Good	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
The Role of Analytics in Evidence-Based Policymaking		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban



Information Technology and Cyber Security

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2025 TRAINING CALENDAR

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Digital Transformation Strategies for Government	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
AI and Machine Learning for Public Sector Leaders		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Data-Driven Decision Making for Government Officials	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Cloud Computing and Its Application in Public Administration		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Blockchain Technology and its Potential in Government Services	20 -31 '		17 -28 '		19 -30		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Big Data Analytics for Public Sector Innovation		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
E-Government and Digital Service Delivery							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai
IT Governance and Compliance in the Public Sector	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Project Management for IT in Government		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Cybersecurity Risk Management for Public Sector Leaders	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Automation and RPA (Robotic Process Automation) in Government		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Design Thinking for Government IT Solutions	20 -31 '		17 -28 '		19 -31		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Developing Smart Cities with Technology		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
IT Procurement and Vendor Management for Public Sector Leaders							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Managing IT Infrastructure and Networks in Government	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Digital Identity Management for Public Services		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Data Privacy and GDPR Compliance for Public Sector	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Strategic Use of Social Media and Technology in Government		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Internet of Things (IoT) in Public Administration	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Managing Digital Transformation Projects in Government		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Introduction to Cybersecurity for Government Officials							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Cyber Risk Assessment and Management in the Public Sector	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Developing a Cybersecurity Strategy for Government Agencies		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Incident Response and Crisis Management for Cybersecurity Breaches	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethical Hacking and Penetration Testing for Government Leaders		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Cybersecurity Compliance and Regulatory Frameworks	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Advanced Cyber Threat Detection and Mitigation		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Building a Cybersecurity Culture in Government Organizations							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Security Operations Center (SOC) Management for Public Sector	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Identity and Access Management (IAM) for Government Systems		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Network Security for Public Sector IT Professionals	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Data Encryption and Secure Data Management in Government		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Cybersecurity for Critical Infrastructure Protection	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Business Continuity and Disaster Recovery Planning for Cybersecurity		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Cybersecurity Leadership and Risk Mitigation for Public Sector Executives							21-31 '						Mauritius, Mombasa, CapeTown, Dubai



Asset and Facility Management

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Asset Management Basics	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Strategic Asset Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Asset Lifecycle Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Facility Management Fundamentals		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Real Estate Asset Management	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Preventive and Predictive Maintenance		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Sustainable Facility Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Facility Operations and Maintenance	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Smart Buildings and IoT in Facility Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Facility Management Technology and Software	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Budgeting and Financial Management for Facility Managers		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Risk Management in Asset Management	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Facility Security Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Energy Management and Optimization							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Contract Management in Facility Services	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Space Planning and Optimization		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Disaster Recovery and Business Continuity in Facility Management	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Project Management in Asset and Facility Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Facility Compliance and Regulatory Requirements	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Leadership and Team Management in Facility Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Digital Transformation in Facility Management							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Environmental Sustainability in Asset Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Health and Safety Standards in Facility Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Vendor and Supplier Management for Facility Services	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Performance Monitoring and KPIs in Asset Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Maintenance Strategies for Government Assets	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Asset Valuation and Auditing		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Asset Risk and Reliability Analysis							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Building Information Modeling (BIM) for Facility Management	6-17'		3-14'		5-16'		1-11'		1-12'		3-14'		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Cost Reduction Strategies in Facility Operations		3-14'		1-11'		2-13'		4-15'		6-17'		1-12'	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Sustainability Certifications for Facilities (LEED, BREEAM)	13-24'		10-21'		12-23'		7-18'		8-19'		10-21'		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Change Management in Asset and Facility Management		10-21'		7-18'		9-20'		11-22'		13-24'		8-19'	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Legal Aspects of Asset and Facility Management	20-31'		17-28'		19-34'		14-25'		15-26'		17-28'		Istanbul, Mombasa, Kisumu, Dubai
Asset Data Management and Analytics		17-28'		14-25'		16-27'		18-29'		20-31'			Mombasa, Singapore, Kuala Lumpur, Dubai
Governance and Policy Development for Facility Managers							21-31'						Mauritius, Mombasa, CapeTown, Dubai



Corporate Governance

2025 TRAINING CALENDAR

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Board and Corporate Governance

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Board Structures and Responsibilities	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Public Sector Governance		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Corporate Governance Frameworks and Best Practices	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Ethics and Integrity in Governance		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Leadership in Board Governance	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Role of the Board in Public Accountability		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Understanding Governance Risks and Challenges							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Principles of Good Corporate Governance	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Governance in Public-Private Partnerships (PPPs)		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Strategic Leadership for Board Members	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Governance and Strategic Decision-Making		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Corporate Governance and Long-Term Sustainability	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Risk Management and Compliance for Boards		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Strategic Planning for Public Sector Boards							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Board and Corporate Governance

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Governance in Crisis Management and Resilience	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Data Governance and Data Protection for Boards		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Effective Board Oversight and Accountability	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Aligning Governance with Organizational Strategy		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Environmental, Social, and Governance (ESG) for Boards	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Financial Oversight and Reporting for Board Members		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Understanding Corporate Finance for Board Members							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Legal and Regulatory Frameworks for Boards	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Internal Control and Audit for Boards		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Corporate Social Responsibility and Governance	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Financial Risk Management in Governance		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Ensuring Compliance in Public Sector Governance	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Board Governance and Transparency in Financial Reporting		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Governance in Public Sector Procurement							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Board and Corporate Governance

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Corporate Law and Governance for Government Officials	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Effective Board Leadership and Team Dynamics		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Developing Board Charters and Governance Policies	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Board Evaluation and Performance Assessment		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Leading Change and Transformation from the Board Level	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Conflict Resolution and Negotiation in Board Governance		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai



Safety and Security Management

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Risk Assessment and Management in Government Operations	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Crisis and Emergency Management for Public Officials		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Public Sector Security Risk Analysis	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Occupational Health and Safety Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Security Threat Assessment and Risk Mitigation	20-31 '		17-28 '		19-30		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Building a Culture of Safety in Public Administration		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Legal and Ethical Considerations in Safety and Security							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Health and Safety Regulations for Government Institutions	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Emergency Response and Disaster Preparedness		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Advanced Crisis Management and Business Continuity Planning	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Corporate Security for Government Leaders		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Strategic Risk Management in Public Sector Operations	20-31 '		17-28 '		19-31		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Crisis Leadership and Incident Command Systems		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Advanced Cybersecurity for Public Sector Officials							21-31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Cyber Risk Management and Data Protection	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Intelligence and Security Management in Government		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Protection of Critical Infrastructure and Public Services	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Advanced Threat Intelligence for Government Security		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Behavioral Threat Assessment and Management	20-31 '		17-28 '		19-32		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Safety Management in Government Buildings and Facilities		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Security Planning and Protocol for High-Profile Government Officials							21-31 '						Mauritius, Mombasa, CapeTown, Dubai
Counterterrorism and Public Safety Leadership	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Counterintelligence and National Security		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Advanced Security Communications and Technologies	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Transportation and Border Security Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Countering Cybersecurity Threats in Government Agencies	20-31 '		17-28 '		19-33		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Emergency Medical Response and First Aid in Public Safety		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Crisis Negotiation Techniques for Public Officials							21-31 '						Mauritius, Mombasa, Cape Town, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Disaster Recovery and Post-Crisis Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Leadership in Security and Crisis Management		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Leading Security Teams in Government	13-24 '		10-21 '		12-23 '		7-18 '		8-19 '		10-21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Public Sector Leadership in Safety and Risk Management		10-21 '		7-18 '		9-20 '		11-22 '		13-24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Building Resilience and Security Awareness in Public Agencies	20-31 '		17-28 '		19-34		14-25 '		15-26 '		17-28 '		Istanbul, Mombasa, Kisumu, Dubai
Conflict Resolution and Negotiation Skills in Security Management		17-28 '		14-25 '		16-27 '		18-29 '		20-31 '			Mombasa, Singapore, Kuala Lumpur, Dubai



Agriculture and Agribusiness

2025 TRAINING CALENDAR

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Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Integrated Risk Management And Incentive-Based Lending Strategies In Agriculture	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Agribusiness And Agriculture Finance For Smes: Building Financial Resilience And Growth		3-14		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Agricultural Risk Assessment and Mitigation Strategies	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Financial Risk Management for Agribusiness		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Risk Monitoring and Reporting in Agriculture Lending	20 -31 '		17 -28 '		19 -30		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Climate Risk Management in Agriculture		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Insurance Products for Agriculture Risk Management							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai
Data-Driven Decision Making in Agricultural Risk Management	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Principles of Incentive-Based Lending in Agriculture		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Loan Structuring for Agricultural Enterprises	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Credit Scoring and Risk-Based Pricing for Agriculture Loans		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Impact of Subsidies and Incentives on Agricultural Productivity	20 -31 '		17 -28 '		19 -31		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Monitoring and Evaluation in Incentive-Based Lending		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Technological Innovations in Incentive-Based Agriculture Lending							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai

Subject	2025												Venue
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Face to Face
Essentials of Agribusiness Finance for SMEs	6-17 '		3-14 '		5-16 '		1-11 '		1-12 '		3-14 '		Mombasa, Nakuru, Kisumu, Dar es salaam, Machakos, Dubai
Advanced Risk Management and Financing Strategies for Agribusiness SMEs		3-14 '		1-11 '		2-13 '		4-15 '		6-17 '		1-12 '	Naivasha, Istanbul, Machakos, Mombasa, Kisumu, Dubai
Sustainable Finance and Green Lending for Agriculture SMEs	13 -24 '		10 -21 '		12 -23 '		7-18 '		8-19 '		10 -21 '		Kisumu, Machakos, Mombasa, Nakuru, Singapore, Dubai
Agribusiness Financing Models and Market Access for SMEs		10 -21 '		7-18 '		9-20 '		11 -22 '		13 -24 '		8-19 '	Istanbul, Mombasa, Singapore, Durban, Dar es salaam, Durban
Agribusiness Financial Planning and Budgeting Workshop for SMEs	20 -31 '		17 -28 '		19 -32		14 -25 '		15 -26 '		17 -28 '		Istanbul, Mombasa, Kisumu, Dubai
Digital Tools and Technology for Agribusiness Finance		17 -28 '		14 -25 '		16 -27 '		18 -29 '		20 -31 '			Mombasa, Singapore, Kuala Lumpur, Dubai
Comprehensive Agribusiness Finance and Risk Management for SMEs							21 -31 '						Mauritius, Mombasa, CapeTown, Dubai



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